2024 HUD Data Standards Updates

COHHIO HMIS

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Hello Ohio Balance of State and Mahoning County HMIS Users,

Every two years HUD reviews and revises HMIS data collection requirements, which requires the HMIS software (Clarity) to be revised, which ultimately requires all HMIS End Users to adopt the revisions. This year, effective October 1st, all HMIS End Users must collect and enter client information in accordance with the updates. Some of these revisions are for HMIS staff to address, and some are user-facing which will change what you collect and enter. These user-facing changes consist of some data elements being combined, some being broken out, some being retired, and some items simply having wording changes. See 2024 HMIS Data Standards Manual for more information.

This email is intended to inform you of the nature of the changes that directly impact your HMIS work.

Data Changes
Race and Ethnicity

- Race and Ethnicity will be combined into one data element
- Response option added for "Middle Eastern or North African"
- "Hispanic/Latin(a)(o)(x)" changed to "Hispanic/Latina/e/o"
- Added text box to specify additional race and/or ethnicity detail from client

Action Steps:

- Beginning October 1st, HMIS End Users should review choices with currently enrolled clients at the next appropriate encounter. Verify accuracy and update if incorrect.
- Beginning October 1st, collect this information for all new clients.

Gender

- Female changed to "Woman (Girl if child)"
- Male changed to "Man (Boy if child)"
- "Gender other than…" changed to "Non-Binary"
- Added "Culturally Specific Identity (e.g., Two-Spirit)"
- Added "Different Identity" and text box to add detail

Action Steps:

- Beginning October 1st, HMIS End Users should review choices with currently enrolled clients at the next appropriate encounter. Verify accuracy and update if incorrect.
- Beginning October 1st, collect this information for all new clients.

Social Security Number

- PATH, CoC, and ESG Program-funded projects are only required to collect the last four digits of the SSN, though are not prohibited from collecting all nine digits. CoC and ESG-funded projects are not penalized for only collecting the last four digits of the SSN
- SSVF and ODH funded projects are still required to collect and enter all 9 digits of the SSN
- When enrolling a client who already has a record in the HMIS, verify that the SSN in the system is accurate and correct it if it is not. Do not replace a 9-digit SSN with the 4-digit SSN on existing clients unless the client has requested this.

Action Steps:

- None

Destination, Prior Living Situation, Current Living Situation

- Moved all rental subsidy type choices to a sub-list and added additional subsidy types when "Rental by client, with ongoing subsidy…" is selected

- Removed "RHY funded…" language from Emergency shelter choice

Action Steps:

- None

Translation Assistance Needed

- New element at program enrollment to assist CoCs with identifying if clients need translation assistance and if so, what language

Action Steps:

- Beginning October 1st, collect this information for all new enrollments.

Sexual Orientation

- Newly required element for HUD: CoC – PH: Permanent Supportive Housing (PSH) project (PSH) at project enrollment

Action Steps:

- Beginning October 1st, HMIS End Users should collect this new information from currently enrolled clients at the next appropriate encounter.
- Beginning October 1st, collect this information for all new PSH enrollments.

Veteran's Information

- Added: 'Space Force" to Branch of the Military

Action Steps:

- Beginning October 1st, HMIS End Users should collect this new information from currently enrolled veteran clients at the next appropriate encounter. Verify accuracy and update if incorrect.
- Beginning October 1st, collect this information for all new enrollments.

Financial Assistance – SSVF

- Updated "Date of Financial Assistance" to "Start Date of Financial Assistance"
- Added options:
  - Landlord Incentive
  - Tenant Incentive
- Added "End Date of Financial Assistance"
- "Extended Shallow Subsidy" changed to "Shallow Subsidy"

Action Steps:

- Beginning October 1st, HMIS End Users should enter this new information for currently enrolled clients.
- Beginning October 1st, enter this information for all new enrollments.

Percent of AMI (SSVF Eligibility)

- Updated response fields to:
  - 30% or less
  - 31% to 50%
  - 51% to 80%
  - 81% or greater

Action Steps:

- Beginning October 1st, HMIS End Users should review this new information for currently enrolled clients. Verify accuracy and update if incorrect.
- Beginning October 1st, collect this information for all new enrollments.

Retired Data Elements

The following data elements will be retired on October 1st and no longer need to be collected or entered in HMIS.

- Last Permanent Address (SSVF)
- Wellbeing Questions (PSH)

Wording Changes

Client Prefers Not to Answer

- "Client refused" changed to "Client prefers not to answer" system-wide

Health Insurance

- "Veteran's Administration (VA) Medical Services" changed to "Veteran's Health Administration (VHA)"

Domestic Violence

- "Victim of Domestic Violence" changed to "Survivor of Domestic Violence"
- "Last Occurrence of Domestic Violence" changed to "When experience occurred"

RHY Service Connection

- "Post-natal care for mother" changed to "Post-natal care for client (person who gave birth)"

Project Completion Status

- "Youth voluntarily left early" changed to "Client voluntarily left early"
- "Youth was expelled or otherwise involuntarily discharged from project" changed to "Client was expelled or otherwise involuntarily discharged from project"

Counseling

- "Counseling received by client" changed to "Client received counseling"

HP Targeting Criteria

- "History of literal homelessness (street/shelter/transitional housing) (any adult)" changed to "Past experience of homelessness (street/shelter/transitional housing) (any adult)"
- "Head of Household is not a current leaseholder" changed to "Head of Household is not a current leaseholder/renter of unit"
- "Head of household (HoH) never been a leaseholder" changed to "Head of Household has never been a leaseholder/renter of unit"
- "Single parent household with minor child(ren)" changed to "Single parent/guardian household with minor child(ren)"

Forms

The COHHIO HMIS Team is working to update all forms relevant to these changes. Please check the COHHIO HMIS forms page for the most recent versions of all forms. https://hmis.cohhio.org/index.php?pg=kb.page&id=113

Timeline

September 1st

New fields will be released to the training site.

September 18th

New picklist values will be applied to fields on the live site but will have a "DO NOT USE" label and should not be used until October 1st.

October 1st

All data standards changes will be in effect and the "DO NOT USE" label will be removed from picklists.

Reports

Sage will be updated to accept FY 2024 APR, CAPER, and CE APR in October. If you have an active grant open in Sage, we recommend submitting before September 30th or the APR component may need to be redone using the FY2024 APR.

For questions, please contact the HMIS Help Desk by emailing hmis@cohhio.org.

Thank you,

The COHHIO HMIS Team