



Healthy Beginnings at Home 2.0



COHHIO Seeks a Healthy Beginnings at Home (HBAH) Project Manager

The Coalition on Homelessness and Housing in Ohio is seeking a self-motivated, experienced individual to provide project management for a new program called Healthy Beginnings at Home. Interested individuals can learn more about this new program from the information below. The position is located in Columbus, OH and preference will be given to candidates located in the Columbus region. However, COHHIO will be flexible about remote-worker candidates. Candidates must live in Ohio and no out-of-state candidates will be considered.

This is a time-limited and grant specific program. All activities are expected to be completed by the end of 36 months. Therefore, COHHIO is willing to consider a successful candidate as either a full-time employee with benefits or as an independent contractor.

Position Summary

In conjunction with the Managing Director and program partners, the Project Manager will be responsible for:

- Overall project implementation coordination and management, including coordination with the lead evaluator
- Manage the contracts with the State of Ohio and other funders to provide these services; establish tracking system to provide required reports
- Manage the funding contracts and MOU's with program partners; establish tracking system to provide required reports
- Oversee the implementation of a detailed project plan that includes the following components:
 - Timeline for each site to provide project plan that clarifies roles, responsibilities, and other accountabilities for implementation activities to launch HBAH with fidelity to the model.
 - Template for the HBAH client pathway from enrollment to housing to exit, including data collection points in consultation with the lead evaluator and the site leads.
 - Charter for cross-site leadership committee (CLC) with membership composed of lead staff for each site and subject matter experts. The CLC will align implementation timeline, ensure fidelity to the HBAH model across all sites, and oversee design decisions and project timeline to conform with State of Ohio requirements.
 - Charter for cross-site implementation advisory committee (CIAC) with membership composed of housing stabilization and housing partners for each site and subject

matter experts. The CIAC will design training, technical assistance, and capacity building to program partners.

- Support sites to finalize/update MOU's with implementing partners, create local implementation structures, bring on new staff, and establish processes, protocols, and procedures to support implementation.
- Support sites to begin outreach and enrollment of local program families.
- Establish a fidelity review process and implement quarterly reviews at each site
- Oversee and implement a detailed communications plan that includes the following components:
 - Schedule for regular contact with the State of Ohio and keep them abreast of preparations for launch at each site.
 - Schedule for regular communication with lead evaluator and consult with them on design decisions.
 - Develop public and internal communications plan that covers all sites, the State of Ohio, and key funders.
 - Assist and support the launch of the internal Phase 2 HBAH website for use by all sites for information and document sharing.

Phase #2: Full implementation

- Convene CLC on monthly basis across the project.
- Convene CIAC on a quarterly basis once enrollment is completed.
- Assist lead evaluator with coordination with all sites covering all aspects of the evaluation.
- Participate on Research Advisory Committee facilitated by lead evaluator.
- Provide periodic reports to State of Ohio and other funders as required.
- Develop mid-project public policy briefing. Advocate for federal, state, and MCP policy changes necessary to support replication
- Begin development of strategies to scale HBAH based on mid-project findings

Phase #3: Close out

- Assist lead evaluator with coordination with all sites covering all aspects of the evaluation.
- Prepare for full scale replication

Qualifications Sought

Program Administration and Management

- Ability to work effectively with community-based organizations, governmental entities, and diverse constituencies
- Strong organizational, communication, and written skills
- Computer literacy
- Critical and strategic thinking skills
- Demonstrated ability and experience in collaboration with other professional staff, teams and partners
- Ability to work independently and as part of a team
- Detail-oriented and ability to multitask while managing time well

- Proven ability in both written and oral communication required

Relevant Expertise

- Knowledge and prior practical application in the following areas is highly desired:
 - Homelessness services and/or affordable housing
 - Healthcare and public health expertise related to improving birth, maternal, and infant health outcomes
 - Social determinates of health research and practices
 - Housing First practices
 - Racial equity and reducing disparities
 - Working with communities with low incomes
- Knowledge and prior practical application in the following areas is highly desired:
 - Managing multi-stakeholder collaborations
 - Facilitation
 - Grants management
 - Program evaluation
 - Health research
 - Communications
 - Public policy advocacy
- Lived experience of homelessness/housing instability, poverty, discrimination, and/or adverse birth/maternal health outcome

Minimum Requirements

- Must maintain a high degree of organization, accuracy, integrity, and confidentiality in the performance of job duties
- A minimum of three to five years' experience required in role with program administration and program management responsibilities
- Bachelor's degree or equivalent required; Master's degree preferred
- Valid drivers' license, current insurance, and reliable transportation

Project description and intended outcomes

Healthy Beginnings at Home (HBAH) is a research project to test the impact of providing rental assistance with housing stabilization services to unstably housed pregnant individuals at risk of infant mortality. Responding to large racial disparities in infant mortality, HBAH addresses inequities in affordable housing access that contribute to high rates of homelessness, housing instability and poor health outcomes for families of color. CelebrateOne, an infant mortality prevention collaborative in Columbus, Ohio, led the initial HBAH research project (HBAH 1.0) from 2018 to early 2021, enrolling 100 families in the random assignment study with 49 families receiving the housing intervention. HBAH 1.0 demonstrated promising [findings](#) - individuals who received housing assistance had better birth outcomes than those that did not receive this assistance. HBAH Replication (HBAH 2.0) expands upon the research in the pilot phase to implement the model in additional cities in Ohio and enroll 300 households for a research study that provides sufficient power necessary to build an evidentiary base.

The primary objective of the HBAH program is to assess the impact of increased housing stability (through rental assistance and housing stabilization services) on health outcomes of extremely low-income individuals and their infants through the infant's third birthday. We will be focused on assessing whether this intervention of housing – when compared to usual care – yields these critical outcomes, which have been correlated with infant mortality. The HBAH 2.0 Comprehensive Research Plan will assess the following outcomes:

- Preterm birth
- Low birth weight
- Neonatal infant mortality and post neonatal infant mortality
- Pregnancy loss
- Healthcare utilization and Medicaid spending: NICU utilization and length of stay, Medicaid cost for birth/delivery, mother, and other family members through three years postpartum
- Housing outcomes: housing status at exit, change in housing status, housing/income cost ratio at exit, number of moves and evictions during program participation and homeless shelter use through three years postpartum
- Income and employment: change in income and employment from intake to exit

List of partners

HBAH 2.0 is a collaborative effort across four Ohio communities that have high rates of infant mortality and racial disparities. Within each community, local housing and services providers will be contracted with to deliver the HBAH intervention.

HBAH 2.0 Collaborative Lead Entities:

- Coalition on Homelessness and Housing in Ohio (COHHIO) – Overall Lead
- Health Policy Institute of Ohio (HPIO) – Research Lead
- Barbara Poppe and Associates (BPA) – Lead consultant
- CareSource (CS) – Founding member
- Summit County Public Health (SCPH) – Akron/Summit County Collaborative Lead
- Cradle Cincinnati (CC) – Cincinnati/Hamilton County Collaborative Lead
- CelebrateOne (C1) – Columbus/Franklin County Collaborative Lead
- Public Health – Dayton & Montgomery County (PHDMC) – Dayton/Montgomery County Collaborative Lead

COHHIO is committed to cultivating and preserving a culture of equity and connectedness. We are able to grow and learn better together with a diverse team of employees. The collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our employees invest in their work represents not only part of our culture, but our reputation and achievement as well. In recruiting for our team, we welcome the unique contributions that you can bring. COHHIO especially welcomes applications from individuals with lived experience related to our mission.”

Range of Compensation -- \$75K-\$100K (depending on employee or independent contractor status)

[Applying for this position](#)

1. Sent via email to douglas.argue@cohhio.org
2. Subject line should read: HBAH Project Manager
3. Attach both resume and cover letter in PDF format
4. Applications received not following above instructions will not be considered

[COHHIO will acknowledge receipt of your submission.](#)

[COHHIO will accept applications until the position is filled.](#)