Clarity HMIS Access Point Training

Thursday, December 16, 2021
Rescheduled from Wednesday, December 15, 2021
Webinar Information

- All participants lines are muted
- Use the Questions feature in the GoToWebinar
- This webinar is being recorded
- This webinar and materials will be posted to [http://cohhio.org/boscoc/hmis/](http://cohhio.org/boscoc/hmis/)
Agenda

- Key Elements of Coordinated Entry
- What does ‘Access’ Mean in a CE System?
- Status of Access Points in the Balance of State
- Coordinated Entry Flowchart
- How APs Serve a Household
- Access Point Responsibilities
- Clarity HMIS AP Demo
- Adding Access Points in the Balance of State
- Resources
Key Elements of Coordinated Entry

Access
Assessment
Prioritization
Referral
What does ‘Access’ Mean in a CE System?

https://cohhio.org/boscoc/
Status of Access Points in the Balance of State

Number of Households Served by APs
August 9, 2021 - December 7, 2021

- 0 Households Served: 31%
- 1-3 Households Served: 16%
- 4+ Households Served: 53%
Key Elements of Coordinated Entry

- **Access**
  - AP Enrollment
  - Services like Diversion
  - Referral to Shelter Queue when appropriate

- **Assessment**
  - VI-SPDAT recorded and used to make a referral to the Permanent Housing Queue

- **Prioritization**
  - Prioritization meetings using the list in Rminor elevated

- **Referral**
  - Referrals to permanent housing made after prioritization meetings
Coordinated Entry Flowchart

DIVERSION SCREENING

Access Point

Emergency Shelter

ASSESSMENT

PRIORITIZATION

PSH
Permanent Supportive Housing

RRH
Rapid Re-Housing

TH
Transitional Housing
How APs Serve a Household

Household (HH) in crisis contacts AP → AP creates an enrollment for the HH → AP conducts Diversion Screening → If unable to divert, AP connects HH to shelter → If shelter isn’t available, AP works to find alternative shelter options
Coordinated Entry Flowchart
Clarity HMIS AP Demo

- Create Clients
  - Add Release of Information
- Create Household with Clients
- Enroll Household in Access Point
- Add Services
  - Services may include: Diversion, EHV Referral, HP Referral, SSO (youth-specific)
- Assessments and Referrals
  - Assessments may include: Coronavirus (COVID-19) Screening Tool, COVID Vaccine Doses, Current Living Situation, Referral to Shelter Assessment, COHHIO TAY-VI-SPDAT V2 Youth, COHHIO VI-SPDAT V3 Single Adults, COHHIO VI-F-SPDAT V3 Families, Veteran Referral without VI-SPDAT Assessment
  - Some communities may not have ES programs and may refer to directly to RRH
- Auto Exiting
  - Household is exited when a move-in date is entered or when the client has an exit to a permanent destination
  - Household is auto-exited after 90 days of inactivity in the BoS. Mahoning timeframe TBD.
  - Youth programs do not auto exit
Clarity Training Site
Adding Access Points in the Balance of State

1. Obtain approval from the Regional Planning Group or Regional Executive Committee to add or remove Access Points.

2. Notify CE Liaison and email CoC staff to inform of the intended changes to Access Points. ohioboscoc@cohio.org


4. Ensure new Access Points are trained on AP responsibilities, including the standardized Diversion protocol.
Access Point forms posted at
http://hmis.cohhio.org/index.php?pg=kb.page&id=113
## Resources

### Access Point Enrollment and Referral to Emergency Shelter Workflow

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Switch to COORDINATED ENTRY - BoSCoC (OH-507) or COORDINATED ENTRY - MCHCOC (OH-504).</td>
</tr>
<tr>
<td>2</td>
<td>Search for the head of household. In the search results, click the pencil to the left of the head of household's name. If the client is not already in Clarity, create the client(s). For multiple clients, create the household.</td>
</tr>
<tr>
<td>3</td>
<td>In the Client Profile, navigate to the PROGRAMS tab.</td>
</tr>
<tr>
<td>4</td>
<td>Under the PROGRAMS: AVAILABLE section, Click the down arrow to the right of the appropriate Access Point.</td>
</tr>
<tr>
<td>5</td>
<td>To include other household members in the enrollment, toggle each household member on in the Include group members section.</td>
</tr>
<tr>
<td>6</td>
<td>Click ENROLL.</td>
</tr>
<tr>
<td>7</td>
<td>Enter the head of household's data in the enrollment screen.</td>
</tr>
</tbody>
</table>

Resources

Ohio BoSCoC Coordinated Entry Information
• https://cohhio.org/boscoc/coordinated-entry/

Mahoning County CoC Coordinated Entry Information
• https://www.mahoningcountyoh.gov/1040/Coordinated-Entry

HMIS Information
• https://cohhio.org/boscoc/hmis/
• Access Point Workflows temporarily stored here
• Webinar recording and materials temporarily stored here

HMIS Forms
• http://hmis.cohhio.org/index.php?pg=kb.page&id=113
Contact Information

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THANKS