



## Cross Site Leadership Committee Notes

**10/26/2023**

**4pm-5pm**

### **Present**

#### **Voting Members:**

**Chair:** Douglas Argue, COHHIO

- Lauren Everett, Cradle Cincinnati
- Shaleeta Smith, Summit County Public Health
- Sarah Taylor, Greater Dayton Area Hospital Association
- Chaunte Mills, Community Advisor
- Tiniqua Freeman, Community Advisor

**Independent Evaluator:** Case Western Reserve University (Non-voting)

Francisca Richer

**Facilitation :** Barb Poppe, Barbara Poppe and Associates (Non-voting)

#### **Others in Attendance:**

Kyla Holtsberry, COHHIO

Shayna Bryant, COHHIO

Angela Newman, Cleveland

Ashley Brown

Mona Duffy, CelebrateOne

Amy McGraph, PCC

Isi Ikharebha Green, PCC

Bridget Lacy, Akron

Melinda Cunningham, CelebrateOne

Alvonta Jenkins, Cleveland

#### **Advance preparation:**

- a) Fidelity Review policy
- b) Addition of Cleveland CLC voting member

#### **Agenda:**

**1) Welcome- BPA**

## 2) Framing and Flow – BPA

- a) Confirm/modify agenda
- b) Confirm quorum

## 3) Presentation: Introduction to the Case Western Reserve University Evaluation Team

## 4) Update and discussion on planning for 2.2- Douglas

- Funding and budget update- Douglas
  - Working hard on the budget for ODH and have turned it in. Huge effort with the lack of funding.
  - Budget put forward gets us to 165 families. Statistically significant if that holds.
  - Looking to fundraise and leverage. If we do not hit the goals in the budget, we could have to scale back some of the expansions.
  - Not a done deal.
  - Addition of a housing navigator in some of the cities is part of that proposed budget. Contracted position for the time while participants will be shopping for housing - not all three years of the project.
- Research and evaluation update- Douglas
  - Have entered into a small contract with Case to get a greater understanding of what the research entails before entering a larger scale initiative.
  - Taking feedback we've heard from you all on the project and working on how it could look differently.
  - HMIS data entry - reducing to a central position through COHHIO and then data is given to COHHIO, who does the data entry to reduce data errors.
  - How rigorous we want to stick with the research. Can we do this differently and still get good and solid results? Still thinking through this. Will be solidifying soon.
- Francisca
  - Excited about the opportunity. Has experience in research in infant and maternal health and coming back to this work is exciting. Looking at how positive intervention can bring about change. Seeing how data can be structured and measure the intervention and see what needs adjusted. The team has a lot of integrated data systems experience as well as wisdom to bring together to this project.
  - Working on defining clearly how to track the intervention in this project and excited to see the results.
- Shayna
  - Excited Case is willing to take this on. They have been awesome and have been trying to transition us to the next phase.

- HBAH model streamlining updates - COHHIO
  - Shayna
    - We have been working on finding a way to reduce workload on HSS and make projects easier on participants, while maintaining the intensions of the project.
  - Douglas
    - Not touching rental assistance - 24 months.
    - Changing expectations around training and how you meet those expectations.
    - Changing time to housing to now be 45-60 days.
    - Adding housing navigator
    - Streamlining the number of required meetings and streamlining those we do have.
    - Still have some outstanding questions around eligibility
    - Housing first, Harm reduction, etc. stay in place.
    - Data collection streamlining.
    - Looking at having more definitive decisions in the next week or two so we can move forward with RFP.
  - Barb
    - Longer time to housed needs to include a look at gestational age to ensure people are housed at birth. Be sure to think of those cascading effects changes can make.
    - Bridget - may need to think about participants who have active charges. Have a client who may end up in prison and getting them housed has been a challenge with these charges.
    - Trainings being put on the calendar for the year or at least a month in advanced.
- RFP update - Douglas
  - We have to follow a procurement process. In the process of finetuning the RFP, want to get it out by mid November. Hoping to get contracts signed and money lined up by the end of the year. Already behind schedule so want to work to not push the project out any further.
  - Will not be rigorous. You will have the info you need and will have to put that info together. Will just need to think about how many families you can actually serve.
- Barb
  - If you have any TA needs, please reach out. We can facilitate peer to peer help as well if needed. Please don't be shy.
    - (a) Douglas - Utilize Tiniqua and Chaunte as well. They are a wealth of expertise.

- 5) Cross-site lead updates- Shayna
- Coordinator report- [See attached](#)

## 6) Site updates

- Akron - Shaleeta
  - Meeting with approx. 1-2 people a week.
- Bridget
  - 19<sup>th</sup> client today. 6 looking for housing 7 in phase B and 6 in phase C. One no show last week but just has a new intake today. December will be a big month for births. 9 babies currently.
- Columbus – Mona (PCC transition Update).
  - 29 women enrolled. 28 in phase C, 1 in talks with a landlord currently. Recently had an in person meeting with participants that went great. Participants appreciated the opportunity.
- Cincinnati - Lauren
  - No major updates. Having challenges solidifying an HSS agency. Looking forward to reengaging agencies with these updates I've heard today. Looking forward to the release of the RFP.
- Dayton – Sarah
  - Upcoming discussions with potential providers.
- Cleveland-Al
  - Met with Eden who seems pretty on board to be the HSS agency. CHN meeting coming up to solidify HCV for participants to utilize. Making connections and solidifying partnerships.

## 7) Vote to add Al Jenkins (Cleveland) as CLC voting member.

- Vote passes.

## 8) Next steps – Shayna

Next CLC meeting, November 30<sup>th</sup>, 2023, 4-5pm