Ohio Department of Health
Youth Homelessness
HMIS Admin
On-Boarding Training

05/04/2022
Agenda

• Introduction
• Background
• Data Collection
• Roles & Responsibilities
• Next Steps
• Q & A
• Resources
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ABOUT US

Coalition on Homelessness and Housing in Ohio

COHHIO is a coalition of organizations and individuals committed to ending homelessness and to promoting decent, safe, fair, affordable housing for all, with a focus on assisting low-income and special needs populations.
Introduction

Youth Housing Initiative

COHHIO’s Youth Housing Initiative seeks to reduce the barriers that prevent Ohio’s youth and young adults at risk of or experiencing homelessness from gaining access to housing, services and stability through furthering advocacy, training and education in order to put an end to youth homelessness across our state. The program also aims to provide youth with tools and information to assist them as they navigate systems and communities for supports and services.
Introduction

COHHIO Roles and Responsibilities

Advocacy & Policy
Advocate for the continuation of funds to the ODH line-item that funds the grant program.

Technical Assistance
Provide Technical Assistance and support to the Ohio Department of Health, sub-grantees and HMIS teams upon request.

Training & Community of Practice
Provide training to sub-grantees on grant requirements, data collection and best practices.

Data Analysis
Collect & analyze all data collected by sub-grantees. Provide useful reports and overall evaluation based on quantitative and qualitative data.

Planning
Provide administrative support to the Ohio Department of Health and assist in planning the youth homelessness grant program.
COHHIO Introduction

Ohio Department of Health
Youth Homelessness Support Team

Lisa Brooks she/her
Youth Housing Initiative Director

Monica Tillis she/her
HMIS Support Coordinator
Special Projects

Amanda Wilson LISW she/her
Data Advisory
BoS CoC Coordinator

*Data analysis provided by COHHIO HMIS staff & Ketchbrook Analytics*
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Background

HY Sub-Grant Program

In December of 2019 the Ohio Department of Health (ODH) released a solicitation (RFP) announcing the availability of grant funds for six pilot programs utilizing innovative approaches for serving youth experiencing homelessness and of particular focus – youth experiencing homelessness who are pregnant. The award ceiling for funding was $600,000 of deliverable based funding.

- RFP
- Non-competitive continuation funding FY 21-23
Background

TH Sub-Grant Program

In March of 2020, the Ohio Department of Health (ODH) released a second solicitation announcing the availability of additional grant funds for up to eight programs pilot programs utilizing innovative approaches to serving homeless youth and of particular focus – homeless youth who are pregnant. The award ceiling for the second round of funding was $60,000+ of deliverable based funding.

- RFP
- Non-competitive continuation funding FY 21-23
Background

• March 2021 -- COHHIO and ODH establish first contract and added data collection deliverables to continuation RFP

• August 2021 – current COHHIO and ODH established an on-going contract to support the youth homelessness sub-grant program
Background

• Defining “Youth”
  • ODH RFP identifies youth and young adults as young people under the age of 24 including pregnant youth

• Defining “Homelessness”
  • ODH program eligibility uses the McKinney-Vento definition of youth homelessness:
    • Simply put the McKinney-Vento Act defines homelessness as:
      • No fixed regular place to stay
  • Legal definition available here: https://nche.ed.gov/mckinney-vento-definition/
  • Same as HUD Category 3

• Deliverables for TH and HY are the same. Funding structures are different
Background - Deliverables

HY23 Continuation Deliverables

1. **Participate in ODH-sponsored meetings** or communications that require response - $4,000

2. **Outreach to identify homeless youth** and homeless youth who are pregnant – Formula allocated

3. **Coordination or provision of and/or referral to housing** services for youth – Formula allocated

4. **Coordination or provision of, and/or referral to behavioral and physical health services** for youth experiencing homelessness – Formula allocated

5. **Coordination or provision of, and/or referral to education** and employment opportunities – Formula allocated
6. **Fostering community and social connection** facilitate the formation of permanent and meaningful community connections for youth experiencing homelessness and pregnant youth experiencing homelessness, including case management services. – formula allocated

7. **Data Collection and submission of the data report** in the format specified by ODH -- $5,000

8. **Participation in Community of Practice** identify 1-3 staff members to participate. The CoP will meet monthly for trainings, networking and/or technical assistance -- $4,000

[ODH 2022 HY Continuation RFP](#)
Background - Deliverables

TH 23 Continuation Deliverables

1. **Participate in ODH-sponsored meetings or communications** that require response - $4,000

2. **Outreach to identify homeless youth** and homeless youth who are pregnant -- $6,000

3. **Coordination or provision of and/or referral to housing** services for youth -- Subrecipients determine the amount in budget

4. **Coordination or provision of, and/or referral to behavioral and physical health services** for youth experiencing homelessness -- Subrecipients determine the amount in budget

5. **Coordination or provision of, and/or referral to education** and employment opportunities -- Subrecipients determine the amount in budget
Background - Deliverables

6. **Fostering community and social connection** facilitate the formation of permanent and meaningful community connections for youth experiencing homelessness and pregnant youth experiencing homelessness, including case management services. -- Subrecipients determine the amount in budget

7. **Data collection and submission of the data report** in the format specified by ODH -- $5,000*

8. **Participation in Community of Practice** identify 1-3 staff members to participate. The CoP will meet monthly for trainings, networking and/or technical assistance -- $4,000

TH23 Continuation Solicitation
Background - Deliverables

Deliverable 7: Data Collection

By June 30, 2023, each subrecipient shall report data to ODH at a minimum on a quarterly basis.

• The data will be reported using a data system that ODH specifies.

• Participation in this deliverable includes ensuring the subrecipient agency has the equipment and software to report data, participates in training on the data reporting system and reports data at a minimum of quarterly.

• Data elements may include, but are not limited to demographic data (e.g. race, ethnicity, age, disability status), services provided, geographic location of services provided and youth served, etc.

• The requirements for the data reporting will be provided by ODH when Notices of Award are made.

• Up to $5,000 is available for each subrecipient for participating in training and subsequent quarterly data reporting for the grant period.

• Documentation: Participation in trainings and submission of the data report in the format specified by ODH.
Background

• To date approximately 13 unique agencies are developing and implementing pilot projects funded by ODH.

• In addition to the sub-grantees 15+ contractors carry-out activities associated with ODH projects at the local level.

• Sub-grantees having varying services areas in Ohio and serve approximately 36 counties in 4 CoC’s.

• 3 CoC’s are using Clarity as their HMIS product and 2 are using Service Point. 2 sub-grantees are using comparable databases.
## Background

### FY21-FY23 Sub-Grantees

<table>
<thead>
<tr>
<th>Community Action Agency of Columbiana County (HY)</th>
<th>Summit County Health District (HY)</th>
<th>City of Columbus Mayor's Office (TH)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Action Commission of Lancaster-Fairfield County (HY)</td>
<td>The Center for Healthy Families (HY)</td>
<td>Hospital Council of Northwest Ohio (TH)</td>
</tr>
<tr>
<td>Integrated Services for Behavioral Health (HY)</td>
<td>Home for Families (HY)</td>
<td>Kaleidoscope Youth Center (TH)</td>
</tr>
<tr>
<td>Family &amp; Community Services, Inc. Next Step (TH)</td>
<td>YWCA of Greater Cleveland (HY)</td>
<td>Marion Goodwill Industries, Inc. (TH)</td>
</tr>
<tr>
<td>Sojourners Care Network (TH)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
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Data Collection

• Overview – Data collection components
  • Project Types
  • Elements
  • Services
  • Reporting
  • Analysis
GUIDANCE

Ohio Department of Health

Data Collection Requirements are detailed in the data collection requirements document published by ODH. [ODH Data Collection Requirements](https://www.odh.ohio.gov/covid19-data-collection).

Background: Between December of 2018 and February of 2020, the Ohio Department of Health (ODH) released a Notice of Availability of Funding (NDF) announcing the availability of grant funds for pilot programs utilizing innovative approaches in serving youth experiencing homelessness and of particular focus – youth experiencing homelessness who are pregnant and/or parenting. The funding is intended to be flexible in order to support innovative approaches in outreach, service coordination, service delivery, and regional partnerships. ODH awarded funding to 13 grantees across Ohio. ODH required nine deliverables with a funding amount for each deliverable. The nine deliverables are as follows: (1) Develop a plan for providing comprehensive services to homeless youth, (2) Coordination and provision of housing services, (3) Coordination and/or provision of behavioral and physical health services, (4) Coordination and/or provision of education and employment opportunities, including assistance in obtaining birth certificates and state ID cards; (5) Foster community and social connections, (6) Regional engagement of additional partners and services for homeless youth, (7) Development of a comprehensive directory; (8) Updates to plans for providing comprehensive services to homeless youth, (9) Outreach to identify homeless youth and homeless pregnant youth.

In February of 2021, the Ohio Department of Health added the following deliverable (10) On or before March 30, Identify the HMIS system that grantees will use to collect data on youth served by the organization receiving ODH funds. If data collection in the HMIS system is not possible, available, the ODH grantee must submit a plan to ODH outlining required data collections methods utilizing an HMIS compatible database. On or before June 30, agencies must submit data collected using the HMIS system (or other approved data collection tool) for any data collected using HMIS or HMIS-compatible databases during the final quarter of programming (6/1/21-6/30/21). Additional funds were allocated to deliverable (10) in order to provide data collection capacities to grantees.

General Instructions: Below is a comprehensive list of the HMIS data elements, service connection elements, and available project types. ODH grantees (and all contracted or formal partners) must collect the data elements and service connection elements below using the appropriate project type in order to fully execute deliverable (10). The data elements are listed in the HUD Data Standards available at [https://www.huduser.org-resources-data/](https://www.huduser.org/resources-data/). HMIS was designed to capture data on projects using the HUD definition of homelessness which can be found on page one of this document.

<table>
<thead>
<tr>
<th>Data Element Type</th>
<th>Data Element</th>
<th>Reporting Capability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universal</td>
<td>Name</td>
<td>NA - Used for identification</td>
</tr>
<tr>
<td>Universal</td>
<td>Social Security Number</td>
<td>NA - Used for identification</td>
</tr>
<tr>
<td>Universal</td>
<td>Date of Birth</td>
<td>APR - Age</td>
</tr>
<tr>
<td>Universal</td>
<td>Race</td>
<td>APR</td>
</tr>
<tr>
<td>Universal</td>
<td>Ethnicity</td>
<td>APR</td>
</tr>
<tr>
<td>Universal</td>
<td>Gender</td>
<td>APR</td>
</tr>
<tr>
<td>Universal</td>
<td>Vehicle Status</td>
<td>APR</td>
</tr>
<tr>
<td>Universal</td>
<td>Employment Condition</td>
<td>APR</td>
</tr>
<tr>
<td>Universal</td>
<td>Project Start Date</td>
<td>NA - Used to filter for reporting</td>
</tr>
<tr>
<td>Universal</td>
<td>Project End Date</td>
<td>NA - Used to filter for reporting</td>
</tr>
<tr>
<td>Universal</td>
<td>Destination</td>
<td>APR</td>
</tr>
</tbody>
</table>

Below are details for setting up accurate ODH HMIS data collection. Grantees are encouraged to share this information with HMIS and CEC leaders in their community.
# Data Collection - Project Types

## Available Project Types

<table>
<thead>
<tr>
<th>Available Projects</th>
<th>Coordinated Entry (CE)</th>
<th>Homelessness Prevention (HP)</th>
<th>Emergency Shelter (ES)</th>
<th>Rapid Re-Housing (RRH)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Outreach (SSO-SO)</td>
<td></td>
<td>Supportive Services Only (SSO)</td>
<td></td>
<td>Permanent Supportive Housing (PSH)</td>
</tr>
<tr>
<td>RHY Street Outreach (SOP)</td>
<td></td>
<td>RHY- Basic Center Program</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Data Collection - Project Types

<table>
<thead>
<tr>
<th>Project Type</th>
<th>Project Type Description</th>
<th>Homelessness Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coordinated Entry (CE)</td>
<td>A project that administers the CoC’s coordinated assessment and referral process for individuals and families seeking housing or services, including use of a comprehensive and standardized assessment tool</td>
<td>Category 1, 2,</td>
</tr>
<tr>
<td>Street Outreach (SSO-SO)</td>
<td>Community based services for unsheltered youth with clearly defined housing-based outcomes.</td>
<td>Category 1 – Place not meant for habitation</td>
</tr>
<tr>
<td>Supportive Services Only (SSO)</td>
<td>Community based services for youth with clearly defined housing-based outcomes.</td>
<td>Category 1 EXCEPT Place not meant for habitation, Category 2-4</td>
</tr>
<tr>
<td>Homelessness Prevention (HP)</td>
<td>A project that offers services and/or financial assistance necessary to prevent a person from moving into an emergency shelter or place not meant for human habitation.</td>
<td>Category 2-4</td>
</tr>
<tr>
<td>Emergency Shelter (ES)</td>
<td>A project that offers temporary shelter for youth</td>
<td>Category 1-4</td>
</tr>
<tr>
<td>Transitional Housing (TH)</td>
<td>Housing and accompanying supportive services to homeless individuals and families for up to 24 months to assist with stability and support to successfully move to and maintain permanent housing.</td>
<td></td>
</tr>
<tr>
<td>Rapid Re-Housing (RRH)</td>
<td>Provides housing relocation and stabilization services and short- and/or medium-term rental assistance as necessary to help a homeless individual or family move as quickly as possible into permanent housing and achieve stability in that housing.</td>
<td>Category 1</td>
</tr>
<tr>
<td>Permanent Supportive Housing (PSH)</td>
<td>A project that offers permanent housing and supportive services to assist homeless persons with a disability</td>
<td>Category 1</td>
</tr>
<tr>
<td>RHY-Transitional Living Project (TLP)</td>
<td>Housing and accompanying supportive services to homeless individuals including unaccompanied youth under age 18, and families for up to 24 months to assist with stability and support to successfully move to and maintain permanent housing.</td>
<td>Category 1-4</td>
</tr>
<tr>
<td>RHY- Basic Center Program</td>
<td>Prevention and/or shelter</td>
<td>Category 1-4</td>
</tr>
<tr>
<td>RHY Street Outreach (SOP)</td>
<td>Community based services for youth including unaccompanied youth under age 18.</td>
<td>Category 1-4</td>
</tr>
</tbody>
</table>
## Data Collection - Elements

<table>
<thead>
<tr>
<th>Required Data Elements</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIV/AIDS</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Mental Health Problem</td>
</tr>
<tr>
<td>Social Security Number</td>
<td>Substance Abuse</td>
</tr>
<tr>
<td>Date of Birth</td>
<td>Domestic violence</td>
</tr>
<tr>
<td>Race</td>
<td>Current living situation – For SO, SSO and CE Projects Only</td>
</tr>
<tr>
<td>Ethnicity</td>
<td>Referral source</td>
</tr>
<tr>
<td>Gender</td>
<td>Sexual orientation</td>
</tr>
<tr>
<td>Veteran Status</td>
<td>Last grade completed</td>
</tr>
<tr>
<td>Disabling Condition</td>
<td>School status</td>
</tr>
<tr>
<td>Project Start Date</td>
<td>Employment status</td>
</tr>
<tr>
<td>Project Exit Date</td>
<td>General health status</td>
</tr>
<tr>
<td>Destination</td>
<td>Dental health status</td>
</tr>
<tr>
<td>Relationship to Head of Household</td>
<td>Mental health status</td>
</tr>
<tr>
<td>Client Location</td>
<td>Pregnancy status</td>
</tr>
<tr>
<td>Housing Move-In Date</td>
<td>Formerly ward of child welfare/foster care agency</td>
</tr>
<tr>
<td>Prior Living Situation</td>
<td>Formerly ward of juvenile justice system</td>
</tr>
<tr>
<td>Income and sources</td>
<td>RHY Service Connections</td>
</tr>
<tr>
<td>Non-cash benefits</td>
<td>Commercial exploitation/sex trafficking – Collected at Entry and Exit</td>
</tr>
<tr>
<td>Health insurance</td>
<td>Labor exploitation/ trafficking – Collected at Entry and Exit</td>
</tr>
<tr>
<td>Physical Disability</td>
<td>Project completion status</td>
</tr>
<tr>
<td>Developmental Disability</td>
<td>Counseling</td>
</tr>
<tr>
<td>Chronic Health Condition</td>
<td>Safe and appropriate exit</td>
</tr>
</tbody>
</table>
Data Collection - Services

Services must be documented and reported

<table>
<thead>
<tr>
<th>RHY Service Connections Detail (Element R14)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Response Category</strong></td>
<td></td>
</tr>
<tr>
<td>Community Service/Service Learning</td>
<td>Life Skills Training</td>
</tr>
<tr>
<td>Criminal Justice/Legal Services</td>
<td>Parenting Education for Youth with Children</td>
</tr>
<tr>
<td>Education</td>
<td>Post-natal Newborn Care</td>
</tr>
<tr>
<td>Employment and/or Training Services</td>
<td>Post-natal Care for Mother</td>
</tr>
<tr>
<td>Health/Medical Care</td>
<td>Pre-natal Care</td>
</tr>
<tr>
<td>Home-based Services</td>
<td>STD Testing</td>
</tr>
<tr>
<td>Street-based Services</td>
<td></td>
</tr>
</tbody>
</table>
Data Collection - Reporting

Required Reports & Formats

- **Annual Performance Report (APR)**
  - *pdf*

- **Services Report**
  - *csv*

- **YHDP Supplemental Tool**
  - *excel*

*All sub-grantees & contractors are required to submit data quarterly*
# Data Collection - Reporting

## Reporting Dates

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Quarter 1</th>
<th>Quarter 2</th>
<th>Quarter 3</th>
<th>Quarter 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reporting Period</td>
<td>07/01/2021-09/30/2021</td>
<td>10/01/2021-12/31/2021</td>
<td>01/01/2022-03/31/2022</td>
<td>04/01/2022-06/30/2022</td>
</tr>
<tr>
<td>Data Report(s) Due Date</td>
<td>10/31/2021</td>
<td>01/31/2022</td>
<td>04/30/2022</td>
<td>07/31/2021</td>
</tr>
</tbody>
</table>

Upload 3 data reports in dropbox (per project)
Data Collection - Analysis

What are we doing with the data?

- Analyzing and processing internally
- Sharing it with you
- Exploring provider, community and program trends
- Considering data-driven technical assistance and training for grantees
- Considering data-driven program standard development in partnership with subgrantees
- Exploring data quality and custom reporting opportunities
- Sustainability planning
Data Collection - Analysis

Future Public Data Dashboard

Example

Youth Homelessness in Hamilton County, Ohio

2,950 youth ages 18-24 experienced homelessness during the date range.

- Of those, 72% were youth of color.
- At least 1% were gender minorities.
- At least 12% were sexual minorities.
- 412 youth were raising children.
- 52 to 117 youth were homeless on a given day January 1, 2016 to May 1, 2022.

2,950 youth entered homelessness.
2,991 youth exited the homeless system.
48% of exits were to permanent housing.

Key system performance metrics
Average length of homelessness was 33 to 56 days.

Returns to homelessness

Source
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Roles & Responsibilities

**Ohio Legislature**
- Appropriate funds bi-annually

**Ohio Department of Health**
- Provide funding, oversight, overall management and support of sub-grant program

**COHHIO**
- Provide administrative support to the dept, oversee data collection, provide technical assistance, training and community of practice
Roles & Responsibilities

Sub-Grantees

• Meet deliverables including working with HMIS lead to establish and maintain data collection as outlined in deliverables. Oversee all contractors and submit all required reports.

HMIS Admins

• Support sub-grantees in their youth homelessness data collection efforts by creating projects, offering training, technical assistance and supports to ensure data quality and accurate reporting.
Roles & Responsibilities

Contractors

• Enter written agreements with sub-grantees with the expressed purpose of meeting specific deliverables. Provided required reporting including data reports.
Connect with Ohio HMIS Admins who operationalize ODH programs

- [Ohio Balance of State](#)
- [Franklin](#)
- [Cuyahoga](#)
- [Lucas](#)
- [Summit](#)
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Next Steps

May 2022 – June 2023

• Communities of practice
• Reporting adjustments
  • 12 month APR
  • Format changes (CSV)
  • Removing YHDP tool
• Data dashboard feedback & testing
• Project directors meetings
• End of renewal period June 30, 2023
Questions?
Resources

- [ODH 2022 HY Continuation RFP](#)
- [ODH 2022 TH Continuation RFP](#)
- [ODH Data Collection Requirements](#)
- [Customizable Data Collection Forms](#)
- [Data Report Dropbox Link](#)
- [HUD FY22 Data Standards](#)
- [HUD FY22 Data Dictionary](#)
- [RHY-HMIS User Guide](#)
Contact

COHHIO

Send an email to the team

• Lisa Brooks lisabrooks@cohhio.org
• Monica Tillis monicatillis@cohhio.org
• Amanda Wilson amandawilson@cohhio.org

Ohio Department of Health

Send an email to the grants manager

• Sara Haig Sara.Haig@odh.ohio.gov
THANKS