2023 Housing Inventory Count and Point-in-Time Count Training

December 2, 2022

Webinar Information

All participants lines are muted.

Use the chat feature to submit questions. You can also unmute to ask questions.

This webinar will be posted to COHHIO’s website.

This webinar is being recorded.
Ohio BoSCoC
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Agenda

• Ohio BoSCoC Organization and Guidance Document
• HIC/PIT Overview
• HIC Process
• General PIT Process
• Updates and Reminders
• Additional Resources
Ohio Balance of State Continuum of Care 2023
Housing Inventory Count and Point-in-Time Guidance

This document lists requirements and procedures for conducting the 2023 HIC/PIT Counts. All BoSCoC providers are responsible for reading and complying with these requirements.

Ohio Balance of State Continuum of Care 2022
Housing Inventory Count and Point-in-Time Guidance

Part I: Overview - Background and HIC/PIT Count Components
Part II: Data Collection Process
Part III: Data Reporting Process
Appendices:
- 2022 HIC/PIT Timeline
- Process Charts
- Definitions
- Guidance for Non-CoC Funded Projects

https://cohio.org/boscoc/hicpit/
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HIC/PIT Count Federal Requirements

**HIC**
An annual housing inventory count which provides an overview of a community's homeless program inventory

**PIT**
A count of sheltered and unsheltered homeless persons for communities that receive federal funding
How HUD Requirements are Implemented

**County Contacts and Providers**
- Collect and submit county level HIC data to the CoC.

**Ohio BoSCoC**
- COHHIO reviews, compiles and submits the data to HUD.

**Role of Providers in HIC/PIT Count**

**HMIS Participating Projects**
- Review and update HIC information for their project(s) and submit significant updates/changes to COHHIO.

**Select Communities (Unsheltered and All Projects)**
- Conduct sheltered PIT Counts.

**Non-HMIS Participating Projects**
- Work with County Contacts to review and update HIC information as needed.
Role of County Contacts in HIC/PIT Count

- One County Contact per region
- Primary contact for all HIC/PIT correspondence
- Assists in HIC/PIT data submission for Non-HMIS Participating Projects

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2023 HIC Components

The HIC includes inventory and capacity information on all programs dedicated to serving homeless persons in a community, regardless of the source of funding. This includes:

- Emergency Shelters
- Transitional Housing
- Rapid Re-Housing
- Permanent Supportive Housing

Should EHV and/or any Vet projects be included?

• The number and type of beds or units on the HIC represents the inventory available in the project on a typical day, not just those in use during the PIT Count (except for RRH).
• The number of beds or units should not fluctuate monthly or weekly.
2023 HIC Data Collection and Review Process

- HIC data is entered in HMIS by COHHIO for all homeless dedicated projects in the BoSCoC for HMIS Participating and Non-participating projects.
- The Ohio BoSCoC will use current housing inventory information as entered in HMIS for most projects.
- COHHIO will post summary of current HMIS inventory for providers to review.
- COHHIO will also reach out directly to projects if updated HIC information is required.

For New Projects Only:

You will need to fill-out the New Project Form. Contact the HMIS Team for questions.

The New Project Form is located on the Ohio BoSCoC HMIS website at: http://hmis.co hhio.org/index.php?pg=kb.page&id=129
2023 HIC Timeline

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 8, 2022</td>
<td>HIC Training Webinar</td>
</tr>
<tr>
<td>December 8, 2022 - January 10, 2023</td>
<td>COHHIO will post current HIC inventory to website and contact projects directly if required to review/verify HIC info</td>
</tr>
<tr>
<td>December 8 2022 - January 10, 2023</td>
<td>Final HIC changes due to COHHIO</td>
</tr>
<tr>
<td>December 8 2022 - January 10, 2023</td>
<td>COHHIO reviews submitted HIC info and accepts or denies HIC changes</td>
</tr>
<tr>
<td>May 2023</td>
<td>BoSCoC submits final HIC to HUD</td>
</tr>
</tbody>
</table>

2023 Ohio BoSCoC Housing Inventory Count (HIC) Training Webinar

December 8, 2022
10:00 am

Register for the Webinar at: https://us06web.zoom.us/meeting/register/tZAtceytqT0uH9DioP2Zf5pCjh3rcxC5xKH

- Understanding how to view current housing inventory
- Reviewing and how to communicate project inventory changes/updates
- Time for any HIC/PIT questions thus far
Agenda

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PIT Count Components

• A PIT Count provides data on the number and characteristics of people who are homeless in a community.
• A PIT Count must be an unduplicated count using statistically reliable methods.
• All BoSCoC communities must collect the basic HUD-required data but can collect additional data they deem as appropriate.
• A complete list of the types of data collected can be found in the Ohio Balance of State Continuum of Care 2023 Housing Inventory Count and Point-in-Time Guidance
PIT Count Components

Sheltered Count
• Emergency Shelters
• Transitional Housing
• Persons residing in hotels/motels (paid for by public or private organizations for purposes of providing emergency shelter)
• Extreme weather shelters/cold shelters
• Hotel/motel units or temporary shelters set up to facilitate de-concentration

Reminder: People in PSH and RRH are not included in the PIT Count but data for these projects must be recorded for the HIC.

Unsheltered Count
• This count includes persons who, on the night of the count, are living in a place not designed for or not ordinarily used as a regular sleeping accommodation for human beings.
• Includes persons staying in cars, encampments, or abandoned buildings.
Ohio BoSCoC 2023 Point-in-Time Count

Over Night
January 24th - January 25th

2023 Ohio BoSCoC Point-in-Time Count

8:00 pm
Jan 24

overnight

6:00 am
Jan 25

No earlier than 8:00 pm!
No later than 6:00 am!
PIT Count Data

The Ohio BoSCoC will use HMIS and Counting Us app to collect and report PIT Count data.

**Sheltered PIT data**
- HMIS Participating Projects - COHHIO will run reports on currently-entered data.
- Non-HMIS Participating Projects – will use the Counting Us app to complete PIT surveys with clients on the night of the PIT.

**Unsheltered PIT data**
- Continue to use Counting Us app

2023 PIT Count Collection App

All Ohio BoSCoC communities MUST use the free data collection app or web application “Counting Us”, which will be discussed and demoed during the PIT Count Training Webinar on January 4th.
2023 PIT Count Collection App

Geographic Sampling

• An approach that involves conducting unsheltered PIT Counts in a select number of areas on the night of the PIT Count
• A CoC-wide unsheltered PIT Count is then generated from that sample of data

All communities are still encouraged to do unsheltered outreach on the night of the PIT Count.

Known Locations Survey

• Will be used in advance of the count to identify potential high probability census tracts
• Helps identify up to date locations where you think you will find people experiencing unsheltered homelessness on the night of the PIT count
• County Contacts are responsible for identifying these areas
  • Nothing is required of specific projects for this
  • Work with County Contact if you are know of a location that should be submitted
• Known Locations surveys must be submitted in Counting Us app by Thursday, December 15th
Known Locations Survey

End Result:

Agenda

• Ohio BoSCoC Organization and Guidance Document
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Changes for 2023

Anticipated Changes for 2023 HIC and PIT Count

The only anticipated change is an expansion to the age categories for the PIT count.

- Current Response Options:
  1) Under 18
  2) 18-24
  3) 25 and Older

- Anticipated Changes to Response Options:
  1) Under age 18
  2) 18-24
  3) 25-34
  4) 35-44
  5) 45-54
  6) 55-64
  7) 65 and older

Service-Based Count

What is a service-based count?
- People experiencing homelessness who access social services (homeless services, food pantries, soup kitchens, libraries, etc) are asked about where they slept on the designated PIT night.

When can it occur?
- Up to 7 days after the PIT night

- Communities are allowed to do service-based counts this year
- Work with County Contact to coordinate
- Must notify BoS staff of intent to do service-based count
## Service-Based Count

<table>
<thead>
<tr>
<th>Timing of PIT Count Activities</th>
<th>On the Night of the Count</th>
<th>After the Night of the Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>PIT Count Activities</td>
<td>Observations</td>
<td>Yes</td>
</tr>
<tr>
<td>Surveys</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

## 2023 Timeline

**Sheltered PIT Count for HMIS Participating Projects**

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 20, 2023</td>
<td>Check data quality in Rme for issues.</td>
</tr>
<tr>
<td>by January 23, 2023 (before the PIT Count)</td>
<td>Make sure entry/exits dates have been entered for all clients.</td>
</tr>
<tr>
<td>by January 26, 2023 (after the PIT Count)</td>
<td>Again, check to make sure entry/exit dates have been entered for all clients.</td>
</tr>
<tr>
<td>February 8, 2023</td>
<td>COHHIO HMIS staff will pull reports for sheltered PIT data for January 24.</td>
</tr>
</tbody>
</table>
### 2023 Timeline

**Sheltered PIT Count for Non-HMIS Participating Projects**

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Activity Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 2, 2022 - January 24, 2023</td>
<td>Providers download Counting Us app, and participate in any training and technical assistance regarding use of app</td>
</tr>
<tr>
<td>January 24 – 25, 2022</td>
<td>Providers collect information on every client who stayed in their program on the night of January 24, and enter into Counting Us app</td>
</tr>
</tbody>
</table>

### 2020 Timeline

**Unsheltered PIT Count**

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Activity Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 15, 2022</td>
<td>Known Locations surveys submitted in Counting Us app</td>
</tr>
<tr>
<td>January 4, 2023</td>
<td>Map of high/low probability census tracts made available</td>
</tr>
<tr>
<td>December 1, 2022 - January 24, 2023</td>
<td>Select communities organize PIT Count, download Counting Us app, and participate in any additional training and technical assistance regarding use of app.</td>
</tr>
<tr>
<td>January 24, 2023 - January 25, 2023</td>
<td>8:00 pm - 6:00 am Select communities conduct Street Count.</td>
</tr>
<tr>
<td>January 25, 2023 – January 31, 2023</td>
<td>Communities wishing to conduct service-based count (and who have notified COHHIO in advance) collect data on those experiencing unsheltered homelessness on the night of 1/24/23, and who slept in a high/low probability census tract</td>
</tr>
</tbody>
</table>
2023 Ohio BoSCoC Point-in-Time Count (PIT) Training Webinar

January 4, 2023
10:00 am
Register for the Webinar at:

https://attendee.gotowebinar.com/register/945977335088114187

- Purpose and Requirements of PIT Count
- 2023 PIT Process - Counting Us App Overview
- Counting Us App key code
- Counting Us App Demo
- Overview of required census tracts

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Additional Resources

HUD PIT and HIC Guides, Tools, and Webinars
https://www.hud.gov/program_offices/comm_planning/coc/pit-count

Ohio BoSCoC 2023 HIC/PIT Count Guidance
https://cohhio.org/boscoc/hicpit/

Upcoming Webinars

2023 Ohio BoSCoC Housing Inventory Count (HIC) Training
https://attendee.gotowebinar.com/register/7691577936082467340
December 8, 2022
10:00 am

2023 Ohio BoSCoC PIT Count Planning for Communities
https://attendee.gotowebinar.com/register/5103817946529683467
January 4, 2022
10:00 am
Contact Information

HIC/PIT Correspondence
ohlboscoc@cohhio.org or hannahbasting@cohhio.org

HMIS Correspondence
hmis@cohhio.org

Questions?
Thank you!