FY2023 CoC Competition Plan and Timeline

Ohio BoSCoC

August 2, 2023

Zoom Information

Mute your audio when not talking.
Use the chat feature or unmute to submit questions.
Slides and recording will be posted to COHHIO’s website.
This meeting is being recorded.
Ohio BoSCoC

Staff

Erica Mulryan  
CoC Director

Hannah Basting  
CoC Coordinator

Erin Hachtel  
CoC Coordinator

Carolyn Hoffman  
System Administrator

Trevin Flickinger  
Data Analyst

Matt Dicks  
System Administrator and Training Specialist

Monica Tillis  
System Administrator
**Overview of CoC Program**

HUD, the largest federal program to assist households experiencing homelessness, awards $3 billion through the annual CoC Competition.

Ohio BoSCoC is awarded approximately $24 million annually.

---

**ODOD and COHHIO**

ODOD, the Collaborative Applicant, submits the consolidated CoC Application on behalf of Ohio BOSCoC.

COHHIO manages all work related to the CoC process. Applicants and/or providers will primarily work with COHHIO throughout the 2023 process.
Agenda

1. CoC Competition Process Overview, Goals, Dates
2. What’s New
3. Funding Availability
4. New Projects
5. Completing Applications
6. TA Resources

Overview of CoC Competition Process

- Evaluation of Renewal CoC Projects
- Submission and Selection of New Project Applications
- Submission of Project Applications in e-snaps
- Completion of Consolidated CoC Application
HUD’s CoC Competition Requirements

- CoCs must operate collaborative process for development of project applications.
- CoCs must establish priorities for funding projects.
- CoCs must designate a Collaborative Applicant to submit combined information for all project applicants.

CoC Competition Requirements

- CoCs must develop the CoC application.
- CoCs must develop a ranked project listing.
- CoCs must submit the consolidated application package to HUD by the deadline.
Goals for FY2023
CoC Competition

Project Ranking Goal
- To rank Ohio BoSCoC new and renewal projects in a way that helps the CoC continue to meet local homeless needs, while also maximizing CoC Program funds and ensure ongoing national competitiveness.

Preserve low-ranking projects at risk of losing funding where those projects represent the only CoC Program funding in their communities.

 Preserve low-ranking Permanent Housing (PH) projects at risk of losing funding where those projects represent the only CoC Program funded PH in their communities.

Prioritize projects that have demonstrated the use of Housing First practices.

Reduce funding requests for the lowest ranked projects as a means to preserve funding for higher ranked projects, if needed, and keeping in line with other priorities.

Consider ranking new projects higher than some renewal projects, where the CoC believes doing so will better help the CoC meet the ranking goal outlined above.

Consider unresolved HUD monitoring findings when making final ranking decisions for the lowest ranking projects.
CoC Competition Process and Submission Dates

CoC Competition
July 5, 2023
• Competition opens
September 7, 2023
• All new and renewal project applicants notified of CoC Board’s intent to reject or accept their applications and include in the CoC project listing
September 28, 2023
• CoC Consolidated Application, including all renewal and approved new applications, due to HUD (ODOD/COHHIO submits)

Renewal and Approved New Project Applications
8/28/23
• Applications completed in e-snaps
• PDF of draft application emailed to CoC staff for review
9/5/23
• CoC staff provides feedback on needed corrections
9/12/23
• Final/corrected applications due in e-snaps
CoC Competition Process and Submission Dates

RFP #2 Approved New Project Applications (pending)

7/25/23
• RFP #2 Released

8/25/23
• New Project Proposals due

9/7/23
• New projects selected and applicants notified

9/18/23
• Approved new project applications completed in e-snaps
• PDF of application due to CoC staff for review

Agenda

1. CoC Competition Process Overview, Goals, and Dates
2. What’s New
3. Funding Availability
4. New Projects
5. Completing Applications
6. TA Resources
What’s New

• Round 1 YHDP Grants Renewal
• YHDP Special Activities
• CoC Planning Increase
• New Eligible Continuum of Care Activities
  • VAWA costs
  • Rural housing stability costs
• Federal Relay Service’s Text Telephone (TTY) service
• Amendment to criteria for qualifying as “homeless”

What’s New

• YHDP Special Activities
  • YHDP Renewals may request special activities via renewal or replacement application
    • May request a waiver of match requirement with justification
    • Review NOFO
What’s New

• New Eligible Continuum of Care Activities
  • VAWA - Emergency transfer plan compliance costs
  • Rural housing stability costs

What’s New

• Amendment to criteria for qualifying as “homeless”
  • Includes any individual or family who
    1. is experiencing trauma or a lack of safety related to, or fleeing or attempting to flee, DV, dating violence, sexual assault, stalking, or other dangerous, traumatic, or life-threatening conditions related to the violence against the individual or a family member in the individual's or family's current housing situation, including where the health and safety of children are jeopardized;
    2. has no other safe residence; and
    3. lacks the resources to obtain other safe permanent housing
Agenda

1. CoC Competition Process and Submission Dates
2. What’s New
3. Funding Availability
4. New Projects
5. Completing Applications
6. TA Resources

Funding Availability

- CoC Program renewal applications are limited to a one-year grant term and one year of funding
- $3.134 billion available nationally
  - Includes $147 million for competitive renewal of YHDP grants
  - Additional $52 million DV Bonus, awarded separately
- Ohio BoSCoC funding availability:
  - $24,470,190 for renewals
  - $2,362,109 for DV Bonus projects
  - $1,662,632 for CoC Bonus projects
Project Ranking

• CoCs must rank projects in two tiers

Agenda

1. CoC Competition Process and Submission Dates
2. What’s New
3. Funding Availability
4. New Projects
5. Completing Applications
6. TA Resources
New Projects

- New Project Applications
  - Submitted June 25th
  - CoC Board preliminary selected new projects to include in the CoC project listing

RFP #2 for New Project Proposals

- RFP available at [https://cohhio.org/boscoc/coc-program/](https://cohhio.org/boscoc/coc-program/)
- Proposals due August 25, 2023
  - ohioboscoc@cohhio.org
- Seeking new projects that partner with local PHA
  - Max funding request = $1m
- Project selections announced no later than September 7, 2023
RFP #2 New Projects

• Eligible Project Types
  • Permanent Supportive Housing

• Eligible Applicants
  • Nonprofit organizations in the BoS with experience working to end homelessness
  • Public Housing Authorities

• Project Requirements
  • The PHA must commit to provide at least 25% of the total housing provided in the project
    • Housing assistance may include project-based assistance or tenant-based assistance
  • PHA may be the applicant or a partner
  • If a non-profit organization is the applicant, they may seek CoC funding for services to pair with the PHA housing
  • Clients must be eligible for PSH and prioritized through CE
Agenda

1. CoC Competition Process and Submission Dates
2. What’s New
3. Funding Availability
4. New Projects
5. Completing Applications
6. TA Resources

Key Terms

- Applicant - the organization applying for funding who is ultimately responsible for project oversight and implementation
- Project Application – the application submitted for new or renewal projects
- CoC Application- the consolidated application submitted to HUD on behalf of the entire CoC
- e-snaps - the online system which contains the application forms to be submitted to HUD under the CoC NOFA for Homeless Assistance Programs
Completing Applications

Before You Get Started

• Review available e-snaps training modules
• Review Frequently Asked Questions
• Enter data only as yourself
  • If you do not have a username and password, create a profile and have your Authorized Rep add you as a registrant
• Ensure agency contacts are correct and updated
  • Authorized Rep in Applicant profile
  • Contact Person
• Notify CoC staff of any new staff who will work on applications so we can add to our BoSCoC listserv

Completing Applications

• Review Instructional Guides:
  • https://www.hudexchange.info/programs/e-snaps/guides/coc-program-competition-resources/#general-resources
Completing Applications

Certifications of Consistency with Con Plan
• Some grantees need to complete certifications of consistency with local Con Plans.
• CoC staff will work with grantees individually to get these completed
• Must be signed between May 1 and Sept 28, 2023

E-Snaps Tips

• Project Applications
  • Click ‘Save’ frequently
  • Provide correct answers in drop-down boxes, as those responses shape the rest of the project application
  • Click on ‘show’ next to Instructions when you need more information about a formlet
  • You can work on your project application over time as long as you save your work. Access the in-process project application by logging into e-snaps, selecting ‘Submissions’ from the left menu, and clicking on your project
Steps to Complete Project Application

- Create or Update Applicant Profile
- Register for the 2023 Funding Opportunity
- Create your Project Application
  - Renewals can import data from previous application, unless they have made recent grant amendments or need to make changes
- Work on Project Application
  - Including updated signed versions of all required attachments

Authorized Rep Changes

- If you have a change in Authorized Representative you must formally request a change in authorized representative to gain access to e-snaps application
- Information about the process is at: https://www.hudexchange.info/resource/2906/instructions-for-updating-coc-project-applicant-authorized-representative/
Grant Inventory Worksheet

• The Grant Inventory Worksheet (GIW) includes key information for renewing projects
  • Approved funding requests and budget amounts
  • Expiring grant numbers
  • Includes correct info for grants with recent amendments
• Renewal projects must refer to this document when completing project applications
  • [https://cohhio.org/boscoc/coc-program/](https://cohhio.org/boscoc/coc-program/)

Submitting Renewals without Changes

• Submission Without Changes
  • Renewal applicants with no changes may choose ‘Submission without Changes’
    • Will still need to update 1A – 1J
    • Make selection on ‘Submission Without Changes’ screen to submit without changes
    • Can only edit the following screens:
      • 3A (project detail)
      • 7A (attachments)
      • 7B (certifications)
Project Application Reminders

• 1D: Congressional District
  • #17 Proposed Start Date

• 1E: Compliance
  • #19 – select ‘program is subject to EO 12372 but has not been selected by the State for review’

---

Project Application Reminders

• 4B: Housing Type and Location
  • PSH projects originally funded as chronic dedicated must report all beds as chronic dedicated
  • All PSH projects urged to change from DedicatedPLUS to Chronic Dedicated
Project Application Reminders

- **Budgets**
  - Remember match requirements
    - (25% required match)
  - Budget amounts need to match the G IW
    - No budget details screens for renewal applications for leasing, services, or operations budgets, if submitting without changes
  - The number of units for which you request rental assistance should match exactly what is listed in the GIW
    - If you had to refer to the GIW Change Form or Actual Rents Report, you cannot ‘submit without changes’

Match

- Match commitment letters must be attached and dated between May 1 and Sept. 2023
- Letters must contain:
  - Name of project, recipient and sub-recipient
  - Name of organization providing contribution
  - Date contribution is available (should coincide with project year)
  - Value of contribution and how value was determined
Project Application Reminders

• MOUs
  • When services provided by a third party, MOUs must be in place prior to grant execution
  • MOUs must include
    • Unconditional commitment to provide services
    • Services to be provided
    • Hourly cost of services

Completing Project Applications

After completing project application:
1. Export to PDF and save using the following file naming convention: Agency Name_Project Name
   Example:
   Athens MHA_Athens Shelter Plus Care
2. Email to ohioboscoc@cohhio.org-
   • Put the Applicant Name and Project Name in the Subject Line

DO NOT submit the application in e-snaps until approved to do so
Completing Project Applications

Renewal and Approved New Project Applications

**Deadlines:**

August 28

- Applications completed in e-snaps
- PDF of draft application emailed to CoC staff for review

September 5

- CoC staff provides feedback on needed corrections

September 12

- Final/corrected applications due in e-snaps

---

Completing Project Applications

**RFP #2 New Project Applications Deadlines:**

Aug. 25

- New project proposals due to ohioboscoc@cohhio.org

Sept. 7

- Applicants notified of selection or rejection

Sept. 18

- Approved new project applications completed in e-snaps
- PDF of application due to CoC staff for review

Sept. 18 – 28

- Final/corrected applications due in e-snaps
Agenda

1. CoC Competition Process and Submission Dates
2. What’s New
3. Funding Availability
4. New Projects
5. Completing Applications
6. TA Resources

Additional Training

Promoting Equity, Lived Experience, Housing First, and System Performance: What Matters in the 2023 NOFO

National Alliance to End Homelessness

Thursday, August 3, 2023
12:15 – 2:00 P.M. ET
TA Resources

HUD
https://www.hudexchange.info/programs/coc/
https://www.hudexchange.info/programs/e-snaps/

COHHIO
Ohio BoSCoC: 2023 CoC Competition Guide
RFP for New Projects
https://cohhio.org/boscoc/coc-program/

Questions
Contact Information

CoC Correspondence
ohioboscoc@cohhio.org

HMIS Correspondence
hmis@cohhio.org