

OHIO BALANCE OF STATE CONTINUUM OF CARE CoC Board Meeting

Meeting Information

Date: Wednesday, January 23, 2019

Time: 1pm

Location: GoToMeeting

Attending:

Region 1	absent	Region 7	absent	Region 13	absent
Region 2	absent	Region 8	absent	Region 14	Linda Smith
Region 3	absent	Region 9	absent	Region 15	absent
Region 4	Debbie Kubena-Yatsko	Region 10	absent	Region 16	Bambi Baughn
Region 5	absent	Region 11	Chuck Bulick	Region 17	Heather Hall
Region 6	absent	Region 12	Marva Cowan		
At – Large VA	absent	At-Large Youth Provider	absent	At-Large CSH	Katie Kitchin
At – Large (Steve Sturgill)	absent	At-Large OHFA	absent	At – Large ODJFS	Laurie Valentine
At-Large Mental Health	Doug Bailey	At-Large Housing Authority/PSH	Nathan Blatchley	At-Large PSH	Fred Berry
At-Large (CJ Roberts)	absent	At-Large/MH Board	absent	At-Large YAB	absent
ODSA	Scott Gary				
COHHIO	Amanda Wilson				
Others in attendance (non-voting)	Hannah Basting, Erica Mulryan, COHHIO; Tracey Ballas, ODSA				

Meeting Agenda/Notes

1. HMIS Consolidation and Capacity-Building NOFA

- a. Ohio BoSCoC Steering Committee and the Youngstown/Mahoning County CoC are proposing that the Ohio BoSCoC and Youngstown/Mahoning CoC HMIS consolidate into one implementation
- b. Both CoC's support submitting an application for HMIS Capacity Building funding to support the consolidation and related training needs, but both CoC's also support moving forward with the consolidation regardless of funding awards
- c. Erica reviewed the HMIS Capacity Building NOFA including eligible activities, timeline for application submission, and basic elements of the application. E
- d. Summary of Proposed Ohio BoSCoC and Youngstown/Mahoning County CoC HMIS implementations
 - i. Why Consolidate?
 1. COHHIO currently serves as HMIS admin for Ohio BoSCoC and Mahoning County CoC
 2. Consolidating into one implementation makes management of end users, data quality efforts, and sharing of custom reporting easier on HMIS admins
 3. Cost efficiency

- a. Mahoning would save \$ on annual HMIS costs b/c they would only have to pay for end users licenses (est a reduction of about \$2000 annually)
 - b. Mahoning would continue to pay COHHIO for HMIS Admin services, as appropriate
 - ii. How would Consolidation Work?
 1. Youngstown data combined into Ohio BoSCoC
 - a. There would be a one-time cost for this, but nothing ongoing (est \$5500)
 2. HMIS admins would use a naming convention that would include the county name, 'Mahoning', in their organization/provider names to enable visual separation from Ohio BoSCoC providers
 - a. Various data elements, like CoC code, zip code etc., would be utilized to ensure no Youngstown CoC providers are pulled into any Ohio BoSCoC reports
 3. Open visibility between implementations
 4. Submission of application for funds via HMIS Capacity Building NOFA
 - a. Final funding request has not yet been determined, as our CoC does not have to explicitly identify a funding amount in Phase 1 of the application
 - b. HUD's minimum funding award is \$40,000 over a two year period (\$20,000 per year)
 - c. Our expectation is that we apply for the minimum amount – if permitted- and include the various training/TA needs associated with an HMIS consolidation
 5. Ohio BoSCoC Steering Committee and Youngstown/Mahoning CoC propose to proceed with consolidation, even if no funds secured via HMIS NOFA, but would do so on a timeline that works for us
 6. If CoC Board officially approves the HMIS consolidation, CoC Director will work with the CoC Board Chair to draft a letter of approval to be submitted with the HMIS Capacity Building application.
 - e. Because there was not a quorum of CoC Board members at this meeting, members present agreed by consensus to have CoC Board members cast votes on approving the proposed HMIS consolidation via email.
 - i. Erica will send out the email ASAP
 - ii. Voting results will be incorporated into the next meeting's notes, per the requirements outlined in our CoC's Governance Charter
 - f. No CoC Board members present raised any concerns about the proposed consolidation
 - g. Fred B. indicated that he was very supportive of the consolidation, especially given COHHIO's history of serving as the HMIS Admin for the Youngstown/Mahoning County CoC
2. Annual CoC Board Planning Retreat
 - a. Erica shared that planning for the retreat is going well. CoC team is working with a consultant
 - b. Consultant suggested using some time at the meeting to share local stories of homeless systems/providers helping successfully house people in their communities/projects
 - i. Erica encouraged anyone with a story they'd like to share to contact her directly. Erica will also reach out to collect them soon.

Next Meeting

Date: Monday, February 11, 2019 – 10am to 4pm
Location: Annual CoC Board planning meeting