OHIO
Balance of State
Continuum of Care

FY 2024 & 2025 CoC
Competition Plan and Timeline

Ohio BoSCoC

August 22, 2024

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Zoom Information

Mute your audio when not talking.

Use the chat feature or unmute to submit questions.

Slides and recording will be posted to COHHIO's website.

This meeting is being recorded.

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Ohio BoSCoC Staff

Erica Mulryan
CoC Director

Hannah Basting
CoC Coordinator

Erin Hachtel
CoC Coordinator

Carolyn Hoffman
System Administrator

Trevin Flickinger
Data Analyst

Matt Dicks
System Administrator and Training Specialist

Monica Tillis
System Administrator

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Overview of CoC Program

HUD, the largest federal program to assist households experiencing homelessness, awards $3.5 billion through the annual CoC Competition.

Ohio BoSCoC is awarded approximately $27 million annually.

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ODOD and COHHIO

ODOD, the Collaborative Applicant, submits the consolidated CoC Application on behalf of Ohio BoSCoC.

COHHIO manages all work related to the CoC process. Applicants and/or providers will primarily work with the CoC Team at COHHIO.

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**Overview of
CoC Competition Process**

Evaluation of Renewal CoC Projects

Submission and Selection of New Project Proposals

Coordination and submission of Project Applications in e-snaps

Completion of Consolidated CoC Application

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HUD's CoC Competition Requirements

☑ CoCs must establish priorities for funding projects.

☑ CoCs must designate a Collaborative Applicant to submit combined information for all project applicants.

☑ CoCs must operate collaborative process for development of project applications.

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CoC Competition Requirements

☑ CoCs must develop a ranked project listing.

☑ CoCs must develop the CoC application.

☑ CoCs must submit the consolidated application package to HUD by the deadline.

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Goals for FY 2024 & 2025 CoC Competition

Project Ranking Goal

- To rank Ohio BoSCoC new and renewal projects in a way that helps the CoC continue to meet local homeless needs, while also maximizing CoC Program funds and ensuring ongoing national competitiveness

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Goals for FY 2024 & 2025 CoC Competition

Preserve low-ranking projects at risk of losing funding where those projects represent the only CoC Program funding in their communities

Preserve low-ranking Permanent Housing (PH) projects at risk of losing funding where those projects represent the only CoC Program funded PH in their communities

Prioritize projects that have demonstrated the use of Housing First practices

Reduce funding requests for the lowest ranked projects as a means to preserve funding for higher ranked projects, if needed, and keeping in line with other priorities

Consider ranking new projects higher than some renewal projects, where the CoC believes doing so will better help the CoC meet the ranking goal outlined above

Consider unresolved HUD monitoring findings when making final ranking decisions for the lowest ranking projects

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What's New – Changes from Previous NOFO

- Changes to tiering
  - Tier 1 is set at 90 percent of the CoC's Annual Renewal Demand (ARD)
- Two Year NOFO
  - The Consolidated Appropriations Act, 2024, authorizes HUD to issue a single 2-year NOFO for fiscal years 2024 and 2025

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What's New – Changes from Previous NOFO

- Funding for specific subpopulations
  - requires funding reallocated from projects previously funded with YHDP or DV Bonus funding to be used for projects serving the same subpopulation
- DV reallocation and YHDP replacement
  - In this NOFO, HUD has expanded reallocation to include DV Reallocation and has expanded the definition of YHDP Replacement to include YHDP Reallocation

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What's New – Changes from Previous NOFO

- Special YHDP activities
  - YHDP Renewal projects and YHDP Replacement projects (including YHDP Reallocation) may include requests to include special YHDP activities
- Cost of Living Adjustments for Conditionally Selected Grants
  - make reasonable cost of living adjustments to renewal amounts to help afford increasing cost of operations due to inflation

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CoC Competition Process and Submission Dates

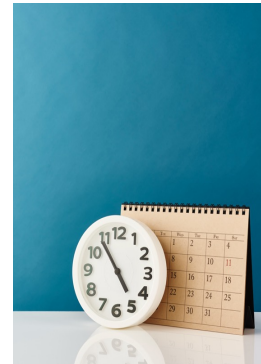**CoC Competition**

July 31, 2024
- Competition opened

August 21, 2024
- All new and renewal project applicants notified of CoC Board's intent to reject or accept their applications and include in the CoC project listing

October 30, 2024
- CoC Consolidated Application, including all renewal and approved new applications, due to HUD (ODOD/COHHIO submits)

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CoC Competition Process and Submission Dates

Renewal and Approved New Project Applications

9/18/24
- Applications completed in e-snaps
- PDF of draft application emailed to CoC staff for review

9/25/24
- CoC staff provides feedback on needed corrections

10/09/24
- Final/corrected applications due in e-snaps

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Funding Availability

- CoCs are only required to submit one CoC application that will be applicable to the FY 2024 and FY 2025 funds
- $3.524 billion available nationally
  - Includes $188 million for renewal/replacement of YHDP grants
  - Additional $52 million DV Bonus, awarded separately
- *Estimated Ohio BoSCoC funding availability:*
  - *$26,594,324 for renewals*
  - *$3,900,000 (est) for DV Bonus projects (new projects)*
  - *$3,100,00 for CoC Bonus projects (new projects)*

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Project Ranking

- CoCs must rank projects in two tiers
- Tier 1 = 90% of ARD

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New Projects

- New Project Proposals
  - Submitted June 25th
  - CoC Board selected new projects to include in the CoC project listing on 8/19/24

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New Projects

- New Project Proposals
  - CE Project Application
    - LOIs submitted June 5th
    - LOIs under review
  - Next Steps
    - CoC team will develop sub-recipient/contractor and funding recommendations
    - CoC Steering Committee and Board will consider recommendations and approve a CE Project Application plan on 9/23/24
    - CE APs that submitted LOIs will be notified of decisions and funding levels the week of 9/23
    - Multiple application strategies currently being considered

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Key Terms

- Applicant - the organization applying for funding who is ultimately responsible for project oversight and implementation
- Project Application – the application submitted for new or renewal projects
- CoC Application- the consolidated application submitted to HUD on behalf of the entire CoC
- e-snaps - the online system which contains the application forms to be submitted to HUD under the CoC NOFA for Homeless Assistance Programs

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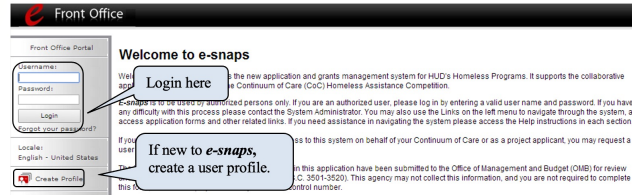## Completing Applications

Before You Get Started

- Review available e-snaps training modules
- Review Frequently Asked Questions
- Enter data only as yourself
  - If you do not have a username and password, create a profile and have your Authorized Rep add you as a registrant
- Ensure agency contacts are correct and updated
  - Authorized Rep in Applicant profile
  - Contact Person
- Notify CoC staff of any new staff who will work on applications so we can add to our BoSCoC listserv

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Getting Started in e-snaps

Welcome to e-snaps

Login here

If new to *e-snaps*, create a user profile.

http://www.hud.gov/esnaps

- Each *e-snaps* user must have a user profile and must have a unique username and password. HUD prohibits users from sharing their usernames and passwords–these are exclusive.
- HUD strongly recommends that each organization **have two or more individuals** with user profiles to access *e-snaps*–one should be the Authorized Representative.

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Completing Applications

- **Review Instructional Guides:**
  - https://www.hudexchange.info/programs/e-snaps/guides/coc-program-competition-resources/#general-resources

Click on the headings in the gray boxes below to expand the resources beneath them.

Updating CoC and Project Applicant Information
Resources for updating Applicant Profiles, intended for organizations with funding, those that intend to apply for funding, and Collaborative Applicants.

Registering the Continuum of Care (only for the CoC)
Resources for CoC Registration and CoC Review, specifically for the Collaborative Applicant.

Submitting the CoC Consolidated Application
Resources for Collaborative Applicants to assist with the CoC Consolidated Application, which consists of the CoC Application and the CoC Priority Listing.

Submitting Applications for Project Funding
Resources for project applicant organizations who intend to apply for project funding, including renewals, new projects, CoC Planning funds, and UFA funds.

How To: Technical Guides
Resources for all *e-snaps* users to assist with *e-snaps* technical functions.

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Completing Applications

Certifications of Consistency with Con Plan

- Some grantees need to complete certifications of consistency with local Con Plans.
- CoC staff will work with grantees individually to get these completed
- Must be signed between May 1 and October 30, 2024

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E-Snaps Tips

- Project Applications
  - Click 'Save' frequently
  - Provide correct answers in drop-down boxes, as those responses shape the rest of the project application
  - Click on 'show' next to Instructions when you need more information about a formlet
  - You can work on your project application over time as long as you save your work. Access the in-process project application by logging into e-snaps, selecting 'Submissions' from the left menu, and clicking on your project

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Steps to Complete Project Application

Create or update your Applicant Profile

Register for the current Funding Opportunity

Create your Project Application — Renewals can import data from previous application, unless they have made recent grant amendments or need to make changes

Work on Project Application — Including updated signed versions of all required attachments

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Authorized Rep Changes

- If you have a change in Authorized Representative you must formally request a change in authorized representative to gain access to e-snaps application
  - Information about the process is at: https://www.hudexchange.info/res ource/2906/instructions-for-updating-coc-project-applicant-authorized-representative/

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Grant Inventory Worksheet

- The *Grant Inventory Worksheet (GIW)* includes key information for renewing projects
  - Approved funding requests and budget amounts
  - Expiring grant numbers
  - Includes correct info for grants with recent amendments
- Renewal projects must refer to this document when completing project applications
  - https://cohhio.org/boscoc/coc-program/

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Submitting Renewals without Changes

- Submission Without Changes
  - Renewal applicants with no changes my choose 'Submission without Changes'
    - Will still need to update 1A – 1J
    - Make selection on 'Submission Without Changes' screen to submit without changes
    - Can only edit the following screens:
      - 3A (project detail)
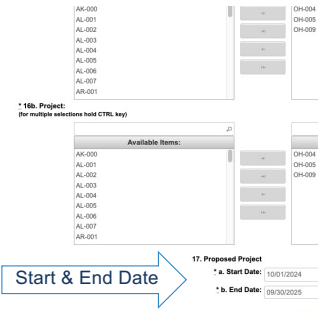   - 7A (attachments)
      - 7B (certifications)

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Project Application Reminders

- 1D: Congressional District
  - #17 Proposed Start Date

- 1E: Compliance
  - #19 – select 'program is subject to EO 12372 but has not been selected by the State for review'

Start & End Date

17. Proposed Project
* a. Start Date: 10/01/2024
* b. End Date: 09/30/2025

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Project Application Reminders

- 4B: Housing Type and Location
  - PSH projects originally funded as chronic dedicated must report all beds as chronic dedicated
  - *All PSH projects urged to change from DedicatedPLUS to Chronic Dedicated*

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Project Application Reminders

- Budgets
  - Remember match requirements
    - (25% required match)
  - Budget amounts need to match the GIW
    - No budget details screens for renewal applications for leasing, services, or operations budgets, if submitting without changes
  - The number of units for which you request rental assistance should match exactly what is listed in the GIW
    - If you had to refer to the GIW Change Form or Actual Rents Report, you cannot 'submit without changes'

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Project Application Reminders

Match

- Match commitment letters must be attached and dated between May 1 and Oct 30, 2024
- Letters must contain:
  - Name of project, recipient and sub-recipient
  - Name of organization providing contribution
  - Date contribution is available (should coincide with project year)
  - Value of contribution and how value was determined

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Project Application Reminders

- MOUs
  - When services provided by a third party, MOUs must be in place prior to grant execution
  - MOUs must include
    - Unconditional commitment to provide services
    - Services to be provided
    - Hourly cost of services

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Completing Project Applications

After completing project application:

1. Export to PDF and save using the following file naming convention: Agency Name_Project Name
   Example:
   Athens MHA_Athens Shelter Plus Care
2. Email to ohioboscoc@cohhio.org-
   - Put the Applicant Name and Project Name in the Subject Line

DO NOT submit the application in e-snaps until approved to do so

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Completing Project Applications

Renewal and Approved New Project Applications Deadlines:

September 18
- Applications completed in e-snaps
- PDF of draft application emailed to CoC staff for review

September 25
- CoC staff provides feedback on needed corrections

October 9
- Final/corrected applications due in e-snaps

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TA Resources

HUD
https://www.hudexchange.info/programs/coc/
https://www.hudexchange.info/programs/e-snaps/

COHHIO
Ohio BoSCoC: 2024 CoC Competition Guide
https://cohhio.org/boscoc/coc-program/

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Questions

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Contact Information

CoC Correspondence
ohioboscoc@cohhio.org

HMIS Correspondence
hmis@cohhio.org

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