

Request for YHDP Round 7 Project Selection Workgroup Members Ohio Balance of State Continuum of Care

Background

The Ohio Balance of State Continuum of Care (BoSCoC) is the federally recognized homeless system that represents the 80 largely suburban and rural counties in Ohio. Within these 80 counties there are approximately 400 homeless programs including emergency shelters, transitional housing, rapid re-housing programs, and permanent supportive housing. On any given day, these programs can serve over 7000 people.

The Ohio BoSCoC Governance Charter outlines the membership structure of the BoSCoC Board, and various committees/workgroups, as well as the process for adding new members to those groups on a regular basis. The Governance Charter can be found at <https://cohhio.org/boscoc/gov-pol/#documents>

In September 2023, the Ohio BoSCoC was selected by the U.S. Department of Housing and Urban Development (HUD) for a [Youth Homelessness Demonstration Program \(YHDP\)](#) award for a 32-county subset of CoC. The Ohio BoSCoC was awarded approximately \$5.1 million to develop a Coordinated Community Plan (CCP) and design, fund, and implement projects aligned with the CCP to address youth/young adult (YYA) homelessness.

This document outlines the process and timeline for selection of Ohio BoSCoC Youth Homelessness Demonstration Program Round 7 Project Selection Workgroup to solicit, evaluate, and recommend project proposals that will fulfill the objectives, goals, and actions of the CCP.

YHDP Round 7 Project Selection Workgroup Membership

Purpose of this workgroup

This workgroup will serve as a short term team from April – June 2024 that will prepare a Request for Proposal package including application, timeline, and selection evaluation criteria to solicit, evaluate, and recommend projects to allocate YHDP Round 7 funding.

Application process

Anyone, including current YAB members, YHDP Planning Team members, and CoC Board/Committee/Workgroup members, interested in seeking membership on this project workgroup must submit an application for membership using the **YHDP Round 7 Project Selection Membership Application** at the end of this document or online at <https://forms.office.com/r/NMgGcuRac9>. **Completed applications must be sent to ohioboscoc@cohhio.org or completed using the online form by March 31, 2024.**

Membership criteria

To ensure a manageable size and effective experience, this workgroup will be comprised of no more than 10 members, including four YYA, four system representatives, and two COHHIO staff. Technical assistance from HUD will also be available.

Persons applying for this workgroup membership must be located within the state of Ohio; membership preference will be given to people residing/working in a county within the YHDP award area. Geographic diversity of applicants will be considered to ensure that different areas of the state have representation.

The Ohio BoSCoC counties included in the YHDP award site are in the following [Homeless Planning Regions](#) of the CoC:

- Region 2 (Ottawa, Wood, Sandusky, Seneca, Erie, Huron, Richland counties)
- Region 3 (Pike, Adams, Brown, Scioto, Lawrence counties)
- Region 5 (Lake, Ashtabula, Geauga, Portage, Trumbull counties)
- Region 9 (Knox, Licking, Holmes, Coshocton, Muskingum, Fairfield counties)
- Region 11 (Putnam, Hancock, Hardin, Wyandot, Marion, Crawford counties)
- Region 14 (Butler, Clermont, Warren counties)

YYA representatives must have demonstrated active participation for at least three months in the Balance of State Youth Action Board and/or Round 7 YHDP planning discussion meetings. Geographic diversity of applicants will be considered to ensure that different areas of the state have representation.

System representatives may be selected from:

- Ohio Department of Development, the collaborative applicant
- Child welfare agencies, those who work with YYA aging out/aged out of foster care
- Juvenile justice agencies, those who work with YYA who may be exiting justice institutions or programs
- People who work in organizations that primarily serve Black, Indigenous, and Persons of Color (BIPOC), persons with disabilities, and LGBTQ populations
- Members who are representative of those served in the youth homeless response system, particularly those who identify as BIPOC, LGBTQ, and persons with disabilities

To avoid any conflict of interest, staff or leadership volunteers of provider organizations who intend to apply for YHDP Round 7 funding in the BoS are excluded from consideration.

Workgroup members who have lived experience of homelessness and/or are transition-age youth (18-24 years old) whose time cannot be compensated by their employer, may be compensated for their time spent participating in workgroup meetings. Compensation is provided via a stipend that is paid quarterly.

Applications for membership must use the **YHDP Round 7 Project Selection Membership Application** at the end of this document or be completed online at <https://forms.office.com/r/NMgGcuRac9>. **Completed applications must be sent to ohioboscoc@cohhio.org or completed using the online form by March 31, 2024.**

Workgroup Membership Responsibilities

Meetings

To help make participation easier, this workgroup is not planning to meet in person; instead, we will meet via Zoom. Additionally, standing meeting dates/times may be adjusted to accommodate schedules if needed. Technical support is available on request to ensure equitable access to equipment or connection.

If the group determines an in-person meeting is required, support (childcare, transportation, other) will be provided upon request and as needed.

Member Responsibilities

- Familiarize themselves with YHDP and the Ohio BoS Coordinated Community Plan.
- Actively participate in the meeting on camera and with voice in discussions. This will be an intensive, short-term process, and this work cannot be completed while multitasking.
- Prepare for meetings by reading documents in advance when needed.
- Disclose any real or perceived conflicts of interest related to the business item at hand. Members will refrain from deciding items where a conflict exists.
- Prioritize meeting attendance and provide notice when unable to attend.
- Regularly check email and reply within three business days when requested.

Workgroup Member Selection

Submission of Application

Applications for membership must use the **YHDP Round 7 Project Selection Membership Application** at the end of this document or be completed online at <https://forms.office.com/r/NMgGcuRac9>. **Completed applications must be sent to ohioboscoc@cohhio.org or completed using the online form by March 31, 2024.**

New Member Recommendations

The Ohio BoSCoC Steering Committee will review submitted applications and will develop a slate of candidates for consideration by the BoSCoC Board. Upon approval by the Ohio BoSCoC Board, applicants will be notified of member decisions by the CoC.

YHDP Round 7 Project Selection Workgroup Membership Application

Please complete all sections below and submit to the CoC at ohioboscoc@cohhio.org by **March 31, 2024**. You can also complete this application form online at <https://forms.office.com/r/NMgGcuRac9>. This information will only be shared with the BoSCoC Steering Committee for their recommendation to the CoC Board.

First and Last Name			
Preferred Name (if different from above)			Pronouns
Race/Ethnicity			Gender
Organization/Affiliation <input type="checkbox"/> YAB Member <input type="checkbox"/> Other:			
Home Address			
City, State, Zip			
County			Phone
Email			
<p>Do you represent an Ohio organization that has a mission to serve or advocate on behalf of Black, Indigenous, and Persons of Color (BIPOC), persons with disabilities, or LGBTQ populations?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If so, please indicate the organization and where in Ohio it serves:</p>			
<p>Do you identify as someone who is as a youth/young adult (up to age 24), and/or currently or has formerly experienced homelessness ?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, are you comfortable with this information being disclosed?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
Comments if needed:			
<p>Please describe your current work/activities/experiences that have informed your understanding of issues pertaining to youth/young adult homelessness in Ohio.</p> 			
Why are you interested in serving in this role?			

Do you require any technology support to attend regular Zoom meetings?

Yes No

Describe support needed:

I have reviewed and agree to the following Member Responsibilities.

- Familiarize yourself with YHDP and the Ohio BoS Coordinated Community Plan.
- Actively participate in the meeting on camera and with voice in discussions. This will be an intensive, short-term process, and this work cannot be completed while multitasking.
- Prepare for meetings by reading documents in advance when needed.
- Disclose any real or perceived conflicts of interest related to the business item at hand. Members will refrain from deciding items where a conflict exists.
- Prioritize meeting attendance and provide notice when unable to attend.
- Regularly check email and reply within three business days when requested.

If for any reason, I am unable to participate fully in this workgroup, I will inform the CoC and vacate my role so that another member can be selected to fulfill these tasks.

Name

Signature

Date