CoC Membership Meeting

Ohio Balance of State Continuum of Care

September 20, 2019

Webinar Information

- All participants lines are muted.
- Use the questions feature in the GoToWebinar control panel to submit questions.
- This webinar will be posted to COHHIO’s website.
- This webinar is being recorded.

Agenda

- Purpose of CoC Membership Meetings
- Coordinated Entry Updates
- Review of How to Use the Unsheltered Provider in HMIS
- Review of HUD requirements related to project eligibility and documentation
- Review of Homeless Program Standards Updates

Purpose of CoC Membership Meetings

- HUD Requirement
- Opportunity to provide updates outside of stand-alone webinar
Agenda

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Coordinated Entry Updates

- Coordinated Entry Liaison Bootcamps
- Revisions/Updates to CE Plans
- Coordinated Entry Manual release
- Upcoming Coordinated Entry trainings

Unsheltered Provider Review

- The purpose of the Unsheltered Provider in HMIS is to help regions prioritize their unsheltered populations in their Coordinated Entry Process, improve Point in Time Count reporting, and end Veteran homelessness.

- The definition of Unsheltered = a person or family living in a place not meant for habitation.
Unsheltered Provider Review

A person/family is considered Unsheltered when they are staying:

- In a hotel/motel paid for by any party
- In the hospital
- In an emergency shelter
- Living with family/friends in a house/apartment
- In a vehicle
- In and abandoned building
- On the streets
- In a tent

A person/family is not considered Unsheltered when they are staying:

❌

Connecting Unsheltered Households to Housing:

- Enter as much info into HMIS as the household is willing to share
- Be sure to gather information on how best to follow-up
- Follow up regularly and update client records so their information is correct and shows that contact is being made
- If no contact has been made in 30 days and you have tried contacting the client(s) at least 3 times, exit them from the Unsheltered Provider

What Can You Do to Help with Data Quality?

1. Check your Data Quality by going to: https://ohiobalancedfstation.shinyapps.io/Diversion_App/
2. Make the necessary corrections
3. Reach out to hmis@cohhio.org with any technical HMIS questions, or ohioboscoo@cohhio.org with any non-HMIS Unsheltered questions
Unsheltered Provider
Review

Reminders:
• Residence prior for all Unsheltered should be “Place not meant for habitation”

• If no contact has been made after 30 days and multiple attempts to reach household, exit them from Unsheltered Provider

• An HMIS Unsheltered client record is not sufficient homelessness history documentation if client is to be considered for PH

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Review of Project Eligibility
and Documentation

• Rapid Re-Housing Eligibility
  • Category 1 – Literally Homeless
  • CoC-funded RRH Projects are further limited to serving category 1 homeless who are residing in emergency shelters or in unsheltered locations only
  • Category 4 – Fleeing/Attempting to Flee Domestic Violence

• Permanent Supportive Housing Eligibility
  • Category 1 – Literally Homeless
  • Category 4 – Fleeing/Attempting to Flee Domestic Violence
  • If the client has already entered ES or TH.
  • Additionally, PSH project clients must have a properly documented disability

Review of Project Eligibility
and Documentation

Verification of Homelessness & Eligibility Packets:
• https://cohhio.org/boscoc/training-and-templates/
  • Verification of Homelessness and Eligibility Packet (RRH)
  • Verification of Homelessness, Chronic Homelessness, and Eligibility Packet (PSH)
Review of Project Eligibility and Documentation

1. Current Housing Status:
   - Third-party documentation is ideal
   - Followed by Intake Worker Observation and documentation of due diligence
   - Lastly, client Self-Certification and documentation of due diligence

<table>
<thead>
<tr>
<th>Housing Status</th>
<th>Documentation Required</th>
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<tbody>
<tr>
<td>Sheltered Housing</td>
<td>Individual documentation of self-attestation</td>
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<tr>
<td>Unsheltered Housing</td>
<td>Individual documentation of self-attestation</td>
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<tr>
<td>Emergency Housing</td>
<td>Individual documentation of self-attestation</td>
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2. Income:
   - Ensure household is at or below 50% AMI

<table>
<thead>
<tr>
<th>Part 2: Lack of Income</th>
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<tbody>
<tr>
<td>Key Info: Income Eligibility</td>
</tr>
<tr>
<td>1. Total Number of Household Members</td>
</tr>
<tr>
<td>2. 50% of Area Median Income (AMI) for Household Size</td>
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<td>3. Is the household at or below 50% AMI</td>
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3. Lack of Support
   - Explore potential support networks and other resources that could be tapped to provide housing assistance

<table>
<thead>
<tr>
<th>Part 3: Lack of Support</th>
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<tbody>
<tr>
<td>Support Networks</td>
</tr>
<tr>
<td>1. Medical Support</td>
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<tr>
<td>2. Employment Support</td>
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<td>3. Education Support</td>
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<tr>
<td>4. Transportation Support</td>
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<td>5. Mental Health Support</td>
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<td>6. Counseling Support</td>
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<td>7. Legal Support</td>
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<td>8. Child Support</td>
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<td>9. Housing Assistance</td>
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</tbody>
</table>

RRH Documentation Summary:
1. Current Housing Status
2. Income
3. Lack of Support
Review of Project Eligibility and Documentation

**Important Documentation for PSH**

1. **Current Housing Status:**
   - Third-party documentation is ideal
   - Followed by Intake Worker Observation and documentation of due diligence
   - Lastly, client Self-Certification and documentation of due diligence

<table>
<thead>
<tr>
<th>Part 1: Current Housing Status Documentation</th>
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<tbody>
<tr>
<td><strong>Housing Status:</strong> Individual or family who does not live in a bed, room, or adequate nighttime residence</td>
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2. **Chronic Homelessness Documentation – 12 month Cumulative:**
   - Third-party documentation is ideal
   - Followed by Intake Worker Observation and documentation of due diligence
   - Lastly, client Self-Certification and documentation of due diligence

**Important Documentation for PSH**

3. **Adherence to Order of Priority**
   - Document once PSH Workgroup has determined who will receive next available PSH unit
   - Provides rationale for why this client was prioritized
Review of Project Eligibility and Documentation

• Important Documentation for PSH

5. Disability Status:
• Must have third party documentation of disability from proper professional, SSA, receipt of disability check, intake staff observation that can be confirmed and accompanied with evidence within 45 days

PSH Documentation Summary:
1. Current Housing Status
2. Chronic Homeless Documentation (Continuous –or- Cumulative)
3. Adherence to Order of Priority
4. Disability Status

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Emergency Transfer Plan

- HUD requirement for CoCs
- Threats of imminent harm from future violence require providers to accommodate unit transfer requests whenever possible
- We recommend adding at least a reference to the Ohio BoSCoC Program Standards Emergency Transfer Plan to your agency Policies & Procedures

Equal Access

- Serve all individuals and families the same, regardless of:
  - Actual or perceived sex
  - Sexual orientation
  - Gender identity
- Serve transgender individuals according to how they identify
  - Cannot ask for documentation of sex or gender
  - Strive to accommodate and keep safety in mind

Permanent Supportive Housing Projects

- PSH projects cannot limit assistance to specific disability types, such as mental illness
  - Violation of Fair Housing Act
- Limited exceptions for projects originally awarded under the Shelter Plus Care or Supportive Housing Program, that have not undergone significant changes
  - May offer specialized services targeted to a specific disability type, but cannot deny assistance to other disability types if they could benefit from the specialized services

Ohio BoSCoC Contacts

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  HMIS Technical Assistance and Training Support Coordinator
- Amanda Wilson
  HMIS Support Coordinator
Questions?