

Good afternoon!

Attached please find another job posting at ODOD. Let me know if you have any questions!

Thanks,

aew

Amanda Wilson, LISW-S, CDE  
*she/her/hers*  
Youth Housing Initiative Director  
614.280.1984 x115

From 03/06/2023-05/26/2023 COHHIO will be piloting a four-day workweek as an employment benefit and retention strategy aiming to improve employee morale, decrease burnout, and streamline productivity. For more information on this practice relative to the Youth Housing Initiative Program, please email Program Director Amanda Wilson at [amandawilson@cohhio.org](mailto:amandawilson@cohhio.org) .

OHIO DEPARTMENT OF DEVELOPMENT  
EMPLOYMENT OPPORTUNITY

Job Title: **COMMUNITY DEVELOPMENT ANALYST**

**Starting Salary:** \$27.03 hr. / \$56,222 yr.

**Position Number:** 20098883

**Job classification/Status:** Community Development Analyst/Classified

**Division/Office:** Community Services/Energy and Environment

**Bargaining Unit:** 14

**Location:** 77 South High Street, 26<sup>th</sup> Floor, Columbus, Ohio

**Work Hours:** 8:00am – 5:00pm, M-F

**DATE POSTED:** APRIL 19, 2023

**DEADLINE FOR APPLYING:** MAY 4, 2023

**At Development, we invest in people, places and businesses of Ohio in ways that empower them to succeed!**

Our mission is fulfilled by our dedicated and talented team that comes to work every day ready to make a difference in the lives of their fellow Ohioans. If you're looking to be part of a team that values bold thinking, diversity in people and ideas, being responsive, and always taking a solution-focused approach, consider joining Development's team to make a difference for Ohioans. Click [here](#) to learn more about Development.

Development is seeking a **Community Development Analyst** to monitor grantees for compliance on reporting for several of our environmental programs, including Brownfield Remediation, Building Demolition and Site Revitalization, and Water and Wastewater Infrastructure and other programs. This person will help process grant applications, serve as the main contact for these programs when it comes to reporting and compliance, etc. The position will occasionally require travel to project sites, for monitoring, in certain instances.

**Other duties will include:**

- Serving as a member of the Grant Application Review Team to evaluate proposals, assist in curing applications and making recommendations for approval.
- Assessing compliance with grant agreements, applicable state and federal laws (e.g., Ohio Revised Code, Code of Federal Regulations, Ohio Development of Development [ODOD]/OEE policies and procedures) and writing reports regarding performance & compliance/non-compliance.
- Detailing corrective action steps for implementation by grantee and providing guidance to grantees to ensure corrective compliance steps are adhered to.
- Providing assistance on administrative topics to grantees, local government officials, grant administrators, other state agencies & other interested parties.

**Minimum Classification Qualifications (a test may be given as part of the selection process):**

Completion of an undergraduate core program in business administration, public administration, city and regional planning, sociology, social services or political science; 12 months experience in planning, developing and/or implementing community and/or economic development programs. Must be able to provide own transportation.

-Or 36 months experience in planning, developing and/or implementing community and/or economic development programs. Must be able to provide own transportation.

**UNUSUAL WORKING CONDITIONS**

Requires travel.

The final candidate selected for this position will be required to undergo a criminal background check. Criminal convictions do not necessarily preclude an applicant from consideration for a position. An individual assessment of an applicant's prior criminal convictions will be made before excluding an applicant from consideration.

**TO APPLY, VISIT <http://careers.ohio.gov> or [www.ohiomeansjobs.com](http://www.ohiomeansjobs.com) OR SUBMIT APPLICATION TO:**

Ohio Department of Development, Human Resources Office  
77 South High Street, 27th Floor, Columbus, Ohio 43215-6130  
[hr@development.ohio.gov](mailto:hr@development.ohio.gov)

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