HMIS Transition Webinar Series
Webinar 4 of 4

Presenters: Amanda Wilson, Matt Dicks, Carolyn Hoffman, Stephen Holsenbeck
August 25, 2021
Webinar Information

All participants lines are muted.

Use the questions feature in the GoToWebinar control panel to submit questions.

This webinar will be posted to Ohio BoSCoC’s website.

This webinar is being recorded.

http://cohhio.org/boscoc/hmis
Welcome Stephen!
Agenda

- COHHIO HMIS Resources
- Data Still Missing from Clarity
- Known Issues
- Blackout Period Referrals
- Release of Information
- Creating Households
- Relationship to Head of Household
- Permanent Housing Track and Expected Permanent Housing Date
- Housing Move-in Date
- Assessment Level
- Looker Licenses
- Temporary Prioritization Guidance
- Data Quality Checking
- Office Hours
- Clarity Demo
## COHHIO HMIS Resources

<table>
<thead>
<tr>
<th>Resource</th>
<th>Location</th>
<th>Status</th>
</tr>
</thead>
</table>
| COHHIO eLearning Center           | **Clarity Course 2**  
**Clarity Course 3**  
[https://cohhio.litmos.com/](https://cohhio.litmos.com/)                                                                 | We expect these to be ready before August 31<sup>st</sup>               |
This location may change as we overhaul the HMIS site.                                                                 | We expect these to be ready the week of September 13<sup>th</sup>       |
This location may change as we overhaul the HMIS site.                                                                 | We expect these to be ready the week of September 13<sup>th</sup>       |
This location may change as we overhaul the HMIS site.                                                                 | We expect these to be ready the week of September 20<sup>th</sup>       |
| Looker Training Resources         | [https://cohhio.litmos.com/](https://cohhio.litmos.com/)  
We may offer live training in addition to eLearning.                                                                 | TBD                                                                   |
# Data Still Missing from Clarity

<table>
<thead>
<tr>
<th>Type of Data</th>
<th>Data Fields</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment-level data</td>
<td>offers, doses, SPDATS, covid symptoms</td>
<td>Data is not imported yet. The next step is vendor’s responsibility.</td>
</tr>
<tr>
<td>Services data</td>
<td>All services for ES, ES Overflow, RRH, HP (HUD and state-funded)</td>
<td>Data is not imported yet. It will be imported next. (PATH, RHY, &amp; SSVF Services are already in Clarity)</td>
</tr>
<tr>
<td>Notes</td>
<td>goal notes, client notes, exit notes, services notes</td>
<td>Data is not imported yet.</td>
</tr>
<tr>
<td>Files</td>
<td>file attachments such as rental applications and housing inspections</td>
<td>Data is not imported yet.</td>
</tr>
</tbody>
</table>
Known Issues

• **Assessment Due Warning**
  HMIS Users are seeing an assessment due warning for clients in enrollments. Some of these warnings are behaving outside of the rules of what we chose for the Clarity system. The COHHIO HMIS Team is working to diagnose the problem.

• **Clarity Speed/Load Issues**

• **Services in Enrollments**
  Expense amount did not show up for some enrollment services related to rental assistance and security deposits. Please put in an HMIS Help Desk ticket if this is true for you.

• **Password Reset**
  We’re having quite a few users with login issues.
Blackout Period Referrals

Do not enter referrals for AP>ES or ES>RRH. There is no way to back-date referrals.

Do not enter referral for AP>ES, but the client will need a referral for ES>PH.
Release of Information

• ROIs are Clarity system-wide.
• Currently, if a client has an active ROI, you are prevented from adding an additional ROI.
• Until an ROI is added for clients in the system, HMIS Users will see an orange banner above the client profile reminding them to add an ROI.
Creating Households

- Find or add each household member in Clarity and then manage the household.
- In Clarity, there is one single household comprised of every client that has ever been in a household with your client. Simply chose to enroll only the relevant clients.
Relationship to Head of Household

To change the relationship to head of household:

- Navigate to the Client Profile
- Click History
- Select the relevant enrollment
- In the side menu to the right, you will see an edit pencil to change relationship to head of household
Relationship to Head of Household
Migrated Households

Migrated households’ relationship to head of household is correct in enrollments, but appears as "Not Set" in the right side menu on the client’s profile. It’s not necessary to update, but you can by clicking the edit pencil.
Permanent Housing Track and Expected Permanent Housing Date

• **Permanent Housing Track** and **Permanent Housing Date** began as veteran only fields, but now are incorporated into Ohio Balance of State’s Coordinated Entry process.

• Please enter the information if you know the answers to these questions; otherwise, leave the fields blank.
Housing Move-in Date

Enroll Program for client Just Test

Project Start Date: 08/17/2021

County in which Client Is Being Served: Select

COMPLETE HOUSING MOVE-IN DATE WHEN CLIENT MOVES INTO A PERMANENT HOUSING UNIT

Housing Move-In Date: ___/___/___
Assessment Level

Coordinated Entry Assessments require you to select an assessment level:

**Crisis Needs Assessment**
You should select Crisis Needs Assessment when you are referring the client(s) to shelter.

**Housing Needs Assessment**
You should select Housing Needs Assessment when you are referring the client(s) to permanent housing.
Looker Licenses

• Looker, is a data analytics platform that allows Users to explore system data through reports, dashboards, or pre-configured views.

• Producing prioritization reports will require a Looker license while R minor elevated is unavailable. Emails were sent to license holders on August 20th.

• Email hmis@cohhio.org if you need to make changes to Looker Licenses at your agency.

Temporary Prioritization Guidance

• All Ohio Balance of State CoC Permanent Supportive Housing (PSH), Rapid Re-Housing (RRH), and Transitional Housing (TH) projects are required to prioritize clients.

• Our usual Prioritization Report is unavailable while our team works to connect R minor elevated to Clarity.

• The person who is responsible for producing a prioritization report for prioritization meetings should have a Looker license. Emails were sent to license holders last week.

• If you need to add a Looker license for an HMIS User at your agency, please email hmis@cohhio.org.

• Temporary Prioritization Guidance Training Video
Data Quality Checking

• R minor and R minor elevated will continue to be our reporting apps for checking data quality. They are not currently connected to Clarity, but will be this fall.

• In the interim, use your APR in Clarity to identify data quality errors. Some HMIS Users have access to multiple agencies, so be sure to switch to the appropriate agency before running the report.

• Clarity’s directions for running an APR:
Office Hours

• Tuesdays, Aug 17 – Sep 14, 2021 1:00 PM – 4:00 PM EDT
• 150 attendee limit
• https://global.gotomeeting.com/join/488830461
Clarity Demo
Contact Us

HMIS

hmis@cohhio.org