

Request for New Board, Committee, and Workgroup Members Ohio Balance of State Continuum of Care

Background

The Ohio BoSCoC Governance Charter outlines the membership structure of the BoSCoC Board, and various committees/workgroups, as well as the process for adding new members to those groups on a regular basis. To that end, the Governance Charter indicates that each year half of the BoSCoC Board membership must be selected. The Governance Charter can be found at <https://cohhio.org/boscoc/gov-pol/#documents>

This document outlines the process and timeline for selection of Ohio BoSCoC Board and Committee/Workgroup members for terms beginning January 2024.

Purpose of Ohio BoSCoC Board

The Ohio BoSCoC Board is the primary planning and decision-making body for the Ohio BoSCoC. Board members determine the policy direction of the CoC and ensure that the CoC fulfills its responsibilities as assigned by the U.S. Department of Housing and Urban Development (HUD) and/or the Ohio Department of Development (ODOD). The Board also oversees and approves the work of BoSCoC committees and workgroups.

Purpose of Ohio BoSCoC Committees and Workgroups

Ohio BoSCoC workgroups/committees help manage planning and work related to various tasks of the Ohio BoSCoC. Currently, there are six standing committees/workgroups. Additional workgroups may be formed on an as-needed basis.

Target Audience

This document applies to all members of the Ohio BoSCoC.

Ohio BoSCoC Board and Committee Membership

Ohio BoSCoC Board Homeless Planning Regions Representatives

Ohio BoSCoC Board membership includes one representative from each of the Ohio BoSCoC 17 Homeless Planning Regions. Each Homeless Planning Region manages their own process for selecting their representative to the Ohio BoSCoC Board. Homeless Planning Region Executive Committees must then communicate that Board representative selection to CoC staff (COHHIO).

For the 2024-2025 term, the Ohio BoSCoC is seeking membership from the following Homeless Planning Regions:

- Homeless Planning Region 3
- Homeless Planning Region 4
- Homeless Planning Region 8
- Homeless Planning Region 9
- Homeless Planning Region 10
- Homeless Planning Region 11
- Homeless Planning Region 13
- Homeless Planning Region 16
- Homeless Planning Region 17

Homeless Planning Region Executive Committees for the regions identified above must communicate their Board representative selection to the CoC Director (ericamulryan@cohhio.org) by December 31, 2023.

Current BoSCoC Board members representing a region seek to be re-elected to their seat. It is up to their Homeless Planning Region to determine if they wish to allow their current representative to serve another term.

Ohio BoSCoC Board At-Large Members

Ohio BoSCoC Board membership includes at-large members that represent relevant organizations and populations within the CoC. For the 2024-2025 term, the Ohio BoSCoC Board is seeking new at-large members. Interested persons must submit an application for CoC Board membership using the *Ohio BoSCoC: CoC Board, Committee, and Workgroup Membership Application*.

Current Ohio BoSCoC Board at-large members with a term expiring 12/31/23 must reapply for Board membership if they wish to continue to serve.

The Ohio BoSCoC is particularly interested in at-large membership representing the following organization types and populations:

- People who have experienced homelessness, including youth
- People who have experienced domestic or other types of violence
- People who work in organizations that primarily serve Black, Indigenous, and Persons of Color (BIPOC), persons with disabilities, and LGBTQ populations
- BIPOC, LGBTQ, and persons with disabilities

People who have Experienced Homelessness, Survivors of Violence

For the 2024-2025 term, the Ohio BoSCoC Board is seeking membership from people who have experienced homelessness, including youth (up to age 24), as well as those who identify as survivors of domestic or other types of violence. Interested persons must submit an application for CoC Board membership using the *Ohio BoSCoC: CoC Board, Committee, and Workgroup Membership Application*.

To help make participation easier, the Ohio BoSCoC Board and Committees do not meet in person; instead we meet via zoom or conference call. Additionally, standing meeting dates/times may be adjusted to accommodate schedules if needed. Service provider staff may also participate in meetings along with a new member who has experienced homelessness or is a survivor, if that support is requested.

CoC Board members who have lived experience of homelessness, are transition-age youth (18-24 years old), or who are survivors of violence whose time cannot be compensated by their employer, may be compensated for their time spent participating in CoC Board meetings. Compensation is provided via a stipend that is paid quarterly.

BIPOC, LGBTQ, and Persons with Disabilities and People working in Organizations Serving those Populations

In a continued effort to ensure our CoC Board and committees/workgroups are representative of the people we serve in our homelessness systems, the Ohio BoSCoC is seeking membership from people who are BIPOC, LGBTQ, and living with a disability. We are also seeking CoC Board membership from people who work in agencies that have a specific mission to provide services to or advocate on behalf of those populations.

Applications for CoC Board at-large membership must be sent to ohioboscoc@cohhio.org by October 31, 2023.

Ohio BoSCoC Committee and Workgroup Members

People interested in seeking membership on an Ohio BoSCoC workgroup or Committee must submit an application for membership using the *Ohio BoSCoC: CoC Board, Committee, and Workgroup Membership Application*. ***Those applications must be sent to ohioboscoc@cohhio.org by October 31, 2023.*** Individuals who are currently members of one of the committees/workgroups seeking new membership must reapply through this process if they wish to continue to serve on their respective committee/workgroup.

The Ohio BoSCoC is seeking membership on the following committees/workgroups:

- Project Evaluation Workgroup
 - This workgroup works with CoC staff to develop the project evaluation process used to evaluate performance of CoC Program funded projects and inform the CoC's project ranking that is part of the annual application for CoC Program funds.
- Coordinated Entry Workgroup (also called Coordinated Entry Core Team)
 - This workgroup is responsible for advising the CoC team on all aspects of CE implementation including, adherence to the Ohio BoSCoC Coordinated Entry System Standards, making recommendations for revisions and updates to the CE standards, and helping address other issues as needed. This workgroup is grounded in the work of the HUD CE Equity Initiative and is focused on issues of racial equity in CE.
- Lived Experience Advisory Board
 - The Ohio BoSCoC Lived Experience Advisory Board (LEAB) provides input on Ohio BoSCoC policies and system responses to help ensure they best reflect the needs of those we are charged with serving. Membership of the LEAB includes those ages 25 and up who are currently experiencing or have experienced homelessness and/or housing instability and currently reside within the Ohio BoSCoC.

Ohio BoSCoC Board and Workgroup Membership Responsibilities

Member Criteria

Persons applying for Ohio BoSCoC Board or Committee/Workgroup membership must be located within the state of Ohio; membership preference will be given to people residing/working in a county within the BoSCoC. Potential members are not required to work for a homeless services provider, or in the homeless services field.

Those interested in serving on the LEAB should refer to the [Ohio BoSCoC Governance Charter](#) for details about membership criteria and responsibilities.

Member Responsibilities

All Ohio BoSCoC Board and Committee/Workgroup members are expected to serve two-year terms. Additionally, members are expected to attend and participate in the majority of relevant meetings, to be prepared for meetings, and to complete any assigned tasks in a timely fashion. Board members may be removed from their seat for repeated absence, misconduct, or violation of the CoC's conflict of interest policy.

Conflicts of Interest

Before any item is put to a vote at a meeting all members must disclose any real or perceived conflicts of interest related to the business item at hand. These members will refrain from voting on items where a conflict exists.

Meeting Frequency and Location

Ohio BoSCoC Board

The Ohio BoSCoC Board meets every other month via zoom.

Ohio BoSCoC Committees and Workgroups

- The Project Evaluation Workgroup meets semi-monthly via zoom, with meetings concentrated in the fall/winter/spring.
- The Coordinated Entry Core Team meets twice a month via zoom.
- The Lived Experience Advisory Board meets at least once per month via zoom.

Ohio BoSCoC Board and Committee/Workgroup Member Selection

Submission of New Member Application

As described above, persons intending to seek positions on the Ohio BoSCoC Board or a Committee/Workgroup must complete the *Ohio BoSCoC: CoC Board, Committee, and Workgroup Membership Application* found at the end of this document and submit to the CoC at ohioboscoc@cohhio.org by **October 31, 2023**.

Homeless Planning Region’s representatives to the CoC Board do NOT need to complete a membership application; that decision can simply be communicated to the CoC Director via email.

New Member Recommendations

The Ohio BoSCoC Steering Committee will review submitted applications and will develop a slate of candidates for consideration by the BoSCoC Board, except for the LEAB (LEAB membership does not need Board approval). Upon approval by the Ohio BoSCoC Board, applicants will be notified of new Board/Committee/Workgroup member decisions.

New BoSCoC Board and Committee/Workgroup members will begin their terms of office in January 2023.

Timeline for Ohio BoSCoC Board and Workgroup Member Selection

DATE TO COMPLETE	ACTIVITY
9/19/23	Ohio BoSCoC Board, Workgroup Member Application released
10/31/23	Submit Member Applications to seek seats on the BoSCoC Board, Committee, Workgroup <ul style="list-style-type: none"> • Exception – BoSCoC Board representatives elected by their Homeless Planning Region do not need to complete a Member Application Ohio BoSCoC Homeless Planning Regions identify their elected BoSCoC Board Representatives and submit to the CoC Director (ericamulryan@cohhio.org) <ul style="list-style-type: none"> • Only those Homeless Planning Regions identified in the previous section of this document need to elect their Board representative
11/1/23	Ohio BoSCoC Steering Committee reviews member applications and develops slate of members for BoSCoC Board review and approval
11/27/23	Ohio BoSCoC Board votes on slate of recommended Board, committee, workgroup members
12/15/23	Applicants for Ohio BoSCoC Board membership notified of membership decisions
12/31/23	Homeless Planning Region Executive Committees communicate their Board representative selection to the CoC Director (ericamulryan@cohhio.org)
1/1/24	All new BoSCoC Board and workgroup members begin their two-year terms