OHIO
Balance of State
Continuum of Care

2024

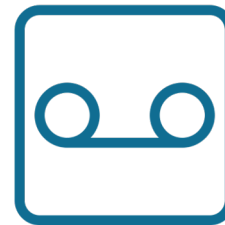# Housing Inventory Count and Point-in-Time Count Training
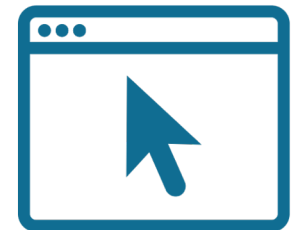
December 6, 2023

Meeting Information

Please mute your line when not speaking.

Use the chat to submit questions (or unmute).

This call is being recorded.

This training will be posted to the HIC PIT page of the COHHIO BoS website

Coalition on Homelessness and Housing in Ohio | 175 S. Third St. Suite 580 Columbus, OH 43215

Ohio BoSCoC Staff

Erica Mulryan

CoC Director

Hannah Basting

CoC Coordinator

Erin Hachtel

CoC Coordinator

Carolyn Hoffman

Technical Assistance & Training Coordinator

Trevin Flickinger

HMIS Data Analyst

Matt Dicks

HMIS Technical Assistance and Training Support Coordinator

Monica Tillis

HMIS Support Coordinator

Agenda

- Ohio BoSCoC Organization and Guidance Document

- HIC/PIT Overview

- HIC Process

- General PIT Process

- Updates and Reminders
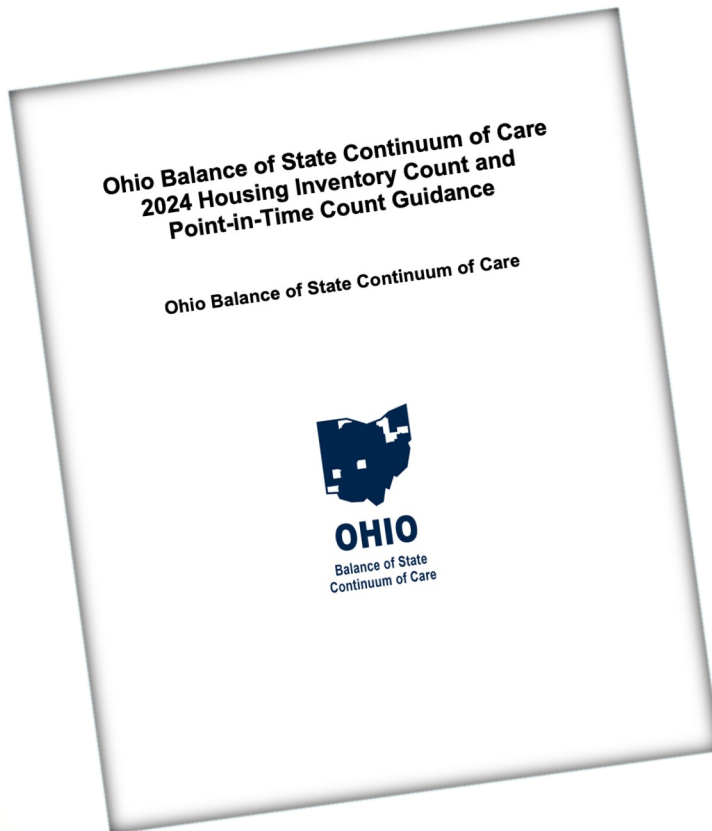
- Additional Resources

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Ohio Balance of State Continuum of Care 2024 Housing Inventory Count and Point-in-Time Guidance

Ohio Balance of State Continuum of Care 2024 Housing Inventory Count and Point-in-Time Guidance

This document lists requirements and procedures for conducting the 2024 HIC/PIT Counts. All BoSCoC providers are responsible for reading and complying with these requirements.

Ohio Balance of State Continuum of Care 2024 Housing Inventory Count and Point-in-Time Guidance
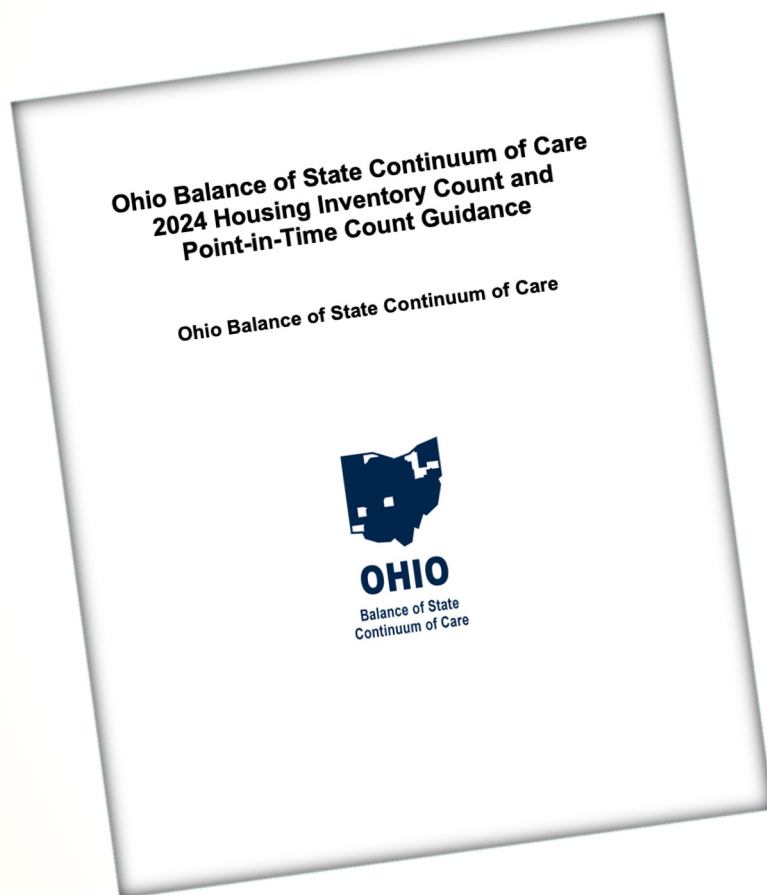
Part I: Overview- Background and HIC/PIT Count Components

Part II: Data Collection Process

Part III: Data Reporting Process

Appendices:
- 2024 HIC/PIT Timeline
- Process Charts
- Definitions
- Guidance for Non-CoC Funded Projects

https://cohhio.org/boscoc/hicpit/

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HIC/PIT Count Federal Requirements

HIC

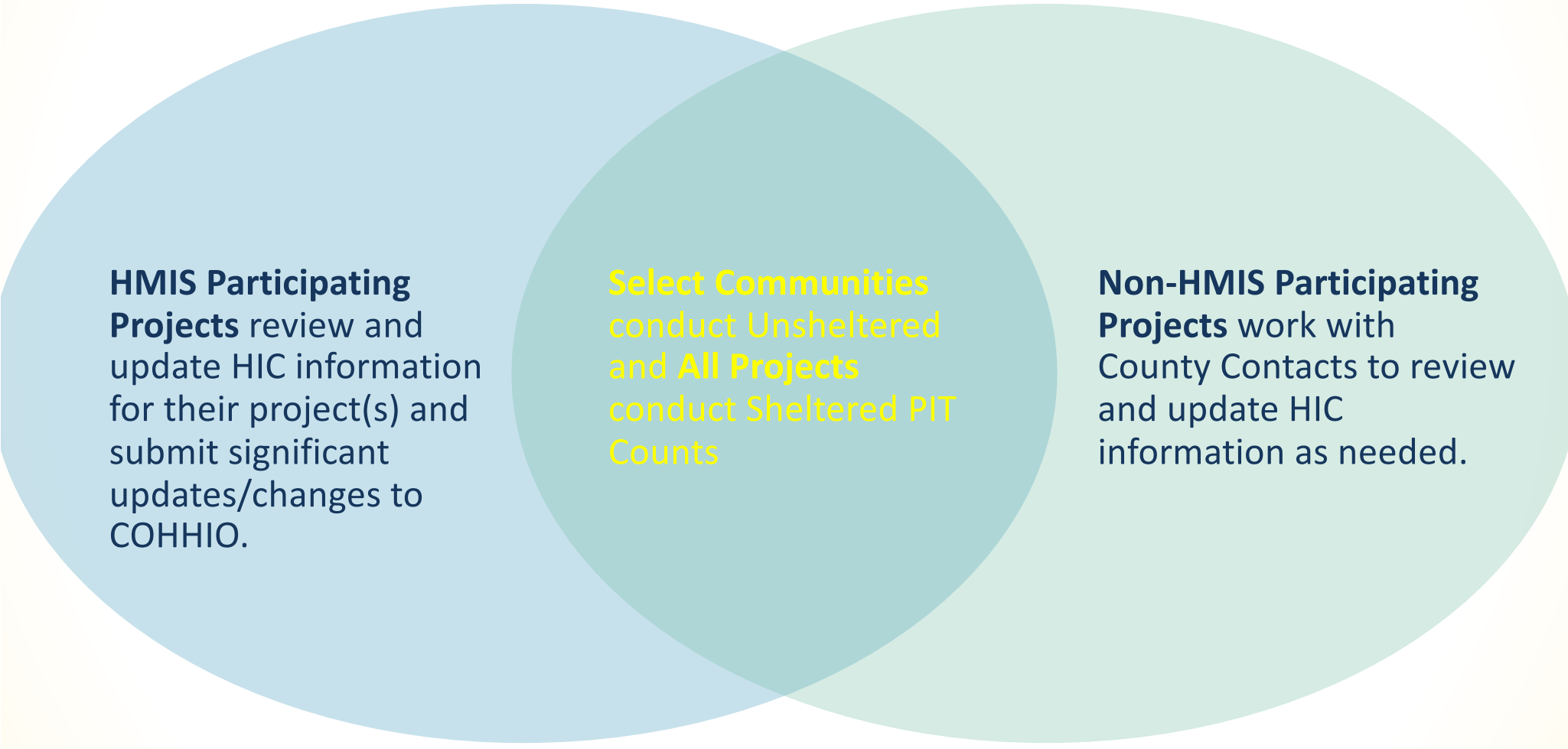An annual housing inventory count which provides an overview of a community's homeless program inventory

PIT

A count of sheltered and unsheltered homeless persons in a community

How HUD Requirements are Implemented

County Contacts and Providers → Collect and submit county level HIC data to the CoC. → **Ohio BoSCoC** → COHHIO reviews, compiles and submits the data to HUD. → **HUD**

Role of Providers in HIC/PIT Count

HMIS Participating Projects review and update HIC information for their project(s) and submit significant updates/changes to COHHIO.

Select Communities conduct Unsheltered and **All Projects** conduct Sheltered PIT Counts

Non-HMIS Participating Projects work with County Contacts to review and update HIC information as needed.

Role of County Contacts in HIC/PIT Count

One County Contact per region

Primary contact for all HIC/PIT correspondence

Assists in HIC/PIT data submission for Non-HMIS Participating Projects

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2024 HIC Components

The HIC includes inventory and capacity information on all programs dedicated to serving homeless persons in a community, regardless of the source of funding. This includes:

- Emergency Shelters
- Transitional Housing
- Rapid Re-Housing
- Joint TH-RRH
- Permanent Supportive Housing

2024 HIC Data Collection and Review Process

- The number and type of beds or units on the HIC represents the inventory available in the project on a typical day, not just those in use during the PIT Count (except for RRH).

- The number of beds or units should not fluctuate monthly or weekly.

2024 HIC Data Collection and Review Process

- HIC data is entered in HMIS by COHHIO for all homeless dedicated projects in the BoSCoC for HMIS Participating and Non-participating projects.

- The Ohio BoSCoC will use current housing inventory information as entered in HMIS for most projects

- COHHIO will post summary of current HMIS inventory for providers to review

- COHHIO will also reach out directly to projects if updated HIC information is required

2024 HIC Data Collection and Review Process

For New Projects Only:

You will need to fill-out the New Project Form. Contact the HMIS Team for questions.

The New Project Form is located on the Ohio BoSCoC HMIS website at: http://hmis.cohhio.org/index.php?pg=kb.page&id=129

This form should be used all year long as new projects become operational

2024 HIC Timeline

December 12, 2023	HIC Training Webinar
December 12 , 2023	COHHIO will post current HIC inventory to website and contact projects directly if required to review/verify HIC info
December 12 2023 - January 15, 2024	Final HIC changes due to COHHIO
December 12 2023 - January 15, 2024	COHHIO reviews submitted HIC info and accepts or denies HIC changes
May 2024	BoSCoC submits final HIC to HUD

2024 Ohio BoSCoC Housing Inventory Count (HIC) Training Webinar

December 12, 2023

10:00 am

Register for the Webinar at:
https://us06web.zoom.us/meeting/register/tZcud-msqjwoGtKLygPcwHfergTeSLTRTmNc

- Understanding how to view current housing inventory

- Reviewing and how to communicate project inventory changes/updates

- Time for any HIC/PIT questions thus far

Agenda

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- **General PIT Process**

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PIT Count Components

- A PIT Count provides data on the number and characteristics of people who are homeless in a community.

- A PIT Count must be an unduplicated count using statistically reliable methods.

- All BoSCoC communities must collect the basic HUD-required data but can collect additional data they deem as appropriate.

- A complete list of the types of data collected can be found in the *Ohio Balance of State Continuum of Care 2024 Housing Inventory Count and Point-in-Time Guidance*

PIT Count Components

Sheltered Count

- Emergency Shelters
- Transitional Housing
- Persons residing in hotels/motels (paid for by public or private organizations for purposes of providing emergency shelter)
- Extreme weather shelters/cold shelters, seasonal shelters

Reminder: People in PSH and RRH are not included in the PIT Count but data for these projects must be recorded for the HIC.

PIT Count Components

Unsheltered Count

- This count includes persons who, on the night of the count, are living in a place not designed for or not ordinarily used as a regular sleeping accommodation for human beings.

- Includes persons staying in cars, encampments, or abandoned buildings.

Ohio BoSCoC 2024 Point-in-Time Count

Over Night

January 23rd - January 24th

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2024 Ohio BoSCoC Point-in-Time Count

8:00 pm
Jan 23

overnight
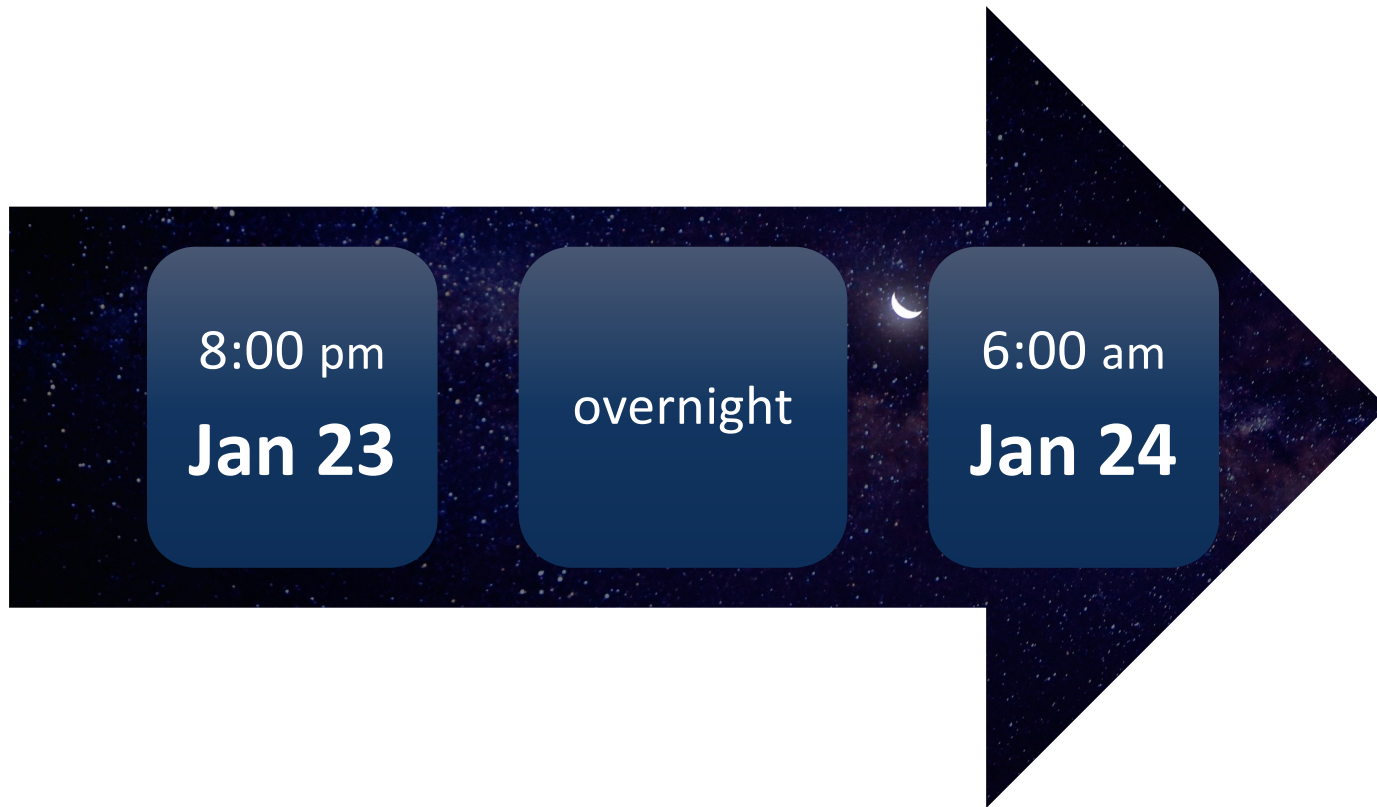
6:00 am
Jan 24

No earlier than 8:00 pm!

No later than 6:00 am!

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PIT Count Data

The Ohio BoSCoC will use HMIS and Counting Us app to collect and report PIT Count data.

Sheltered PIT data

- HMIS Participating Projects - COHHIO will run reports on currently-entered data.
- Non-HMIS Participating Projects – will use the Counting Us app to complete PIT surveys with clients on the night of the PIT.

Unsheltered PIT data

- Continue to use Counting Us app
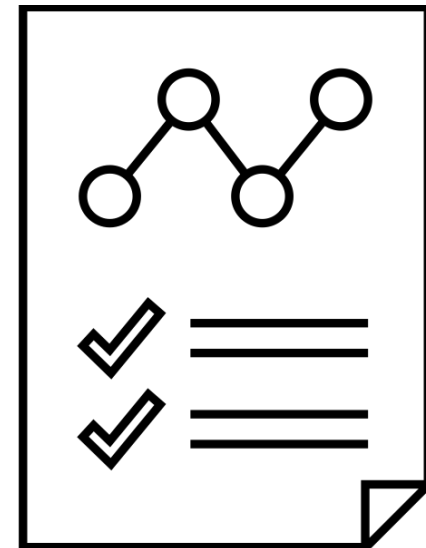
2024 PIT Count Collection App

All Ohio BoSCoC communities MUST use the free data collection app or web application "Counting Us", which will be discussed and demoed during the PIT Count Training Webinar on January 4th

2024 PIT Count Collection App

Geographic Sampling

- An approach that involves conducting unsheltered PIT Counts in a select number of areas on the night of the PIT Count
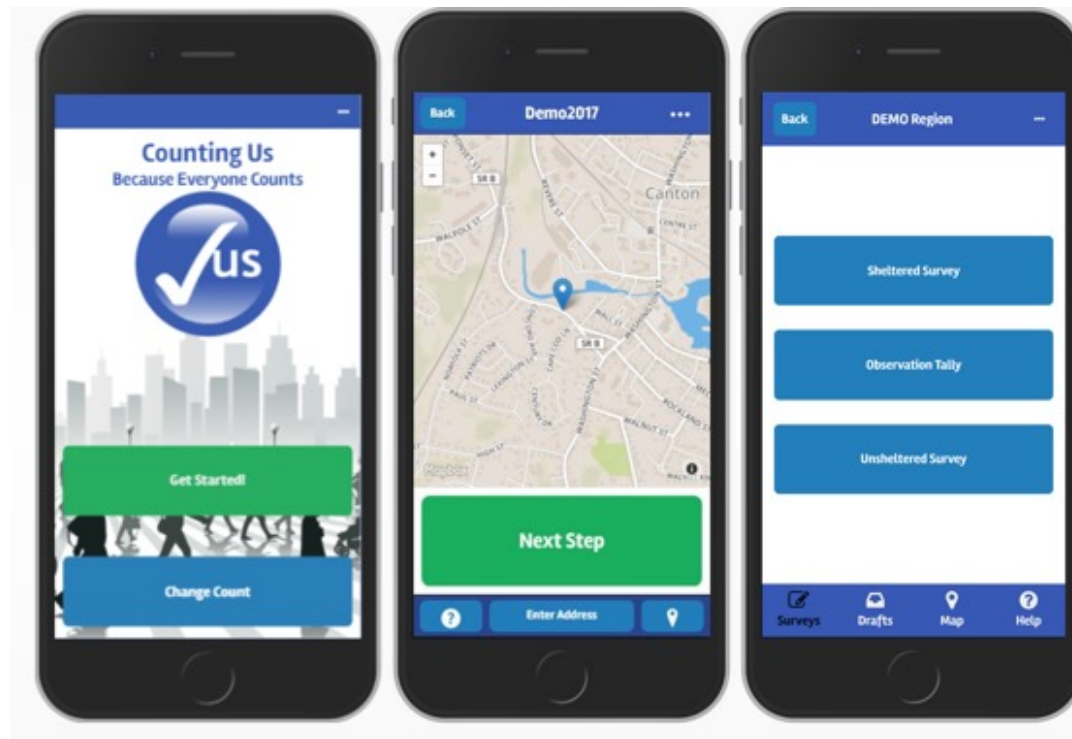
- A CoC-wide unsheltered PIT Count is then generated from that sample of data

All communities are still encouraged to do unsheltered outreach on the night of the PIT Count

Full Census Count

If sampling is done accurately, both these methods can produce accurate estimates of people experiencing unsheltered homelessness.

Sampling

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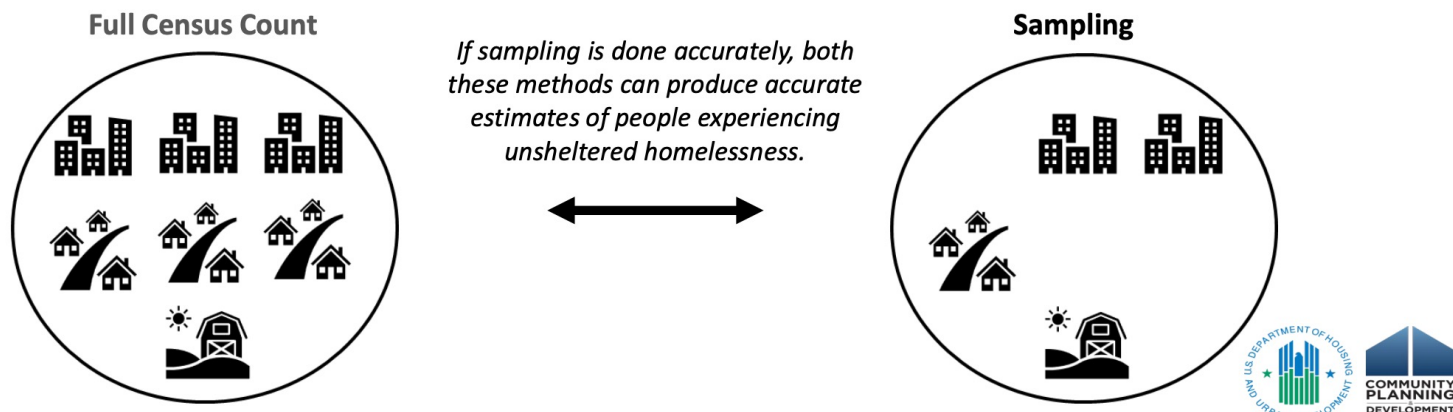
2024 PIT Count Collection App

Alternatives for those who prefer to do a full county canvas

- Counties that have the ability and capacity to do a full county canvas can enter all data into the Counting Us app
- The full CoC-wide unsheltered number will be populated using the sampling approach
- However, communities that want to know how many people in their entire county are experiencing unsheltered homelessness can enter data outside high/low probability census tracts

Known Locations Survey

- Will be used in advance of the count to identify potential high probability census tracts

- Helps identify up to date locations where you think you will find people experiencing unsheltered homelessness on the night of the PIT count

- County Contacts are responsible for identifying these areas
  - Nothing is required of specific projects for this
  - Work with County Contact if you know of a location that should be submitted

- Known Locations surveys must be submitted in Counting Us app by Friday, December 15th

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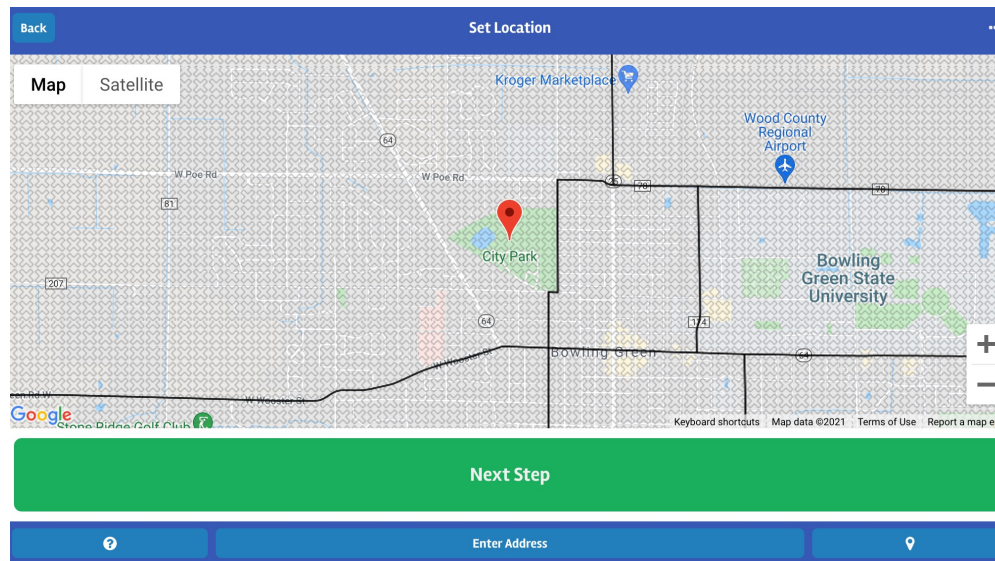
Known Locations Survey

End Result:
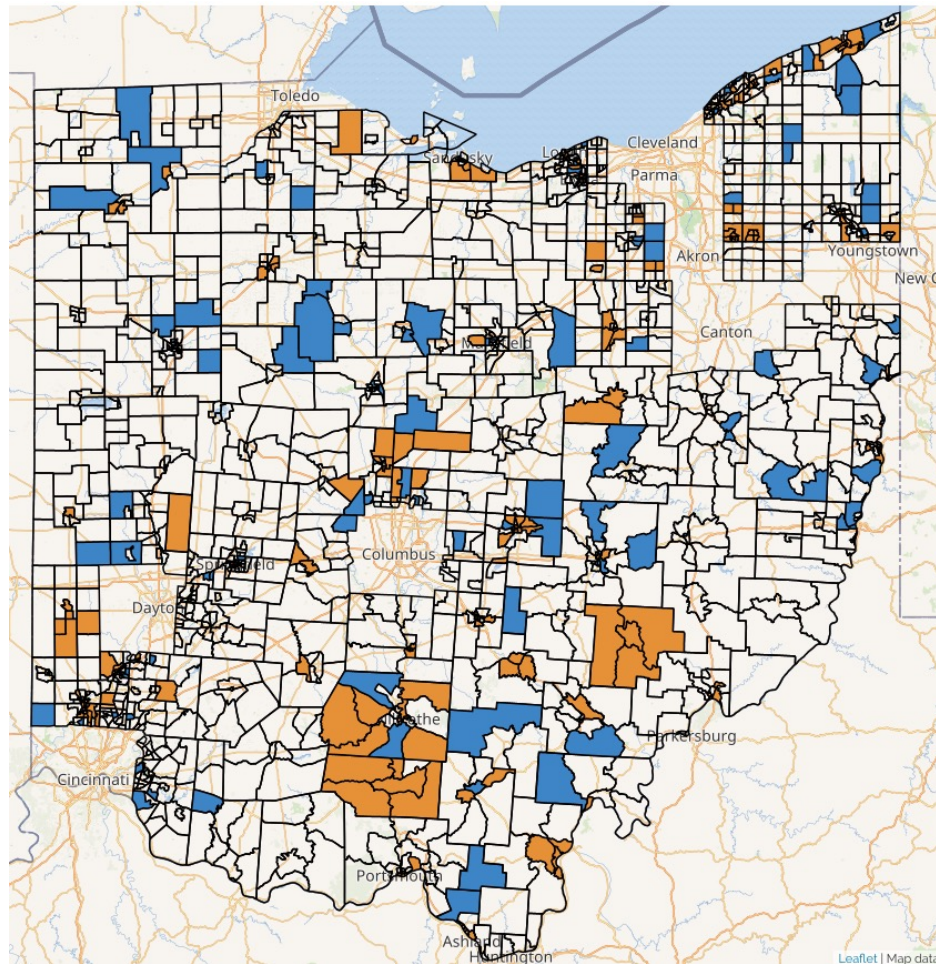
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Changes for 2024

- Per 2024 HMIS Data Standards updates, HUD now allows the following race/ethnicity responses:
    1. American Indian, Alaska Native, or Indigenous
    2. Asian or Asian American
    3. Black, African American, or African
    4. Hispanic/Latina/e/o
    5. Middle Eastern or North African
    6. Native Hawaiian or Pacific Islander
    7. White

Changes for 2024

- Per 2024 HMIS Data Standards updates, HUD now allows the following gender responses:
    1. Woman (girl if child)
    2. Man (boy if child)
    3. Culturally Specific Identify (e.g., Two-Spirt)
    4. Transgender
    5. Questioning
    6. Different Identity

Service-Based Count

What is a service-based count?
- People experiencing homelessness who access social services (homelessness services, food pantries, soup kitchens, libraries, etc) are asked about where they slept on the designated PIT night.

When can it occur?
- Up to 7 days after the PIT night

- ❖ Communities are allowed to do service-based counts this year
- ❖ Work with County Contact to coordinate
- ❖ Must notify BoS staff of intent to do service-based count

2024 Timeline
Sheltered PIT Count
for HMIS Participating Projects

January 22, 2024	Check data quality in Rme for issues.
by January 22, 2024 **(before the PIT Count)**	Make sure entry/exits dates have been entered for all clients.
by January 25, 2024 **(after the PIT Count)**	Again, check to make sure entry/exit dates have been entered for all clients.
February 8, 2024	COHHIO HMIS staff will pull reports for sheltered PIT data for January 23.

2024 Timeline
Sheltered PIT Count
for Non-HMIS Participating Projects

December 6, 2023 - January 22, 2024	Providers download Counting Us app, and participate in any training and technical assistance regarding use of app
January 23– 24, 2024	Providers collect information on every client who stayed in their program on the night of January 23, and enter into Counting Us app

2024 Timeline
Unsheltered PIT Count

December 15, 2023	Known Locations surveys submitted in Counting Us app
January 4, 2024	PIT Count Training Webinar (Map of high/low probability census tracts made available)
December 6, 2023 - January 22, 2024	Select communities organize PIT Count, download Counting Us app, and participate in any additional training and technical assistance regarding use of app.
January 23, 2024 - January 24, 2024 **8:00 pm - 6:00 am**	Select communities conduct Street Count.
January 24, 2024– January 30, 2024	Communities wishing to conduct service-based count (and who have notified COHHIO in advance) collect data on those experiencing unsheltered homelessness on the night of 1/23/24, and who slept in a high/low probability census tract

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2024 Ohio BoSCoC Point-in-Time Count (PIT) Training Webinar

January 4, 2024

10:00 am

Register for the Webinar at:

https://us06web.zoom.us/meeting/register/tZEuf-6trTsoHtBt-j8eKhAfqN3T08nVvtt0

- Purpose and Requirements of PIT Count

- 2024 PIT Process - Counting Us App Overview

- Counting Us App key code

- Counting Us App Demo

- Overview of required census tracts

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Additional Resources
HUD PIT and HIC Guides, Tools, and Webinars

https://www.hudexchange.info/programs/hdx/guides/pit-hic/#general-pit-guides-and-tools

https://www.hud.gov/program_offices/comm_planning/coc/pit-count

*Point-in-Time (PIT) Count Volunteer Training Toolkit

https://www.hudexchange.info/resource/5864/pit-count-volunteer-training-toolkit/

*Simtech Solutions Instructional Videos & FAQs about Counting Us

https://pointintime.info/support/instructional-videos/

Ohio BoSCoC 2024 HIC/PIT Count Guidance

https://cohhio.org/boscoc/hicpit/

Upcoming Webinars

2024 Ohio BoSCoC Housing Inventory Count (HIC) Training

https://us06web.zoom.us/meeting/register/tZcud-msqjwoGtKLygPcwHfergTeSLTRTmNc

December 12, 2023

10:00 am

2024 Ohio BoSCoC PIT Count Planning for Communities

https://us06web.zoom.us/meeting/register/tZEuf-6trTsoHtBt-j8eKhAfqN3T08nVvtt0

January 4, 2024

10:00 am

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Contact Information

HIC/PIT Correspondence
ohioboscoc@cohhio.org or hannahbasting@cohhio.org

HMIS Correspondence
hmis@cohhio.org

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Questions?

Thank you!

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