Clarity HMIS Access Point Training

Thursday, December 16, 2021
Rescheduled from Wednesday, December 15, 2021

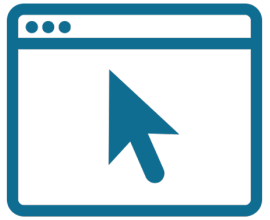
OHIO
Balance of State
Continuum of Care

Webinar Information

All participants lines are muted

Use the Questions feature in the GoToWebinar

This webinar is being recorded



This webinar and materials will be posted to http://cohhio.org/boscoc/hmis/

Agenda

- Key Elements of Coordinated Entry
- What does ‘Access’ Mean in a CE System?
- Status of Access Points in the Balance of State
- Coordinated Entry Flowchart
- How APs Serve a Household
- Access Point Responsibilities
- Clarity HMIS AP Demo
- Adding Access Points in the Balance of State
- Resources

Key Elements of Coordinated Entry

Access

Assessment

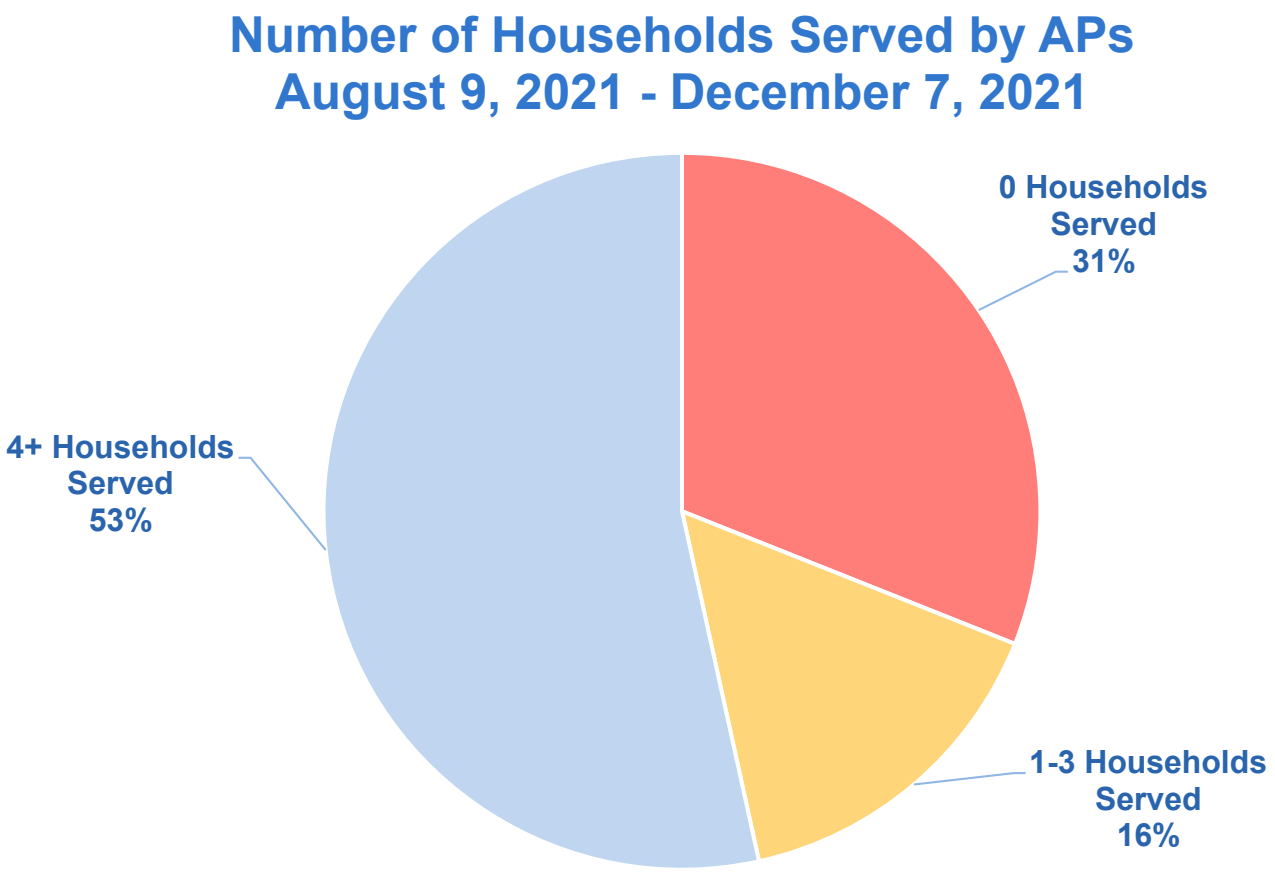
Prioritization

Referral

What does ‘Access’ Mean in a CE System?

https://cohhio.org/boscoc/

Status of Access Points in the Balance of State



Key Elements of Coordinated Entry

Access

- AP Enrollment
- Services like Diversion
- Referral to Shelter Queue when appropriate

Assessment

- VI-SPDAT recorded and used to make a referral to the Permanent Housing Queue

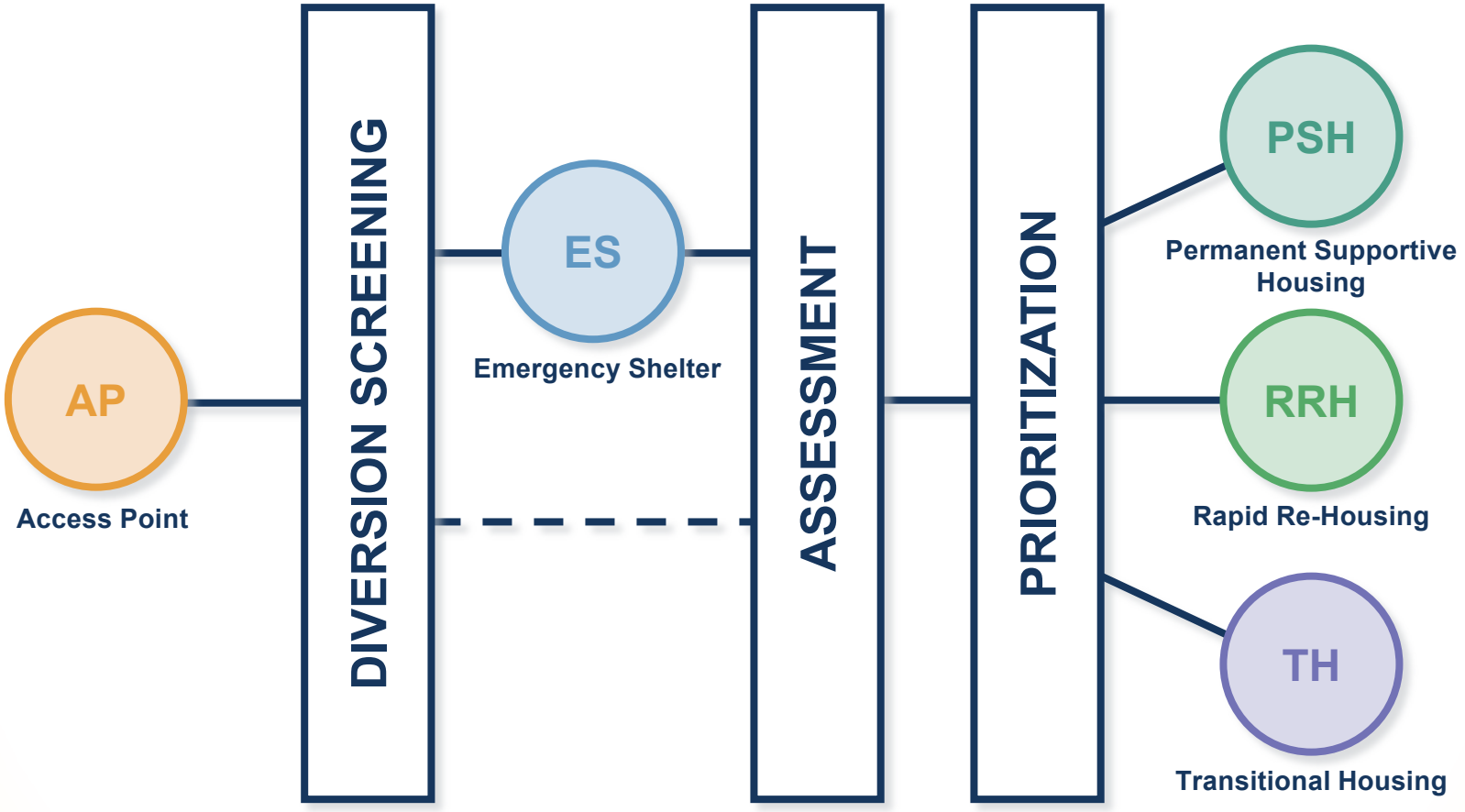
Prioritization

- Prioritization meetings using the list in Rminor elevated

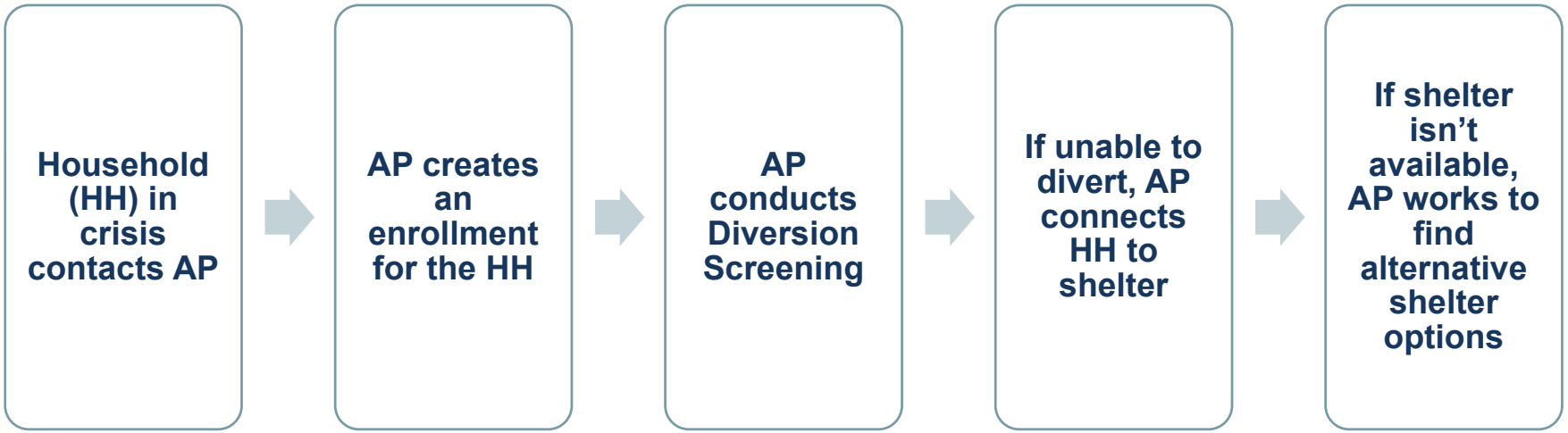
Referral

- Referrals to permanent housing made after prioritization meetings

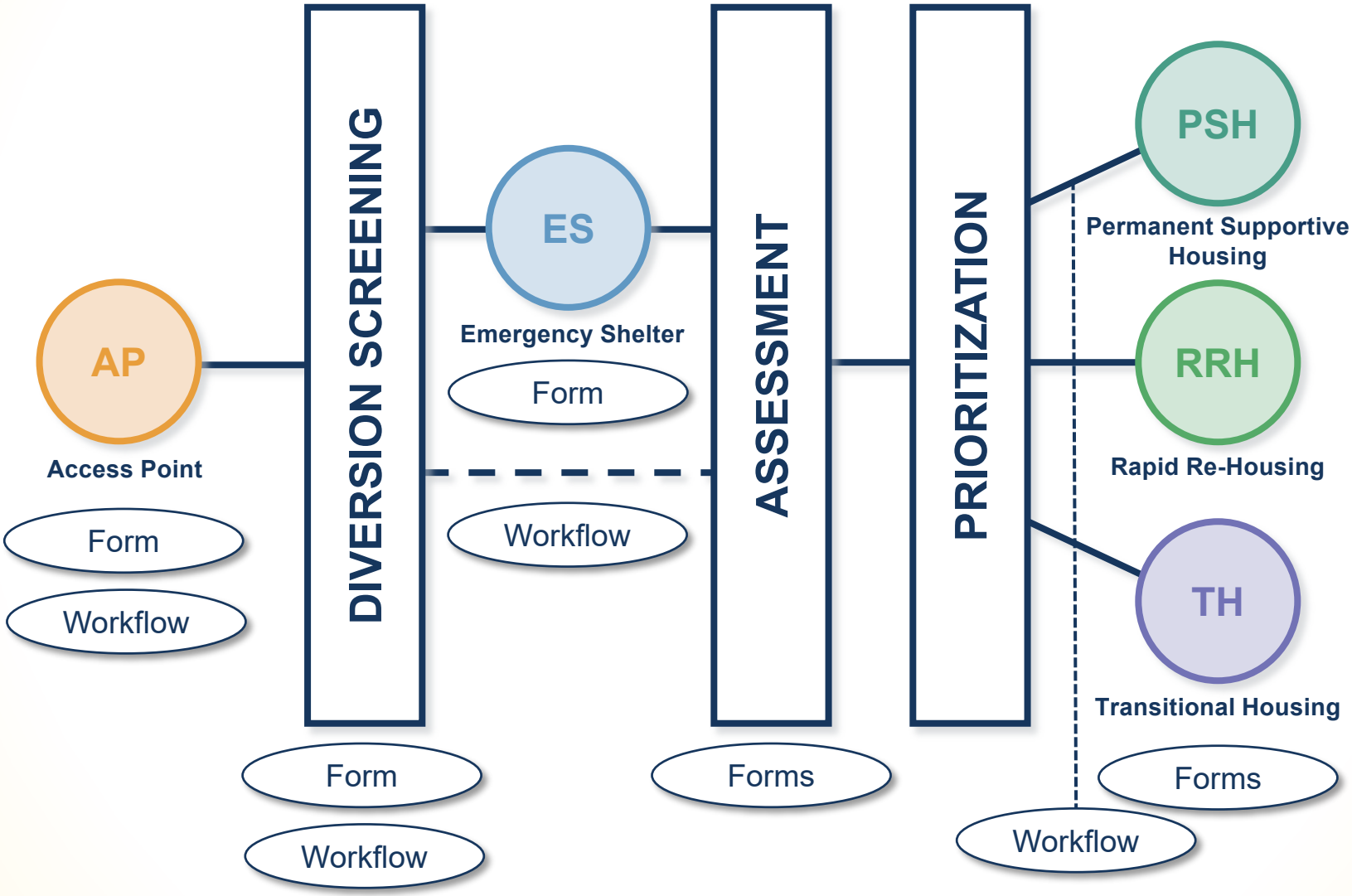
Coordinated Entry Flowchart



How APs Serve a Household



Coordinated Entry Flowchart



Clarity HMIS AP Demo

- Create Clients
  - Add Release of Information
- Create Household with Clients
- Enroll Household in Access Point
- Add Services
  - Services may include: Diversion, EHV Referral, HP Referral, SSO (youth-specific)
- Assessments and Referrals
  - Assessments may include: Coronavirus (COVID-19) Screening Tool, COVID Vaccine Doses, Current Living Situation, Referral to Shelter Assessment, COHHIO TAY-VI-SPDAT V2 Youth, COHHIO VI-SPDAT V3 Single Adults, COHHIO VI-F-SPDAT V3 Families, Veteran Referral without VI-SPDAT Assessment
  - Some communities may not have ES programs and may refer to directly to RRH
- Auto Exiting
  - Household is exited when a move-in date is entered or when the client has an exit to a permanent destination
  - Household is auto-exited after 90 days of inactivity in the BoS. Mahoning timeframe TBD.
  - Youth programs do not auto exit

Clarity Training Site

Adding Access Points in the Balance of State

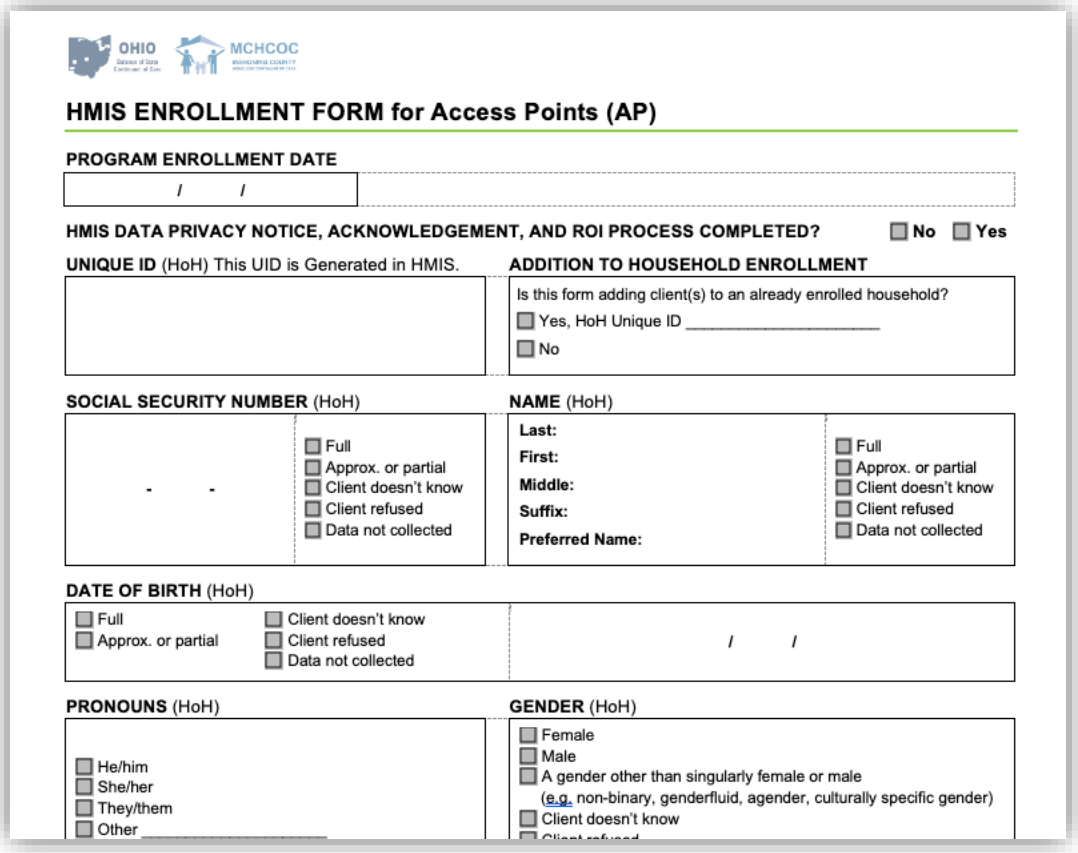
Obtain approval from the Regional Planning Group or Regional Executive Committee to add or remove Access Points

Notify CE Liaison and email CoC staff to inform of the intended changes to Access Points. ohioboscoc@cohhio.org

Upon approval for CoC, execute a new Regional Memorandum of Agreement with ALL Access Points

Ensure new Access Points are trained on AP responsibilities, including the standardized Diversion protocol

Resources



OHIO MCHCOC

HMIS ENROLLMENT FORM for Access Points (AP)

PROGRAM ENROLLMENT DATE

/ /

HMIS DATA PRIVACY NOTICE, ACKNOWLEDGEMENT, AND ROI PROCESS COMPLETED? ☐ No ☐ Yes

UNIQUE ID (HoH) This UID is Generated in HMIS.

ADDITION TO HOUSEHOLD ENROLLMENT

Is this form adding client(s) to an already enrolled household?
☐ Yes, HoH Unique ID _____
☐ No

SOCIAL SECURITY NUMBER (HoH)

- -

☐ Full
☐ Approx. or partial
☐ Client doesn't know
☐ Client refused
☐ Data not collected

NAME (HoH)

Last:
First:
Middle:
Suffix:
Preferred Name:

☐ Full
☐ Approx. or partial
☐ Client doesn't know
☐ Client refused
☐ Data not collected

DATE OF BIRTH (HoH)

☐ Full
☐ Approx. or partial
☐ Client doesn't know
☐ Client refused
☐ Data not collected

/ /

PRONOUNS (HoH)

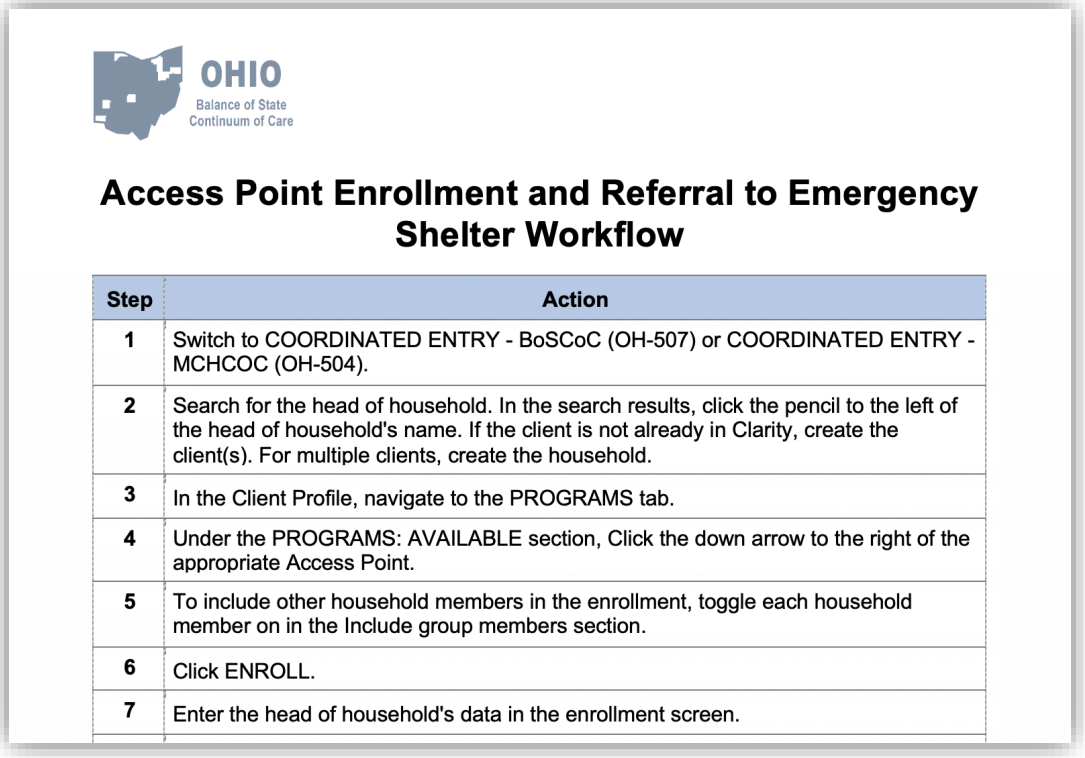
☐ He/him
☐ She/her
☐ They/them
☐ Other _____

GENDER (HoH)

☐ Female
☐ Male
☐ A gender other than singularly female or male
(e.g. non-binary, genderfluid, agender, culturally specific gender)
☐ Client doesn't know
☐ Client refused

Access Point forms posted at
http://hmis.cohhio.org/index.php?pg=kb.page&id=113

Resources



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Access Point Enrollment and Referral to Emergency Shelter Workflow

Step	Action
1	Switch to COORDINATED ENTRY - BoSCoC (OH-507) or COORDINATED ENTRY - MCHCOC (OH-504).
2	Search for the head of household. In the search results, click the pencil to the left of the head of household's name. If the client is not already in Clarity, create the client(s). For multiple clients, create the household.
3	In the Client Profile, navigate to the PROGRAMS tab.
4	Under the PROGRAMS: AVAILABLE section, Click the down arrow to the right of the appropriate Access Point.
5	To include other household members in the enrollment, toggle each household member on in the Include group members section.
6	Click ENROLL.
7	Enter the head of household's data in the enrollment screen.

Access Point workflows temporarily posted at
http://cohhio.org/boscoc/hmis/

Resources

Ohio BoSCoC Coordinated Entry Information

- https://cohhio.org/boscoc/coordinated-entry/

Mahoning County CoC Coordinated Entry Information

- https://www.mahoningcountyoh.gov/1040/Coordinated-Entry

HMIS Information

- https://cohhio.org/boscoc/hmis/
- Access Point Workflows temporarily stored here
- Webinar recording and materials temporarily stored here

HMIS Forms

- http://hmis.cohhio.org/index.php?pg=kb.page&id=113

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THANKS