## Enrolling a New User in the Course

Follow the directions below to create a new user account in our E-Learning Center and sign up for the course "Understanding Homelessness 101."

- 1. To create an account and enroll in this course, please go to <u>https://cohhio.litmos.com/self-signup/</u>.
- 2. Enter your user information. Under the Code field enter: UH101
- 3. You'll receive an email with a link to setup your account.
- 4. After logging in, the course will be listed on your E-Learning Center homepage in the "My Training" box under the "Not Started" tab.

## **Enrolling a Previous E-Learning Center User in the Course**

Individuals who already have an account within COHHIO's E-Learning Center can self-enroll in the course.

- 1. Login to https://cohhio.litmos.com/
- 2. On the menu, click **Content Library**.
- 3. Locate the course listing for Understanding Homelessness 101. Click the listing.
- 4. Click the **Start Course** button on the Course page.