

# **2019 CoC Competition Plan and Timeline**

**Ohio Balance of State Continuum of Care**

**March 11, 2019**



**OHIO**

Balance of State  
Continuum of Care

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## Background and Introduction

### Organization of the Ohio Balance of State Continuum of Care

The Ohio Balance of State Continuum of Care (BoSCoC) is comprised of the 80 rural counties in Ohio and represents diverse populations, needs, and capabilities. The 80 counties within the Ohio BoSCoC are further organized into 17 Homeless Planning Regions that engage in collaborative planning around homeless programming. A map of the Ohio BoSCoC Homeless Planning Regions can be found at <http://cohhio.org/wp-content/uploads/2017/01/Homeless-Region-Map-for-COHHIO-2017.pdf>.

The Ohio BoSCoC Board, which is comprised in part of one representative from each BoSCoC Homeless Planning Region, guides the policy and planning direction of the continuum. The CoC Board has designated the Ohio Development Services Agency, Office of Community Development (ODSA), as the Collaborative Applicant for the Ohio BoSCoC. In this role, ODSA is responsible for submitting the annual consolidated application for CoC Program funding on behalf of the Ohio BoSCoC. In turn, ODSA has contracted with the Coalition on Homelessness and Housing in Ohio (COHHIO) to provide primary staff support to the Ohio BoSCoC.

### HUD's Continuum of Care Program and the Annual Continuum of Care Competition

Every year, the U.S. Department of Housing and Urban Development (HUD) makes available federal resources for homeless programming to communities around the country through its Continuum of Care (CoC) Program and its annual CoC Competition. Continuums access these funds by completing consolidated applications on behalf of the federally funded homeless programs in their CoC. For the Ohio BoSCoC, the Collaborative Applicant (ODSA) and COHHIO facilitate this process and submit the consolidated application. Any organization located within the 80 counties of the Ohio BoSCoC that wishes to access new or renewal CoC Program funds must participate in local homeless planning efforts and the annual BoSCoC CoC Competition to do so.

The Ohio BoSCoC receives about \$16 million annually for new and renewing homeless programs, representing nearly 100 transitional and permanent housing programs across 80 counties.

## Target Audience

This 2019 CoC competition plan and timeline are only applicable to HUD CoC-funded projects renewing their CoC project funding in 2019, or those organizations interested in applying for funding for a new CoC-funded project.

## Purpose of this Document

This document provides Ohio BoSCoC members with basic information about the Ohio BoSCoC 2019 CoC Competition, including the following:

- Priorities for new and renewal projects
- The renewal project evaluation process and timeline
- The process for completion of the 2019 Ohio BoSCoC consolidated application
- Preliminary priorities for ranking renewal and new CoC projects in the consolidated application

## Goals and Priorities for the 2019 Ohio BoSCoC CoC Competition

The Ohio BoSCoC Board has identified the following funding priorities for the 2019 Ohio BoSCoC Competition:

- Submit a consolidated application that meets threshold and maximizes available funding
- Fund projects that meet community needs
  - Including project conversions and new PH projects
- Fund projects that are cost effective and maximize program and mainstream resources
- Fund projects that successfully end homelessness
- Promote the use of best practices
- Fund projects that will help the CoC achieve the federal strategic plan goals of ending homelessness for veterans, chronically homeless, families, youth, and all other populations

In addition, the CoC Board has identified the following goal and priorities to guide final ranking of new and renewal projects in the 2019 CoC Consolidated application:

- **Project Ranking Goal:** To rank Ohio BoSCoC new and renewal projects in a way that helps us continue to meet local homeless needs, while also helping the CoC maximize CoC Program funds and ensure ongoing national competitiveness
  - To that end, the following priorities, in no particular order, will help guide development of a final ranking approach:
    - The CoC may seek to preserve low-ranking projects at risk of losing funding where those projects represent the only CoC Program funding in their communities
    - The CoC may seek to preserve low-ranking Permanent Housing (PH) projects at risk of losing funding where those projects represent the only CoC Program funded PH in their communities
    - The CoC may prioritize projects that have demonstrated the use of Housing First practices
    - The CoC may consider reducing funding requests for the lowest ranked projects as a means to preserve funding for higher ranked projects, if needed, and keeping in line with other priorities
    - The CoC may consider ranking new projects higher than some renewal projects, where the CoC believes doing so will better help the CoC meet the ranking goal outlined above

## **Renewal CoC Project Evaluation Process**

The Ohio BoSCoC Project Evaluation Workgroup develops the annual renewal CoC project evaluation process and preliminary project ranking approach. The evaluation process and related project ranking helps the Ohio BoSCoC fully maximize CoC Program funds, make informed funding decisions, and continue to move the CoC toward our goal of ending homelessness.

The areas evaluated as part of the renewal project evaluation process are as follows:

### **Project Participant Impact**

- Housing stability- exits to permanent housing, returns to homelessness
- Access to income and benefits- employment and non-cash benefits
- Length of time homeless

### **Meeting Community Need**

- Bed and unit utilization
- Serving persons/households with more severe needs and longest homeless histories

### **Implementing Best Practices**

- Demonstrated use of Housing First practices
- Prioritizing chronically homeless and following the PSH Order of Priority

### **Project Capacity**

- Cost effectiveness
- Unspent funds
- HMIS data quality

A complete list of projects eligible for renewal in the FY2019 CoC Competition can be found in Appendix A: *2019 Renewal CoC Projects*.

A complete list of project evaluation items and scoring details can be found in Appendix B: *2019 Project Evaluation Scorecard*.

## HMIS Project Evaluation Report

HMIS is the primary data source for the project evaluation process for all renewing CoC projects (except for non-HMIS participating providers, such as victim services agencies). This data will be pulled for the period 1/1/18 – 12/31/18 using the *Project Evaluation 2019 Report* in HMIS and the *Returns to Homelessness Report*.

A preliminary *Project Evaluation 2019 Report* and *Returns to Homelessness Report* will be run on March 15, 2019 (for the 1/1/18 – 12/31/18 period) and posted on COHHIO's website so providers can review their HMIS data and ensure its accuracy.

The final *Project Evaluation 2019 Report* and *Returns to Homelessness Report* will be run on April 5, 2019 (for the 1/1/18 – 12/31/18 period). There is no opportunity to correct HMIS data after the final report has been run. Detailed project evaluation results will be publicly shared by *May 10, 2019*.

## Bed Utilization Report

The *Bed Utilization Report* will be run for the last Wednesday of every month between January 2018 and December 2018. Average bed and unit utilization will be calculated for each project, only counting the months the project had active beds. Projects will be awarded points on whichever rate of utilization is higher between beds and units. CoC Project recipients are advised to run the *Bed Utilization by Provider 2018* report to ensure all client counts are accurate.

## Serving Households with More Severe Needs and Longest Homeless Histories

In 2019, the CoC will review the HMIS-generated Homeless History Index report and long-term homeless PSH project entries to evaluate project performance on serving those with the greatest needs and longest homeless histories. The Homeless History Index report produces a median score factored on the number of times homeless, number of months homeless, and approximate date homelessness started for clients who enter the system. All project types will be evaluated based on the Homeless History Index data. Victim service providers that are prohibited from entering data into HMIS will not be evaluated on this item and will receive full points.

The CoC will review HMIS data about long-term homeless household entries into PSH projects to help evaluate PSH projects' adherence to the PSH Order of Priority. Long-term homeless means that the person/household has a total duration of homelessness that would meet the chronic homeless definition. Youth-dedicated PSH projects will not be evaluated on this item and will receive full points.

## HMIS Data Quality

Since HMIS data supplies all CoC project performance data for the project evaluation process, it is critical that all projects maintain quality HMIS data. The Ohio BoSCoC HMIS Data Quality Standards state that HMIS-participating providers should have 0% missing data for most data elements. **For purposes of this project evaluation process, renewing CoC projects must not have more than 2% missing data for any evaluated item. Projects with more than 2% missing data rates on an evaluated item will be considered to have failed to meet the goal and will receive zero points on that particular scored item.** For example, Permanent Supportive Housing (PSH) projects can receive 10 points if at least 85% of their project leavers (in the 1/1/18 – 12/31/18 reporting period) received 1 or more sources of non-cash benefits. If the *Project Evaluation 2018 Report* shows a CoC PSH project with an 85% rate of leavers receiving non-cash benefits and health insurance, but their missing data rate for that item was 4%, then the PSH project will receive 0 points for the evaluated item because their data quality was too poor (i.e., their missing data rate was too high) to evaluate performance on the scored item.

The only exceptions to the missing data rate standard are the project evaluation items looking at destinations at exit. The only missing data in HMIS associated with this data element would be associated with end users recording 'no exit interview/data not collected' in HMIS for the leaver's destination. Since missing data associated with this response is not an indicator of data quality, these missing data rates will not prohibit evaluation of performance on the scored item.

It is critical that CoC project recipients correct their HMIS data well in advance of the pulling of the preliminary and final HMIS Project Evaluation reports. Recipients can use the *HMIS Project Evaluation Report 2019 Project-Level*, the *Bed Utilization by Provider 2018*, and the *Data Quality: All Workflows* reports to monitor their performance and

data quality and determine where corrections are needed. Please email [hmis@cohhio.org](mailto:hmis@cohhio.org) for any needed assistance.

For additional information on data quality scoring criteria, refer to Appendix E: *HMIS Data Quality Information*.

### **Special Considerations**

When a project evaluation item is based only on those who exited or entered the project, projects with 1 or no leavers or entries (i.e., no one exited or entered the project during the reporting period) will be considered to have met the goal and will receive full points for the particular evaluation item. In cases where a participant dies during their program stay, that 'deceased' exit will be excluded from any evaluation item that is based on leavers.

Newly operating projects that have less than 9 months of client-level data will not be scored in the project evaluation process and will be ranked within Tier 1. For the FY19 CoC Competition, this includes the three projects funded by the Youth Homelessness Demonstration Program (YHDP) with grant start dates of approximately December 2018.

Projects that were recently consolidated into one grant/project will be scored and ranked based on the combined project evaluation scores of the individual projects.

### **Non-HMIS Participating Providers' Project Evaluation**

CoC staff will use *Annual Performance Report (APR)* data for the 1/1/18 – 12/31/18 period to evaluate project performance for non-HMIS participating CoC projects. Non-HMIS participating providers must submit an APR by 4/1/19 to CoC staff at [ohioboscoc@cohhio.org](mailto:ohioboscoc@cohhio.org). Projects will not be evaluated on items for which the APR cannot serve as the data source. For example, the APR cannot produce the homeless history index median score; therefore, non-HMIS participating projects will not be evaluated on that item and will receive full points.

Renewing CoC projects must not have more than 2% missing data for any evaluated item. Projects with more than 2% missing data rates on an evaluated item will be considered to have failed to meet the goal and will receive zero points on that particular scored item.

Non-HMIS participating projects will not be evaluated on the HMIS data quality item. These projects will automatically receive the maximum points for that evaluation item.

A list of all the non-HMIS participating providers renewing CoC projects in 2019 can be found in *Appendix A*.

### **Evaluating Housing First**

Renewal CoC projects are evaluated on the adoption of Housing First practices. Projects are required to submit program documents in order to demonstrate implementation of Housing First practices. Refer to *Appendix C: Implementing Best Practices*, which provides details on the submittal requirements.

CoC projects can receive up to 15 points for providing evidence of Housing First practices. CoC projects that are required but fail to submit documentation for this item will have 10 points deducted from their project evaluation score.

Projects that received at least 10 points for demonstration of Housing First practices in the 2018 project evaluation are not required to submit program documents this year and will automatically be awarded the same points they received for this item in 2018. If a project received less than 15 points last year and would like to submit updated documents this year in an effort to increase their score by demonstrating improved Housing First practices, they are encouraged to do so and will be evaluated on the new submittal.

Most other projects that are eligible for renewal in 2019 are required to submit evidence of Housing First practices. Failure to submit the required documentation will result in the deduction of 10 points from the overall project evaluation score.

All projects should refer to *Appendix D: Housing First and PSH Prioritization Evaluation List* to review their FY2018 Housing First score and to see if the project is required to submit documents for the FY2018 CoC Competition Housing First evaluation.

The CoC encourages all projects to review and make improvements to their Housing First practices and documentation. In order to assist in identifying areas of needed improvement, CoC staff will share the project's Housing First evaluation tool from the FY2018 CoC Competition upon request. Providers who would like a copy of this document should contact staff at [ohioboscoc@cohhio.org](mailto:ohioboscoc@cohhio.org) by March 15, 2019.

**Housing First information is due to COHHIO ([ohioboscoc@cohhio.org](mailto:ohioboscoc@cohhio.org)) by April 1, 2019.**

### **Evaluating Prioritization of Chronically Homeless in Permanent Supportive Housing Projects**

Renewal CoC PSH projects are evaluated on prioritization of chronically homeless persons, which includes the use of the *Chronically Homeless Order of Priority for PSH Projects* as outlined in the Ohio BoSCoC Homeless Program Standards. Projects are required to provide evidence of the use of those practices via written policies and procedures. Refer to Appendix C, which provides details on the submittal requirements.

PSH projects can receive up to 10 points for providing evidence of chronically homeless prioritization. CoC project recipients failing to submit documentation for this item will have 5 points deducted from their project evaluation score.

Projects that received at least 7 points for demonstration of CH Prioritization practices in the 2018 project evaluation are not required to submit program documents this year and will automatically be awarded the same points they received for this item in 2018. If a project would like to submit updated documents in an effort to increase their score, they are encouraged to do so and will be evaluated on the new submittal.

Most other projects that are eligible for renewal in 2019 are required to submit evidence of CH Prioritization practices. Failure to submit the required documentation will result in the deduction of 5 points from the overall project evaluation score.

\*All projects should refer to *Appendix D: Housing First and PSH Prioritization Evaluation List* to review their FY2018 PSH CH Prioritization score and to see if the project is required to submit documents for the FY2019 CoC Competition PSH CH Prioritization evaluation.

**Chronically Homeless Prioritization information is due to COHHIO ([ohioboscoc@cohhio.org](mailto:ohioboscoc@cohhio.org)) by April 1, 2019.**

### **Evaluating Cost Effectiveness**

Renewal CoC projects are evaluated on cost effectiveness - namely, the annual cost to retain or move someone into permanent housing. In order to evaluate cost effectiveness, CoC staff will review the total funding request amount plus the required minimum 25% match amount as shown in the project's most recent CoC project application, against the number of project participants who exited to or remained in permanent housing during the reporting period.

CoC projects can receive up to 10 points for providing evidence of cost effective practices.

### **Evaluating Unspent Funds**

Renewal CoC projects are evaluated on their capacity to manage and expend their grant award. In order to evaluate this item, CoC staff will review historical and current grant expenditure information from HUD's LOCCS.

### **Renewal CoC Project Ranking**

After completing all project evaluations, CoC staff, in conjunction with the Project Evaluation Workgroup and the Steering Committee, will preliminarily rank all renewal projects according to their evaluation score – e.g., projects with higher scores will be ranked higher in the project listing. However, the Ohio BoSCoC Project Evaluation

Workgroup and CoC Board will not make final ranking or funding recommendations until HUD releases the FY2019 CoC Competition Notice of Funding Availability (NOFA).

## Appealing Renewal CoC Project Evaluation Results or Preliminary Ranking

Renewal CoC project recipients may submit appeals of final project evaluation results and/or CoC project ranking. Appeals must be submitted via email to Erica Mulryan, CoC Director at [ohioboscoc@cohhio.org](mailto:ohioboscoc@cohhio.org) by May 17, 2019. Late appeals will not be considered.

Submitted appeals must clearly indicate exactly what is being appealed (project evaluation results and/or ranking decisions) and the reason for the appeal.

The Ohio BoSCoC Steering Committee will review all accepted appeals and will communicate all decisions regarding those appeals by June 7, 2019. Steering Committee decisions are FINAL.

## New CoC Project Application Submission Process

### Project Conversion Applications

In 2019, current Transitional Housing (TH) projects have the opportunity to apply for CoC funding for project conversions. Project conversion would involve terminating a current grant and applying for funding for a new Rapid Re-housing (RRH) or Permanent Supportive Housing (PSH) project.

#### *Eligible Project Conversion Projects and Applicants*

Current CoC-funded TH projects eligible to renew CoC funding in 2019 are eligible to apply for project conversion funding. Only conversion to Rapid Re-housing for families or individuals or Permanent Supportive Housing dedicated to chronically homeless will be permitted.

#### *Eligible Activities and Funding Requests*

Applicants should only request funding for activities (leasing, rental assistance, etc.) that are eligible for that particular component type. For example, if an applicant wants to convert to a Rapid Re-housing project component, they can only request funding for rental assistance and supportive services; they cannot request funding for leasing or operations. Applicants should review the CoC Program Interim Final Rule, which can be found at <https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/>, to make sure they understand all program regulations and eligible costs and activities.

Applicants should strive to ensure that their proposed project conversions will serve at least as many households annually as their current CoC project.

Applicants applying for funds for a project conversion may request no more in funding than they currently receive for their CoC project. For example, if an applicant's current TH project receives \$100,000 in CoC Program funding annually, then they can request no more than \$100,000 in funding for their project conversion. However, project conversions that are included in the Ohio BoSCoC consolidated application may be awarded more funding than requested if any renewal projects fail to renew or if some renewal funds are reallocated.

Not all CoC-funded TH projects will be able to convert to RRH or PSH. Grantees should carefully analyze their project to determine if a project conversion makes sense based on their current target population, the project's physical configuration, and community need.

Project conversions funded through the 2019 CoC Competition will be funded as new projects. This means that if the project conversion is awarded funding, the current CoC project's funding will be terminated at the end of the 2020 operating year. The project conversion's funding will become available once a grant agreement between the recipient and HUD has been executed. It is likely that there will be some gap between the end of the current CoC project and the beginning of the project conversion; this gap could be weeks or several months. Applicants should prepare in advance.



## **New CoC Project Applications**

In 2019, the Ohio BoSCoC will consider project proposals/applications for new Permanent Supportive Housing (PSH) projects dedicated to or prioritized for chronically homeless or new Rapid Re-Housing projects. Any eligible non-profit organization in the Ohio BoSCoC may submit a new project application.

When reviewing new project applications, the Ohio BoSCoC Steering Committee will prioritize those projects located in Homeless Planning Regions with the greatest need. For reference, the Ohio BoSCoC Homeless Planning Regions are listed below in approximate order of greatest to least need for PSH and/or RRH, as based on the CoC's Needs Analysis:

- Homeless Planning Region 14
- Homeless Planning Region 5
- Homeless Planning Region 4
- Homeless Planning Region 9
- Homeless Planning Region 2
- Homeless Planning Region 15
- Homeless Planning Region 11
- Homeless Planning Region 13
- Homeless Planning Region 3
- Homeless Planning Region 16
- Homeless Planning Region 12
- Homeless Planning Region 6
- Homeless Planning Region 1
- Homeless Planning Region 8
- Homeless Planning Region 7
- Homeless Planning Region 17
- Homeless Planning Region 10

## **Process for Submitting New Project Applications**

Project conversion and new CoC project applicants first submit a Project Proposal (PP), using the Project Proposal form included in this document. In general, the PP must provide the following information about the proposed project conversion:

- Current project information, including funding amount (for project conversions only)
- Applicant and Sponsor information
- Basic proposed project information
- Type and scale of housing
- Preliminary project budgets
- Discussion of how the project will utilize Housing First practices
- Discussion of how the project meets community needs
- Demonstration of Homeless Planning Region support

The PP must be submitted via email to Erica Mulryan (CoC Director) at [ohioboscoc@cohhio.org](mailto:ohioboscoc@cohhio.org) and to Scott Gary (ODSA) at [scott.gary@development.ohio.gov](mailto:scott.gary@development.ohio.gov) by **April 8, 2019**

### *Project Proposal Feedback*

After reviewing all submitted PPs, CoC staff will provide applicants with written feedback by **April 19, 2019**. Project Proposals will not be scored. By providing feedback on project proposals, the Ohio BoSCoC Board hopes to ensure that applicants submit the strongest project applications possible.

After receiving feedback on project proposals, all applicants can decide if they want to continue to move forward with the Project Application.

### *Project Applications*

Organizations wanting to continue to move forward with their proposed project should submit their full Project Applications to Erica Mulryan (CoC Director) at [ohioboscoc@cohhio.org](mailto:ohioboscoc@cohhio.org) and Scott Gary (ODSA) at [scott.gary@development.ohio.gov](mailto:scott.gary@development.ohio.gov) by **June 3, 2019**

***The Ohio BoSCoC Board and Steering Committee reserve the right to change the final due date of the Project Applications if HUD releases the NOFA before June 3, 2019***

### **Scoring and Ranking of Project Conversion and New CoC Project Applications**

Submitted Project Applications will be reviewed and scored. Once all Project Applications and renewal CoC projects are reviewed they will be ranked together according to their scores and the CoC's ranking priorities.

### **Additional Considerations, HUD Priorities, and Funding Availability for New Projects**

At this point, we do not yet know if any new funds will be available for new CoC projects. However, CoC staff will be reviewing CoC project expenditures information as part of the project evaluation process and it is possible that projects continuing to not fully expend their CoC awards will have some of their funds reallocated in order to fund new CoC projects and/or provide additional funding to project conversions.

Funding availability for new projects will be shared once the HUD CoC Program NOFA is released and funding availability is announced.

## **Renewal CoC Project Application Submission Process**

### **Renewal Project Applications**

Organizations needing to apply for renewal CoC project funding in 2019 must follow the Ohio BoSCoC process. This document will be updated to reflect the process for renewal projects once HUD opens the 2019 CoC Competition. Additional training and technical assistance documents will be provided at that time as well.

## **Final Submission of the Ohio BoSCoC Consolidated CoC Application**

After all renewal projects, project conversion, and new CoC project applications have been received, reviewed, and ranked, the Ohio BoSCoC Collaborative Applicant (ODSA with assistance from COHHIO) will prepare the CoC Project Ranking list on behalf of the Ohio BoSCoC. Once the Ohio BoSCoC Board has approved the listing, ODSA will electronically submit the project applications and the Ohio BoSCoC Consolidated CoC Application via e-snaps to HUD.

***It is expected that HUD will open the 2019 CoC Competition sometime in the spring or summer of 2019.***

Any questions about the Ohio BoSCoC 2019 CoC Competition Process Plan or Timeline can be directed to Erica Mulryan, Continuum of Care Director, at [ericamulryan@cohhio.org](mailto:ericamulryan@cohhio.org) or 614.280.1984 ext 118.

## Ohio BoSCoC 2019 CoC Competition Timeline

Following is the timeline for the 2019 CoC Competition as of March 2019, including dates and deadlines associated with the project evaluation process. Please note, this timeline will be updated once HUD opens the FY2019 CoC Competition.

DATE COMPLETE	ACTIVITY
3/11/19	<ul style="list-style-type: none"> <li>Ohio BoSCoC: 2019 CoC Competition Training</li> </ul>
TBD	<ul style="list-style-type: none"> <li>Ohio BoSCoC Grant Inventory Worksheet finalized (ODSA/COHHIO to complete)</li> </ul>
3/15/19	<ul style="list-style-type: none"> <li>CoC Project Evaluation Process               <ul style="list-style-type: none"> <li>COHHIO runs preliminary <i>Project Evaluation 2019 Report</i> <ul style="list-style-type: none"> <li>Reporting period = 1/1/18 – 12/31/18</li> </ul> </li> </ul> </li> </ul>
3/22/19	<ul style="list-style-type: none"> <li>CoC Project Evaluation Process               <ul style="list-style-type: none"> <li>COHHIO releases preliminary <i>Project Evaluation 2019 Report and Returns to Homelessness Report</i></li> </ul> </li> </ul>
3/22/19 – 3/31/19 <b>4/11/19</b>	<ul style="list-style-type: none"> <li>CoC Project Evaluation Process               <ul style="list-style-type: none"> <li>Recipients correct HMIS data as needed</li> </ul> </li> </ul>
4/1/19	<ul style="list-style-type: none"> <li>CoC Project Evaluation Process               <ul style="list-style-type: none"> <li>Recipients submit Housing First Information</li> <li>Recipients submit Chronic Homelessness Information</li> <li>Non-HMIS Projects submit APRs, if not already submitted</li> </ul> </li> </ul>
<del>4/5/19</del> <b>4/12/19</b>	<ul style="list-style-type: none"> <li>CoC Project Evaluation Process               <ul style="list-style-type: none"> <li>COHHIO runs final <i>Project Evaluation 2019 Report, Returns to Homelessness Report and HMIS Data Quality reports</i> <ul style="list-style-type: none"> <li>Reporting Period = 1/1/18 - 12/31/18 period</li> </ul> </li> </ul> </li> </ul>
4/8/19	<ul style="list-style-type: none"> <li>Project Conversion and New CoC Project Proposals due to ODSA/COHHIO <a href="mailto:scott.gary@development.ohio.gov">scott.gary@development.ohio.gov</a> &amp; <a href="mailto:ohioboscoc@cohhio.org">ohioboscoc@cohhio.org</a> <ul style="list-style-type: none"> <li>Project Proposal form must be used</li> </ul> </li> </ul>
4/19/19	<ul style="list-style-type: none"> <li>Written Project Proposal Feedback Provided to Project Conversion and New CoC Project Applicants</li> </ul>
5/10/19	<ul style="list-style-type: none"> <li>CoC Project Evaluation Process               <ul style="list-style-type: none"> <li>COHHIO releases project evaluation results and preliminary CoC project ranking (renewals only)</li> </ul> </li> </ul>
5/17/19	<ul style="list-style-type: none"> <li>CoC Project Evaluation Process               <ul style="list-style-type: none"> <li>Recipients submit any appeals of the final project evaluation results and ranking                   <ul style="list-style-type: none"> <li>Submit to <a href="mailto:ohioboscoc@cohhio.org">ohioboscoc@cohhio.org</a></li> </ul> </li> </ul> </li> </ul>
6/3/19	<ul style="list-style-type: none"> <li>Project Conversion and New CoC Project Applications due to ODSA/COHHIO               <ul style="list-style-type: none"> <li>Email applications to <a href="mailto:scott.gary@development.ohio.gov">scott.gary@development.ohio.gov</a> &amp; <a href="mailto:ohioboscoc@cohhio.org">ohioboscoc@cohhio.org</a></li> </ul> </li> </ul>

6/7/19	<ul style="list-style-type: none"> <li>• Ohio BoSCoC Steering Committee will communicate decisions re: all received appeals               <ul style="list-style-type: none"> <li>○ Ohio BoSCoC Steering Committee decisions are FINAL</li> </ul> </li> </ul>
6/7/19	<ul style="list-style-type: none"> <li>• Final CoC project ranking released               <ul style="list-style-type: none"> <li>○ Includes renewal CoC projects, project conversions, and new CoC projects</li> </ul> </li> </ul>
7/1/19	<ul style="list-style-type: none"> <li>• Final scores and ranking for CoC project conversions and new CoC projects released</li> </ul>
TBD	<ul style="list-style-type: none"> <li>• FY2019 CoC Competition Opens</li> </ul>
TBD	<ul style="list-style-type: none"> <li>• Project Applications Available in e-snaps</li> </ul>
TBD	<ul style="list-style-type: none"> <li>• Ohio BoSCoC CoC Application Training</li> </ul>
TBD	<ul style="list-style-type: none"> <li>• Renewal &amp; Approved Project Conversion and New Project Applications Due in e-snaps</li> </ul>
TBD	<ul style="list-style-type: none"> <li>• Ohio BoSCoC Steering Committee Review of all Applications &amp; Notification of Needed Corrections</li> </ul>
TBD	<ul style="list-style-type: none"> <li>• Corrections by Applicants to Project Applications Due</li> </ul>
TBD	<ul style="list-style-type: none"> <li>• Final Ohio BoSCoC Project Applications Submitted to HUD via e-snaps (ODSA/COHHIO to complete)</li> </ul>

## APPENDIX A: 2019 Renewal CoC Projects

Grantee Name	Project Name	Project Type	First Time Renewal?
Alcohol, Drug Addiction & Mental Health Services Board of Tuscarawas and Carroll Counties	Tuscarawas County TRA	PH	
Alcohol, Drug Addiction & Mental Health Services Board of Tuscarawas and Carroll Counties	Recovery Begins at Home	PH	
Allen Metropolitan Housing Authority	Allen Shelter Plus Care Vouchers	PH	
Appleseed Community Mental Health Center, Inc.	Appleseed RRH	PH	
Ashtabula County Mental Health and Recovery Services Board	Ashtabula Shelter Plus Care Vouchers for homeless persons with mental illness	PH	
Athens Metropolitan Housing Authority	Athens Shelter Plus Care	PH	
Athens Metropolitan Housing Authority	Athens Serenity Village SAMI Shelter Plus Care	PH	
Battered Women's Shelter of Summit and Medina Counties	DV Bonus RRH Project for Ohio BoSCoC	PH	Y
Butler County	Butler S+C Chronic II	PH	
Butler County, Ohio	Butler SPC for Adults with Chronic Homelessness	PH	
Butler County, Ohio	Butler SPC for Homeless Individuals and Families	PH	
City of Marietta, Ohio/PHA	Marietta/Washington Shelter Plus Care	PH	
City of Springfield, Ohio	Springfield St Vincent DePaul Shelter + Care	PH	
City of Springfield, Ohio	Springfield Shelter Plus Care 1	PH	
City of Springfield, Ohio	Springfield Shelter Plus Care 3	PH	
Coalition on Homelessness and Housing in Ohio	Homeless Management Information System	HMIS	
Coleman Professional Services	Coleman PSH	PH	
Coleman Professional Services	Beacon House	SH	
Coleman Professional Services	Jefferson County Shelter Plus Care	PH	
Coleman Professional Services	Shelter Plus Care 2	PH	
Columbiana County Mental Health Clinic dba The Counseling Center	Permanent Housing for Persons with Disabilities	PH	
Columbiana Metropolitan Housing Authority	Columbiana MHA Shelter Plus Care 1	PH	
Columbiana Metropolitan Housing Authority	Columbiana Free Choice II - The Counseling Center	PH	
Community Action Commission of Fayette County	Stable Futures	PH	
Community Action Commission of Fayette County	Fayette Landing	PH	
Community Action Commission of Fayette County	CAC Permanent Supportive Housing (aka: Destination HOME)	PH	
Community Action Partnership of the Greater Dayton Area	Harding Place Transitional Housing Program	TH	
Fairfield Metropolitan Housing Authority	Fairfield County S+C	PH	
Family & Community Services	Ravenna Permanent Supportive Housing	PH	
Family & Community Services, Inc.	Portage Area Transitional Housing 3	TH	
Family Abuse Shelter of Miami County, Inc.	Miami County Family RRH	PH	
Family Abuse Shelter of Miami County, Inc.	Family Abuse Shelter PSH	PH	
Family Violence Prevention Center of Greene County, Inc.	Supportive Opportunity & Services*	TH	
Fayette Metropolitan Housing Authority	Fayette Shelter Plus Care	PH	

Grantee Name	Project Name	Project Type	First Time Renewal?
Findlay Hope House for the Homeless, Inc	Able Housing	PH	
Geauga County Board of Mental Health & Recovery Services	SPC Geauga County TRA	PH	
Geauga County Board of Mental Health & Recovery Services	Permanent Supportive Housing	PH	
HM Housing Development Corp	Faith House II	PH	
Hocking Metropolitan Housing Authority	Hocking Shelter Plus Care	PH	
Hocking Metropolitan Housing Authority	Region 17 Tenant-Based Permanent Supportive Housing Program	PH	
Integrated Community Enterprises	Charles Place	PH	
Integrated Services for Behavioral Health	Graham Drive Family Housing	PH	
Integrated Services for Behavioral Health	YHDP RRH	PH	Y
Interfaith Hospitality Network of Springfield	Permanent Housing with Supportive Services	PH	
Interfaith Hospitality Network of Springfield	Saint Vincent House	PH	
Ironton Lawrence County Area CAO, Inc.	Lawrence County One-Stop TRA	TH	
Jefferson County Community Action Council	Supportive Housing Program	PH	
Knox Metropolitan Housing Authority	Knox County TRA	PH	
Lake County Alcohol, Drug Addiction and Mental Health Services Board	Lake S+C II	PH	
Lake County Alcohol, Drug Addiction and Mental Health Services Board	Lake S+C III	PH	
Lake County Alcohol, Drug Addiction and Mental Health Services Board	Lake County SPC	PH	
Lake County Alcohol, Drug Addiction and Mental Health Services Board	McKinley Grove	PH	
Lawrence County Port Authority	Lawrence One-Stop Shelter Plus Care	PH	
Licking County Coalition for Housing	LCCH Rapid Re-Housing	PH	
Licking County Coalition for Housing	LCCH Transitional Housing	TH	
Licking County Coalition for Housing	Rapid Re-Housing Ohio	TH	
Licking County Coalition for Housing	Region 9 RRH	PH	Y
Licking Metropolitan Housing Authority	Shelter Plus Care Chronic	PH	
Licking Metropolitan Housing Authority	Shelter Plus Care Vouchers 2	PH	
Licking Metropolitan Housing Authority	Licking Shelter Plus Care	PH	
Lorain County Board of Mental Health	Lorain Shelter Plus Care	PH	
Medina County Alcohol, Drug Addiction and Mental Health Board	Northland II	PH	
Medina Metropolitan Housing Authority	Medina County TRA	PH	
Mental Health & Recovery Board of Ashland County	Beginning Anew	PH	
Mental Health & Recovery Board of Union County	I'm Home	PH	
Mental Health & Recovery Board of Union County	Shelter Plus Care Union County	PH	
Mental Health, Drug and Alcohol Services Board (Logan & Champaign)	Logan/Champaign Housing	PH	
Mental Health, Drug and Alcohol Services Board (Logan & Champaign)	Family Housing	PH	
Mental Health, Drug and Alcohol Services Board (Logan & Champaign)	Madriver/Park Street	PH	
New Housing Ohio, Inc.	Warren County Permanent Supportive Housing	PH	
New Sunrise Properties, Inc.	Supportive Housing	PH	

Grantee Name	Project Name	Project Type	First Time Renewal?
Northwest Ohio Community Action Commission	NOCAC PSH	PH	Y
OneEighty, inc	PSH Plus Care	PH	
Portage Metropolitan Housing Authority	Portage Shelter Plus Care	PH	
Portage Metropolitan Housing Authority	Portage Shelter Plus Care 2	PH	
Preble County Mental Health and Recovery Board	Prestwick Square	PH	
Preble County Mental Health and Recovery Board	Prestwick Square 2	PH	
Project Woman of Springfield and Clark County	Reign of Renewal*	PH	
Residential Administrators, Inc.	Residential Administrators PSH	PH	
Sojourners Care Network	Generation Now PSH	PH	
Sojourners Care Network	Youth Crisis Transitional Housing	TH	Y
Sojourners Care Network	Youth Crisis Response Team	SSO	Y
The Center for Individual and Family Services	Next Step	PH	
The Salvation Army, a New York Corporation	Delaware County Permanent Supportive Housing for Families	PH	
Tri-County Board of Recovery & Mental Health Services	Miami County SPC	PH	
Trumbull County Mental Health and Recovery Board	Joey's Landing	PH	
Trumbull County Mental Health and Recovery Board	Trumbull Shelter Plus Care for homeless persons with a mental illness 1	PH	
Trumbull County Mental Health and Recovery Board	Trumbull New Shelter Plus Care Chronic	PH	
Trumbull County Mental Health and Recovery Board	Trumbull New Shelter Plus Care Vouchers	PH	
Trumbull County Mental Health and Recovery Board	Shelter Plus Care Vouchers for Families	PH	
Volunteers of America of Greater Ohio, Inc.	Crossroads Supportive Housing Program	TH	
Volunteers of America of Greater Ohio, Inc.	Almost Home	PH	
Warren Metropolitan Housing Authority	Transitions	TH	
Warren Metropolitan Housing Authority	Warren S+C	PH	
WSOS Community Action Commission, Inc	WSOS Homenet Permanent Supportive Housing	PH	
WSOS Community Action Commission, Inc	WSOS Homenet Permanent Supportive Housing Program - DV	PH	
WSOS Community Action Commission, Inc.	WSOS Rapid ReHousing Conversion	PH	
WSOS Community Action Commission, Inc.	WSOS Permanent Supportive Housing Expansion	PH	
YWCA of Elyria	Women's Campus Project	TH	
YWCA of Elyria	Women In Secure Housing	PH	

*\*These projects do not participate in HMIS. Recipients must submit an e-snaps APR to COHHIO in order to have performance evaluated and receive a project evaluation score.*

# APPENDIX B: 2019 Project Evaluation Scorecard

Ohio BoSCoC

Project Evaluation Scorecard

PSH Projects

Reporting Period = 1/1/18 - 12/31/18

Project Evaluation Item	Goal	Points Possible	Data Source
<b>Project Participant Impact (Maximum Points = 50)</b>			
<b>Housing Stability</b>			
% participants who remained in project as of end of reporting period or exited to PH during the reporting period	≥90%	10	HMIS Project Eval Report
	≥85% - <90%	7.5	
	≥80% - <85%	5	
	<80%	0	
% participants who exited to PH and returned to ES, TH, SH, or outreach within 6 months	≤2%	10	Recurrence Report
	>2% - ≤4%	7.5	
	>4% - ≤6%	5	
	>6%	0	
% participants who exited to PH and returned to ES, TH, SH, or outreach within 6-24 months	≤5%	10	Recurrence Report
	>5% - ≤8%	7.5	
	>8% - ≤9%	5	
	>9%	0	
<b>Accessing Mainstream Resources and Income</b>			
% participants with 1+ source of non-cash benefits or health insurance at exit	≥85%	10	HMIS Project Eval Report
	≥80% - <85%	7.5	
	≥75% - <80%	5	
	<75%	0	
% adult participants who gained or increased their total income (from all sources) as of the end of the reporting period or at program exit	≥30%	10	HMIS Project Eval Report
	≥27% - <30%	7.5	
	≥24% - <27%	5	
	<24%	0	
<b>Meeting Community Need (Maximum Points = 45)</b>			
<b>Project Demand</b>			
Average daily bed/unit utilization	≥90%	10	2018 Bed/Unit Utilization Report
	≥85% - <90%	7.5	
	≥80% - <85%	5	
	<80%	0	
<b>Serving Those with More Severe Needs and Longest Homeless Histories</b>			
% entries from streets/emergency shelter only (adults only)	≥85%	10	HMIS Project Eval Report
	≥80% - <85%	7.5	
	≥75% - <80%	5	
	<75%	0	
% entries with no income	≥40%	10	HMIS Project Eval Report
	≥37% - <40%	7.5	
	≥34% - <37%	5	
	<34%	0	
Median Homeless History Index score for head of household participants who entered during the reporting period (Homeless History Index is based on number of past homeless episodes and total duration of homelessness)	6 - 7	10	HMIS Project Eval Report
	5	9	
	3 - 4	8	
	2	5	
% entries of long-term homeless entries into PSH for head of household participants who entered during the reporting period	1	2	HMIS Project Eval Report
	≥90%	5	
	≥75% - <90%	4	
	≥50% - <75%	3	
	≥30% - <50%	2	
	≥20% - <30%	1	
	<20%	0	



## APPENDIX B: 2019 Project Evaluation Scorecard

<b>Implementing Best Practices (Maximum Points = 25)</b>			
<b>Housing First Practices</b>			
<i>Removed Barriers to Entry (not not exhaustive)</i>			
*Minimum income and/or employment not required at entry *Sobriety and/or drug testing not required for entry *Past interaction with homeless services is not a reason for denial of assistance *Only violent and very recent criminal histories may be a reason for denial of assistance *People with greater needs are prioritized for assistance	up to 5 points	Required program documents submitted by grantee	
<b>Voluntary Supportive Services (all the following practices must be documented and in place)</b>			
*The only requirement is participation in basic case management for purposes of developing and making progress on a housing plan *Participation in parenting classes, budgeting classes, AA, etc are all voluntary	up to 5 points	Required program documents submitted by grantee	
<b>Housing Focused Assistance (all the following practices must be documented and in place)</b>			
*Primary goal of project is to move people into permanent housing, regardless of other personal issues or concerns *To the extent able, services and assistance are provided in an individualized manner based on client needs and desires	up to 5 points	Required program documents submitted by grantee	
<b>If required program documents are not submitted for review for Housing First compliance, 10 points will be deducted from the overall project evaluation score.</b>		<b>minus 10 points</b>	
<b>Prioritizing Chronically Homeless</b>			
Program follows the Order of Priority for PSH Project Outlined in Ohio BoSCoC Homeless Program Standards (chronic dedicated projects will receive 5 points minimum; they will receive the full 10 points if their P&P demonstrate full compliance with the PSH Order of Priority outlined in the Program Standards)		10	Policies and Procedures submitted by grantee, and designation on most recent CoC Program application that beds are Chronic dedicated
<b>If required program documents are not submitted for review, 5 points will be deducted from the overall project evaluation score.</b>		<b>minus 5 points</b>	
<b>Project Capacity (Maximum Points = 20)</b>			
<b>Cost Effectiveness</b>			
Annual cost per exit to or retention of PH (rounded to the nearest dollar)			
Cost per PH exit or retention ≤ \$8,000		5	Annual CoC Funding Request (+25% match) and HMIS Project Evaluation Report
Cost per PH exit or retention = \$8,001 - \$12,000		2	
Cost per PH exit or retention > \$12,000		0	
If 24 month return to homelessness rate is greater than 5%, 0 points awarded			
<b>Unspent Funds</b>			
2017 - 2018 Total CoC Expenditures =	≤ 5% of unspent funds	5	HUD LOCCS
On track to spend 2018-2019 CoC Award	yes	5	
<b>HMIS Data Quality</b>			
% of HMIS client records with errors			
	0% errors	5	Data Quality Report
	> 0% and ≤ 2% errors	4	
	> 2% and ≤ 5% errors	3	
	> 5% and ≤ 8% errors	2	
	> 8% and ≤ 10% errors	1	
	> 10% errors	0	
<b>TOTAL PROJECT SCORE (Maximum Points = 140)</b>		<b>140</b>	

# APPENDIX B: 2019 Project Evaluation Scorecard

Ohio BoSCoC

## Project Evaluation Items and Goals

TH Projects

Reporting Period = 1/1/18 - 12/31/18

Project Evaluation Item	Goal	Points Possible	Data Source
<b>Project Participant Impact (Maximum Points = 65)</b>			
Housing Stability			
% participants who moved from TH to PH at exit	≥83%	10	HMIS Project Eval Report
	≥79% - <83%	7.5	
	≥75% - <79%	5	
	<75%	0	
% participants who moved to their own housing unit at exit (permanent tenure)	≥80%	5	HMIS Project Eval Report
	≥76% - <80%	3	
	≥72% - <76%	2	
% participants who exited to PH and returned to ES, TH, SH, or outreach within 6 months	<72%	0	Recurrence Report
	≤7%	10	
	>9% - ≤9%	7.5	
	>9% - ≤12%	5	
% participants who exited to PH and returned to ES, TH, SH, or outreach within 6-24 months	>12%	0	Recurrence Report
	≤12%	10	
	>12% - ≤14%	7.5	
	>14% - ≤17%	5	
	>17%	0	
Accessing Mainstream Resources and Income			
% participants with 1+ source of non-cash benefits or health insurance at exit	≥85%	10	HMIS Project Eval Report
	≥80% - <85%	7.5	
	≥75% - <80%	5	
	<75%	0	
% adult participants who gained or increased their total income (from all sources) as of the end of the reporting period or at program exit	≥28%	10	HMIS Project Eval Report
	≥26% - <28%	7.5	
	≥22% - <26%	5	
	<22%	0	
Length of Time Homeless			
Average length of stay in TH	≤200 days	10	HMIS Project Eval Report
	>200 - ≤240 days	7.5	
	>240 - ≤280 days	5	
	>280 days	0	
<b>Meeting Community Need (Maximum Points = 40)</b>			
Project Demand			
Average daily bed/unit utilization	≥90%	10	2018 Bed/Unit Utilization Report
	≥85% - <90%	7.5	
	≥80% - <85%	5	
	<80%	0	
Targeting Hard to Serve			
% entries from streets/emergency shelter only (adults only)	≥75%	10	HMIS Project Eval Report
	≥71% - <75%	7.5	
	≥67% - <71%	5	
	<67%	0	
% entries with no income	≥30%	10	HMIS Project Eval Report
	≥27% - <30%	7.5	
	≥24% - <27%	5	
	<24%	0	
Median Homeless History Index score for head of household participants who entered during the reporting period (Homeless History Index is based on number of past homeless episodes and total duration of homelessness)	4 - 7	10	HMIS Project Eval Report
	3	8	
	2	7	
	1	5	

## APPENDIX B: 2019 Project Evaluation Scorecard

<b>Implementing Best Practices (Maximum Points = 15)</b>			
Housing First Practices			
<i>Removed Barriers to Entry (not not exhaustive)</i> *Minimum income and/or employment not required at entry *Sobriety and/or drug testing not required for entry *Past interaction with homeless services is not a reason for denial of assistance *Only violent and very recent criminal histories may be a reason for denial of assistance *People with greater needs are prioritized for assistance		up to 5 points	Required program documents submitted by grantee
Voluntary Supportive Services <i>(all the following practices must be documented and in place)</i> *The only requirement is participation in basic case management for purposes of developing and making progress on a housing plan *Participation in parenting classes, budgeting classes, AA, etc are all voluntary		up to 5 points	Required program documents submitted by grantee
Housing Focused Assistance <i>(all the following practices must be documented and in place)</i> *Primary goal of project is to move people into permanent housing, regardless of other personal issues or concerns *To the extent able, services and assistance are provided in an individualized manner based on client needs and desires		up to 5 points	Required program documents submitted by grantee
<b>If required program documents are not submitted for review for Housing First compliance, 10 points will be deducted from the overall project evaluation score.</b>		<b>minus 10 points</b>	
<b>Project Capacity (Maximum Points = 20)</b>			
Cost Effectiveness			
Annual cost per exit to or retention of PH <i>(rounded to the nearest dollar)</i>			Annual CoC Funding Request (+25% match) and HMIS Project Evaluation Report
Cost per PH exit or retention ≤ \$6,000		5	
Cost per PH exit or retention = \$6,001 - \$10,000		2	
Cost per PH exit or retention > \$10,000		0	
If 24 month return to homelessness rate is greater than 12%, 0 points awarded			
Unspent Funds			
2017 - 2018 Total CoC Expenditures =		≤ 5% of unspent funds	5 HUD LOCCS
On track to spend 2018-2019 CoC Award		yes	5 HUD LOCCS
HMIS Data Quality			
% of HMIS client records with errors			Data Quality Report
0% errors		5	
> 0% and ≤ 2% errors		4	
> 2% and ≤ 5% errors		3	
> 5% and ≤ 8% errors		2	
> 8% and ≤ 10% errors		1	
> 10% errors		0	
<b>TOTAL PROJECT SCORE (Maximum Points = 140)</b>		<b>140</b>	

# APPENDIX B: 2019 Project Evaluation Scorecard

## Ohio BoSCoC

### Project Evaluation Items and Goals

Safe Haven Projects

Reporting Period = 1/1/18 - 12/31/18

Project Evaluation Item	Goal	Points Possible	Data Source
<b>Project Participant Impact (Maximum Points = 65)</b>			
<b>Housing Stability</b>			
% participants who moved from SH to PH at exit	≥75%	10	HMIS Project Eval Report
	≥71% - <75%	7.5	
	≥67% - <71%	5	
	<67%	0	
% participants who moved to their own housing unit at exit (permanent tenure)	≥80%	5	HMIS Project Eval Report
	≥76% - <80%	3	
	≥72% - <76%	2	
% participants who exited to PH and returned to ES, TH, SH, or outreach within 6 months	<72%	0	Recurrence Report
	≤15%	10	
	>15% - ≤17%	7.5	
% participants who exited to PH and returned to ES, TH, SH, or outreach within 6-24 months	>17% - ≤19%	5	Recurrence Report
	>19%	0	
	≤20%	10	
	>20% - ≤22%	7.5	
>22% - ≤24%	>24%	0	
<b>Accessing Mainstream Resources and Income</b>			
% participants with 1+ source of non-cash benefits or health insurance at exit	≥75%	10	HMIS Project Eval Report
	≥71% - <75%	7.5	
	≥67% - <71%	5	
	<67%	0	
% adult participants who gained or increased their total income (from all sources) as of the end of the reporting period or at program exit	≥20%	10	HMIS Project Eval Report
	≥18% - <20%	7.5	
	≥16% - <18%	5	
	<16%	0	
<b>Length of Time Homeless</b>			
Average length of stay in SH	≤260 days	10	HMIS Project Eval Report
	>260 - ≤300 days	7.5	
	>300 - ≤340 days	5	
	>340 days	0	
<b>Meeting Community Need (Maximum Points = 40)</b>			
<b>Project Demand</b>			
Average daily bed/unit utilization	≥90%	10	2018 Bed/Unit Utilization Report
	≥85% - <90%	7.5	
	≥80% - <85%	5	
	<80%	0	
<b>Targeting Hard to Serve</b>			
% entries from street only	100%	10	HMIS Project Eval Report
	<100%	0	
% entries with no income	≥40%	10	HMIS Project Eval Report
	≥37% - <40%	7.5	
	≥34% - <37%	5	
	<34%	0	
Median Homeless History Index score for head of household participants who entered during the reporting period (Homeless History Index is based on number of past homeless episodes and total duration of homelessness)	4 - 7	10	HMIS Project Eval Report
	3	8	
	2	7	
	1	5	

## APPENDIX B: 2019 Project Evaluation Scorecard

<b>Implementing Best Practices (Maximum Points = 15)</b>			
Housing First Practices			
<i>Removed Barriers to Entry (not exhaustive)</i>			
<ul style="list-style-type: none"> <li>*Minimum income and/or employment not required at entry</li> <li>*Sobriety and/or drug testing not required for entry</li> <li>*Past interaction with homeless services is not a reason for denial of assistance</li> <li>*Only violent and very recent criminal histories may be a reason for denial of assistance</li> <li>*People with greater needs are prioritized for assistance</li> </ul>		up to 5 points	Required program documents submitted by grantee
Voluntary Supportive Services <i>(all the following practices must be documented and in place)</i>			
<ul style="list-style-type: none"> <li>*The only requirement is participation in basic case management for purposes of developing and making progress on a housing plan</li> <li>*Participation in parenting classes, budgeting classes, AA, etc are all voluntary</li> </ul>		up to 5 points	Required program documents submitted by grantee
Housing Focused Assistance <i>(all the following practices must be documented and in place)</i>			
<ul style="list-style-type: none"> <li>*Primary goal of project is to move people into permanent housing, regardless of other personal issues or concerns</li> <li>*To the extent able, services and assistance are provided in an individualized manner based on client needs and desires</li> </ul>		up to 5 points	Required program documents submitted by grantee
<b><i>If required program documents are not submitted for review for Housing First compliance, 10 points will be deducted from the overall project evaluation score.</i></b>		<b><i>minus 10 points</i></b>	
<b>Project Capacity (Maximum Points = 20)</b>			
Cost Effectiveness			
Annual cost per exit to or retention of PH <i>(rounded to the nearest dollar)</i>			
	Cost per PH exit or retention ≤ \$8,000	5	Annual CoC Funding Request (+25% match) and HMIS Project Evaluation Report
	Cost per PH exit or retention = \$8,001 - \$12,000	2	
	Cost per PH exit or retention > \$12,000	0	
	If 24 month return to homelessness rate is greater than 20%, 0 points awarded		
Unspent Funds			
2017 - 2018 Total CoC Expenditures =		≤ 5% of unspent funds	5
On track to spend 2018-2019 CoC Award		yes	5
HMIS Data Quality			
% of HMIS client records with errors			
	0% errors		5
	> 0% and ≤ 2% errors		4
	> 2% and ≤ 5% errors		3
	> 5% and ≤ 8% errors		2
	> 8% and ≤ 10% errors		1
	> 10% errors		0
<b>TOTAL PROJECT SCORE (Maximum Points = 140)</b>			<b>140</b>

# APPENDIX B: 2019 Project Evaluation Scorecard

## Ohio BoSCoC

### Project Evaluation Items and Goals

Rapid Re-Housing Projects

Reporting Period = 1/1/18 - 12/31/18

Project Evaluation Item	Goal	Points Possible	Data Source
<b>Project Participant Impact (Maximum Points = 65)</b>			
<b>Housing Stability</b>			
% participants who moved from RRH to PH at exit	≥83%	10	HMIS Project Eval Report
	≥79% - <83%	7.5	
	≥75% - <79%	5	
	<75%	0	
% participants who moved to their own housing unit at exit (permanent tenure)	≥80%	5	HMIS Project Eval Report
	≥76% - <80%	3	
	≥72% - <76%	2	
	<72%	0	
% participants who exited to PH and returned to ES, TH, SH, or outreach within 6 months	≤7%	10	Recurrence Report
	>7% - ≤9%	7.5	
	>9% - ≤12%	5	
	>12%	0	
% participants who exited to PH and returned to ES, TH, SH, or outreach within 6-24 months	≤12%	10	Recurrence Report
	>12% - ≤14%	7.5	
	>14% - ≤17%	5	
	>17%	0	
<b>Accessing Mainstream Resources and Income</b>			
% participants with 1+ source of non-cash benefits or health insurance at exit	≥85%	10	HMIS Project Eval Report
	≥80% - <85%	7.5	
	≥75% - <80%	5	
	<75%	0	
% adult participants who gained or increased their total income (from all sources) as of the end of the reporting period or at program exit	≥18%	10	HMIS Project Eval Report
	≥16% - <18%	7.5	
	≥14% - <16%	5	
	<14%	0	
<b>Length of Time Homeless</b>			
Average length of stay in RRH	≤150 days	10	HMIS Project Eval Report
	>150 - ≤170 days	7.5	
	>170 - ≤210 days	5	
	> 210 days	0	
<b>Meeting Community Need (Maximum Points = 30)</b>			
<b>Project Demand</b>			
Average daily bed/unit utilization	≥90%	10	Expenditures Information
	≥85% - <90%	7.5	
	≥80% - <85%	5	
	<80%	0	
<b>Targeting Hard to Serve</b>			
% entries from streets/emergency shelter only (adults only)	≥85%	10	HMIS Project Eval Report
	≥80% - <85%	7.5	
	≥75% - <80%	5	
	<75%	0	
% entries with no income	≥40%	10	HMIS Project Eval Report
	≥37% - <40%	7.5	
	≥34% - <37%	5	
	<34%	0	
Median Homeless History Index score for head of household participants who entered during the reporting period (Homeless History Index is based on number of past homeless episodes and total duration of homelessness)	4 - 7	10	HMIS Project Eval Report
	3	8	
	2	7	
	1	5	

## APPENDIX B: 2019 Project Evaluation Scorecard

<b>Implementing Best Practices (Maximum Points = 15)</b>			
<b>Housing First Practices</b>			
<i>(Completed Barriers to Entry (not for HUD only))</i>			
*Minimum income and/or employment not required at entry *Sobriety and/or drug testing not required for entry *Past interaction with homeless services is not a reason for denial of assistance *Only violent and very recent criminal histories may be a reason for denial of assistance *People with greater needs are prioritized for assistance	up to 5 points	Required program documents submitted by grantee	
<b>Voluntary Supportive Services (all the following practices must be documented and in place)</b>			
*The only requirement is participation in basic case management for purposes of developing and making progress on a housing plan *Participation in parenting classes, budgeting classes, AA, etc are all voluntary	up to 5 points	Required program documents submitted by grantee	
<b>Housing Focused Assistance (all the following practices must be documented and in place)</b>			
*Primary goal of project is to move people into permanent housing, regardless of other personal issues or concerns *To the extent able, services and assistance are provided in an individualized manner based on client needs and desires	up to 5 points	Required program documents submitted by grantee	
<b>If required program documents are not submitted for review for Housing First compliance, 10 points will be deducted from the overall project evaluation score.</b>		<b>minus 10 points</b>	
<b>Project Capacity (Maximum Points = 20)</b>			
<b>Cost Effectiveness</b>			
Annual cost per exit to or retention of PH (rounded to the nearest dollar)			
Cost per PH exit or retention ≤ \$5,000	5	Annual CoC Funding Request (+25% match) and HMIS Project Evaluation Report	
Cost per PH exit or retention = \$5,001 - \$9,000	2		
Cost per PH exit or retention > \$9,000	0		
If 24 month return to homelessness rate is greater than 12%, 0 points awarded			
<b>Unspent Funds</b>			
2017 - 2018 Total CoC Expenditures =	≤ 5% of unspent funds	5	HUD LOCCS
On track to spend 2018-2019 CoC Award	yes	5	HUD LOCCS
<b>HMIS Data Quality</b>			
% of HMIS client records with errors			
0% errors	5	Data Quality Report	
> 0% and ≤ 2% errors	4		
> 2% and ≤ 5% errors	3		
> 5% and ≤ 8% errors	2		
> 8% and ≤ 10% errors	1		
> 10% errors	0		
<b>TOTAL PROJECT SCORE (Maximum Points = 140)</b>		<b>140</b>	

## APPENDIX C: Implementing Best Practices

As part of the annual CoC renewal project evaluation process, CoC projects will be evaluated on implementation of Housing First practices, and/or prioritizing or dedicating Permanent Supportive Housing (PSH) beds for the chronically homeless. This appendix provides pertinent information related to what projects/recipients need to understand, have in place, and submit in order to be considered for those points.

Please note, submission of program documents to demonstrate implementation of Housing First practices and prioritization of chronically homeless is required for some projects in 2019. All projects should refer to *Appendix D: Housing First and PSH Prioritization Evaluation List* to review their FY2018 Housing First score and to see if the project is required to submit documents for the FY2019 CoC Competition Housing First evaluation. **Failure to submit required program documents will result in points being deducted from the project's project evaluation score.**

### Housing First Practices

Housing First is a model of housing assistance that centers on providing people experiencing homelessness with housing as quickly as possible, and then providing services as needed. Assistance is offered without preconditions or service participation requirements. Implementation of Housing First practices is required for all CoC funded projects in the Ohio BoSCoC by January 1, 2017. You can find the Ohio BoSCoC Homeless Program Standards, which outline these requirements, here: <http://cohio.org/wp-content/uploads/2016/09/Ohio-BoSCoC-Program-Standards-FINAL-12.22.15.pdf>

Housing First projects share critical elements:

- A focus on helping individuals and families access and sustain permanent housing as quickly as possible without time limits.
- A variety of services delivered to promote housing stability and individual well-being on an as-needed basis; client participation in these services is voluntary.
- A standard lease agreement – housing is not contingent on compliance with services
  - Although standard leases between program participants and landlords may not exist for TH projects, some kind of occupancy or sub-occupancy agreement must be in place, at minimum
- A focus on reducing barriers to project entry, including:
  - Sobriety is not a requirement upon entry
  - Drug testing is not required upon entry
  - Minimum income level is not required upon entry
  - Employment is not required upon entry

When evaluating for Housing First practices implementation, CoC staff will review program documents for evidence of the following:

#### Low Barriers to Entry

- Project admission is not contingent on pre-requisites such as abstinence of substances, minimum income, health/mental health history, medication adherence, criminal justice record (within reason), financial history, completion of treatment, participation in services, 'housing readiness', or other unnecessary conditions unless required by law.
- Past clients of homeless programs are not denied assistance based on past usage of services (unless required by law)
- Project admissions process is not overly burdensome to clients by requiring, for example, completion of unnecessary paperwork, or sharing of applicant documents/information that are neither required by HUD nor directly relevant to project eligibility or prioritization efforts
- Project has policies that outline some method for prioritizing for assistance those persons with greater levels of need and/or greater barriers

#### Provision of Services that are Individualized and Voluntary

- Participation in supportive services (other than regular case management for purposes of ongoing needs assessment and housing plan development/progress) is voluntary, and access to housing is not contingent on compliance with services or a treatment plan



- Service planning is individualized and driven by client needs and desires

### **Housing Focused**

- Project intake processes and general policies and procedures are focused on moving applicants/clients into housing as quickly as possible
- The overall focus of the project is on helping clients obtain and move into housing quickly, and providing supports and services to help them retain housing
- All services offered/provided are first and foremost centered around helping clients obtain and retain housing
- Leases and occupancy agreements do not include provisions that would not be found in a standard rental agreement

### **Reasonable Termination of Assistance Policies**

- Project avoids involuntary termination of assistance to clients whenever possible. This includes having policies in place that require the project to make multiple attempts to try to engage clients and/or provide ongoing assistance

### **Submitting Evidence of Housing First Practices**

All renewing CoC projects must submit ***all of the following items*** to be evaluated on the Housing First item:

1. Formal written project policies and procedures documents
2. Blank project intake and/or assessment forms
3. Client responsibility documents, rules, participant handbook, etc.
4. Blank individualized service planning documents
5. Blank rental/occupancy/lease agreements (or sub-occupancy/sub-lease agreements)

**All of the documents listed above must be submitted to [ohioboscoc@cohhio.org](mailto:ohioboscoc@cohhio.org) by April 1, 2019.**

**Failure to submit ANY of the documents referenced above may result in 10 points being deducted from the project evaluation score.** If your project does not have one of the above-mentioned items as part of its formal project documents, you should indicate which items are lacking and why.

### **Prioritizing PSH Beds for Chronically Homeless**

Prioritizing Permanent Supportive Housing (PSH) beds for chronically homeless persons means that the PSH project is actively assessing for and documenting chronic homeless status and that the project places those chronically homeless persons into their PSH beds as a priority before other eligible but non-chronically homeless persons. Prioritization of chronically homeless was required for all CoC funded PSH projects in the Ohio BoSCoC by January 1, 2017. You can find the Ohio BoSCoC Homeless Program Standards, which outline these requirements, here: <http://cohhio.org/wp-content/uploads/2016/09/Ohio-BoSCoC-Program-Standards-FINAL-12.22.15.pdf>

PSH projects that are prioritizing chronically homeless persons within their project have the following policies/processes in place:

- Assess for chronic homeless status during intake
  - Collect information on length of time on the streets, in emergency shelter, hotel/motel paid for by an agency or faith-based voucher, or safe haven
  - Collect information about disability status
- Document chronic homeless status
  - Collect third-party written verification of previous homeless episodes that contribute to the length of time homeless determination
    - Or, if self-certification or other types of documentation are used, provide evidence of due diligence to collect third party written verification of previous homeless episodes
  - Collect documentation of disability status that confirms the disability is of long-continuing or indefinite duration
- Have policies and procedures in place that outline how chronically homeless persons are prioritized and placed into PSH beds

### **Submitting Evidence of Chronically Homeless Prioritization**

All PSH projects that are required to submit evidence of chronically homeless prioritization must submit ***all of the following items*** to be evaluated on the chronically homeless prioritization item:

1. Formal written project policies and procedures documents
2. Blank Project intake and/or assessment forms
3. Blank Homeless verification forms
4. Blank Disability verification forms

**All of the documents listed above must be submitted to [ohioboscoc@cohhio.org](mailto:ohioboscoc@cohhio.org) by April 1, 2019.**

**Failure to submit ANY of the documents referenced above may result in 5 points being deducted from the project evaluation score.**

## APPENDIX D: Housing First and PSH Prioritization Evaluation List

### Notes:

-Refer to the *Evaluating Housing First* and *Evaluating Prioritization of CH in PSH Projects* sections of this document for details.

-Projects that are required to submit documentation (as indicated by "YES") but fail to do so will have points deducted from their project evaluation score.

Grantee Name	Project Name	Project Type	Housing First (All projects)		Chronic Homeless Prioritization (PSH Projects)		Comments
			2018	2019	2018	2019	
			HF Points Awarded in 2018 (15 max)	HF Documents Required for FY2019 Project Evaluation?	CH Prioritization Points Awarded in 2018 (10 max)	CH Prioritization Documents Required for FY2019 Project Evaluation?	
Alcohol, Drug Addiction & Mental Health Services Board of Tuscarawas and Carroll Counties	Tuscarawas County TRA	PH	10	No*	10	No	*Not required, but can submit updated documents in effort to raise score
Alcohol, Drug Addiction & Mental Health Services Board of Tuscarawas and Carroll Counties	Recovery Begins at Home	PH	n/a	<b>YES*</b>	n/a	<b>YES*</b>	*First-time renewal project in last year's competition- was not required to submit these documents. <b>MUST SUBMIT DOCUMENTS FOR FY2019 PROJECT EVALUATION.</b>
Allen Metropolitan Housing Authority	Allen Shelter Plus Care Vouchers	PH	7	<b>YES</b>	10	No	
Appleseed Community Mental Health Center, Inc.	Appleseed RRH	PH	13	No	n/a	n/a	
Ashtabula County Mental Health and Recovery Services Board	Ashtabula Shelter Plus Care Vouchers for homeless persons with mental illness	PH	2	<b>YES</b>	6	<b>YES</b>	
Athens Metropolitan Housing Authority	Athens Shelter Plus Care	PH	13	No*	10	No	*Not required, but can submit updated documents in effort to raise score
Athens Metropolitan Housing Authority	Athens Serenity Village SAMI Shelter Plus Care	PH	13	No*	10	No	*Not required, but can submit updated documents in effort to raise score
Battered Women's Shelter of Summit and Medina Counties	DV Bonus RRH Project for Ohio BoSCoC	PH	na	na	na	na	*First-time renewal project in FY19 CoC competition not required to submit these documents b/c not yet operational for one
Butler County	Butler S+C Chronic II	PH	5	<b>YES</b>	10	No	
Butler County, Ohio	Butler SPC for Adults with Chronic Homelessness	PH	5	<b>YES</b>	10	No	
Butler County, Ohio	Butler SPC for Homeless Individuals and Families	PH	5	<b>YES</b>	10	No	
City of Marietta, Ohio/PHA	Marietta/Washington Shelter Plus Care	PH	10	No*	10	No	*Not required, but can submit updated documents in effort to raise score
City of Springfield, Ohio	Springfield Shelter Plus Care 1	PH	14	No*	10	No	*Not required, but can submit updated documents in effort to raise score
City of Springfield, Ohio	Springfield Shelter Plus Care 3	PH	14	No*	10	No	*Not required, but can submit updated documents in effort to raise score
City of Springfield, Ohio	Springfield St Vincent DePaul Shelter + Care	PH	15	No	10	No	
Coleman Professional Services	Coleman PSH	PH	6	<b>YES</b>	6	<b>YES</b>	
Coleman Professional Services	Jefferson County Shelter Plus Care	PH	7	<b>YES</b>	7	No*	*Not required, but can submit updated documents in effort to raise score
Coleman Professional Services	Shelter Plus Care 2	PH	7	<b>YES</b>	7	No*	*Not required, but can submit updated documents in effort to raise score
Coleman Professional Services	Beacon House	SH	7	<b>YES</b>	n/a	n/a	

Grantee Name	Project Name	Project Type	Housing First (All projects)		Chronic Homeless Prioritization (PSH Projects)		Comments
			2018	2019	2018	2019	
			HF Points Awarded in 2018 (15 max)	HF Documents Required for FY2019 Project Evaluation?	CH Prioritization Points Awarded in 2018 (10 max)	CH Prioritization Documents Required for FY2019 Project Evaluation?	
Columbiana County Mental Health Clinic dba The Counseling Center	Permanent Housing for Persons with Disabilities	PH	14	No	10	No	
Columbiana Metropolitan Housing Authority	Columbiana MHA Shelter Plus Care 1	PH	14	No	10	No	
Columbiana Metropolitan Housing Authority	Columbiana Free Choice II - The Counseling Center	PH	14	No	10	No	
Community Action Commission of Fayette County	Fayette Landing	PH	14	No	7	No*	*Not required, but can submit updated documents in effort to raise score
Community Action Commission of Fayette County	Stable Futures	PH	n/a	YES*	n/a	YES*	*First-time renewal project in last year's competition- was not required to submit these documents. MUST SUBMIT DOCUMENTS FOR FY2019 PROJECT EVALUATION.
Community Action Commission of Fayette County	CAC Permanent Supportive Housing (aka: Destination HOME)	PH	15	No	7	No*	*Not required, but can submit updated documents in effort to raise score
Family & Community Services	Ravenna Permanent Supportive Housing	PH	9	No*	5	YES	*Not required, but can submit updated documents in effort to raise score
Family & Community Services, Inc.	Portage Area Transitional Housing 3	TH	13	No*	n/a	n/a	*Not required, but can submit updated documents in effort to raise score
Family Abuse Shelter of Miami County, Inc.	Family Abuse Shelter PSH	PH	13	No*	10	No	*Not required, but can submit updated documents in effort to raise score
Family Abuse Shelter of Miami County, Inc.	Miami County Family RRH	PH	10	No*	n/a	n/a	*Not required, but can submit updated documents in effort to raise score
Family Violence Prevention Center of Greene County, Inc.	Supportive Opportunity & Services	TH	5	YES	n/a	n/a	
Fayette Metropolitan Housing Authority	Fayette Shelter Plus Care	PH	14	No	8	No	
Findlay Hope House for the Homeless, Inc	Able Housing	PH	14	No	8	No	
Geauga County Board of Mental Health & Recovery Services	SPC Geauga County TRA	PH	8	YES	5	YES	
Geauga County Board of Mental Health & Recovery Services	Permanent Supportive Housing	PH	8	YES	5	YES	
HM Housing Development Corp	Faith House II	PH	13	No	10	No	
Hocking Metropolitan Housing Authority	Hocking Shelter Plus Care	PH	9	YES	10	No	
Hocking Metropolitan Housing Authority	Region 17 Tenant-Based Permanent Supportive Housing Program	PH	9	YES	10	No	
Integrated Community Enterprises	Charles Place	PH	n/a	YES*	n/a	YES*	*First-time renewal project in last year's competition- was not required to submit these documents. MUST SUBMIT DOCUMENTS FOR FY2019 PROJECT EVALUATION.
Integrated Services for Behavioral Health	Graham Drive Family Housing	PH	10	No*	8	No	*Not required, but can submit updated documents in effort to raise score

Grantee Name	Project Name	Project Type	Housing First (All projects)		Chronic Homeless Prioritization (PSH Projects)		Comments
			2018	2019	2018	2019	
			HF Points Awarded in 2018 (15 max)	HF Documents Required for FY2019 Project Evaluation?	CH Prioritization Points Awarded in 2018 (10 max)	CH Prioritization Documents Required for FY2019 Project Evaluation?	
Integrated Services for Behavioral Health	YHDP RRH	PH	na	na	na	na	*First-time renewal project in FY19 CoC competition not required to submit these documents b/c not yet operational for one
Interfaith Hospitality Network of Springfield	Permanent Housing with Supportive Services	PH	15	No	10	No	
Interfaith Hospitality Network of Springfield	Saint Vincent House	PH	15	No	10	No	
Ironton Lawrence County Area CAO, Inc.	Lawrence County One-Stop TRA	TH	3	YES	n/a	n/a	
Jefferson County Community Action Council	Supportive Housing Program	PH	10	No*	10	No	*Not required, but can submit updated documents in effort to raise score
Knox Metropolitan Housing Authority	Knox County TRA	PH	11	No*	10	No	*Not required, but can submit updated documents in effort to raise score
Lake County Alcohol, Drug Addiction and Mental Health Services Board	Lake S+C II	PH	15	No	10	No	
Lake County Alcohol, Drug Addiction and Mental Health Services Board	Lake S+C III	PH	15	No	10	No	
Lake County Alcohol, Drug Addiction and Mental Health Services Board	Lake County SPC	PH	15	No	10	No	
Lake County Alcohol, Drug Addiction and Mental Health Services Board	McKinley Grove	PH	15	No	10	No	
Lawrence County Port Authority	Lawrence One-Stop Shelter Plus Care	PH	3	YES	5	YES	
Licking County Coalition for Housing	LCCH Transitional Housing	TH	8	YES	n/a	n/a	
Licking County Coalition for Housing	LCCH Rapid Re-Housing	PH	n/a	YES*	n/a	n/a	*First-time renewal project in last year's competition- was not required to submit these documents. MUST SUBMIT DOCUMENTS FOR FY2019 PROJECT EVALUATION.
Licking County Coalition for Housing	Rapid Re-Housing Ohio	PH	11	No*	n/a	n/a	*Not required, but can submit updated documents in effort to raise score
Licking County Coalition for Housing	Region 9 RRH	PH	na	na	na	na	*First-time renewal project in FY19 CoC competition not required to submit these documents b/c not yet operational for one
Licking Metropolitan Housing Authority	Shelter Plus Care Vouchers 2	PH	5	YES	6	YES	
Licking Metropolitan Housing Authority	Licking Shelter Plus Care	PH	5	YES	6	YES	
Licking Metropolitan Housing Authority	Shelter Plus Care Chronic	PH	5	YES	6	YES	
Lorain County Board of Mental Health	Lorain Shelter Plus Care	PH	14	No	8	No	
Lutheran Social Services	Fairfield County S+C	PH	7	YES	9	No	
Medina County Alcohol, Drug Addiction and Mental Health Board	Northland II	PH	8	YES	6	YES	
Medina Metropolitan Housing Authority	Medina County TRA	PH	15	No	10	No	
Mental Health & Recovery Board of Ashland County	Beginning Anew	PH	15	No	10	No	
Mental Health & Recovery Board of Union County	I'm Home	PH	13	No*	10	No	*Not required, but can submit updated documents in effort to raise score

Grantee Name	Project Name	Project Type	Housing First (All projects)		Chronic Homeless Prioritization (PSH Projects)		Comments
			2018	2019	2018	2019	
			HF Points Awarded in 2018 (15 max)	HF Documents Required for FY2019 Project Evaluation?	CH Prioritization Points Awarded in 2018 (10 max)	CH Prioritization Documents Required for FY2019 Project Evaluation?	
Mental Health & Recovery Board of Union County	Shelter Plus Care Union County	PH	13	No*	10	No	*Not required, but can submit updated documents in effort to raise score
Mental Health, Drug and Alcohol Services Board (Logan & Champaign)	Logan/Champaign Housing	PH	13	No*	10	No	*Not required, but can submit updated documents in effort to raise score
Mental Health, Drug and Alcohol Services Board (Logan & Champaign)	Family Housing	PH	13	No*	10	No	*Not required, but can submit updated documents in effort to raise score
Mental Health, Drug and Alcohol Services Board (Logan & Champaign)	Madriver/Park Street	PH	13	No*	10	No	*Not required, but can submit updated documents in effort to raise score
Miami Valley Community Action Partnership	Harding Place Transitional Housing Program	TH	10	No*	n/a	n/a	*Not required, but can submit updated documents in effort to raise score
New Housing Ohio, Inc.	Warren County Permanent Supportive Housing	PH	6	YES	8	No	
New Sunrise Properties, Inc.	Supportive Housing	PH	9	YES	5	YES	
Northwest Ohio Community Action Commission	NOCAC PSH	PH	n/a	YES	n/a	YES	
OneEighty, Inc	PSH Plus Care	PH	13	No	10	No	
Portage Metropolitan Housing Authority	Portage Shelter Plus Care	PH	15	No	10	No	
Preble County Mental Health and Recovery Board	Prestwick Square	PH	8	YES	5	YES	
Preble County Mental Health and Recovery Board	Prestwick Square 2	PH	8	YES	5	YES	
Project Woman of Springfield and Clark County	Reign of Renewal	PH	8	YES	n/a	n/a	
Residential Administrators, Inc.	Residential Administrators PSH	PH	15	No	10	No	
Sojourners Care Network	Generation Now PSH	PH	15	No	6	YES	
Sojourners Care Network	Youth Crisis Transitional Housing	TH	n/a	n/a	n/a	n/a	*First-time renewal project in FY19 CoC competition not required to submit these documents b/c not yet operational for one year
Sojourners Care Network	Youth Crisis Response Team	SSO	n/a	n/a	n/a	n/a	*First-time renewal project in FY19 CoC competition not required to submit these documents b/c not yet operational for one year
The Center for Individual and Family Services	Next Step	PH	5	YES	5	YES	
The Salvation Army, a New York Corporation	Delaware County Permanent Supportive Housing for Families	PH	9	YES	5	YES	
Tri-County Board of Recovery & Mental Health Services	Miami County SPC	PH	6	YES	5	YES	
Trumbull County Mental Health and Recovery Board	Joey's Landing	PH	7	YES	6	YES	
Trumbull County Mental Health and Recovery Board	Trumbull Shelter Plus Care for homeless persons with a mental illness 1	PH	7	YES	6	YES	
Trumbull County Mental Health and Recovery Board	Trumbull New Shelter Plus Care Vo	PH	7	YES	6	YES	

Grantee Name	Project Name	Project Type	Housing First (All projects)		Chronic Homeless Prioritization (PSH Projects)		Comments
			2018	2019	2018	2019	
			HF Points Awarded in 2018 (15 max)	HF Documents Required for FY2019 Project Evaluation?	CH Prioritization Points Awarded in 2018 (10 max)	CH Prioritization Documents Required for FY2019 Project Evaluation?	
Trumbull County Mental Health and Recovery Board	Shelter Plus Care Vouchers for Far	PH	7	YES	6	YES	
Trumbull County Mental Health and Recovery Board	Trumbull New Shelter Plus Care Ch	PH	7	YES	6	YES	
Volunteers of America of Greater Ohio, Inc.	Crossroads Supportive Housing Program	TH	8	YES	n/a	n/a	
Volunteers of America of Greater Ohio, Inc.	Almost Home	PH	n/a	YES*	n/a	n/a	*First-time renewal project in last year's competition- was not required to submit these documents. MUST SUBMIT DOCUMENTS FOR FY2019 PROJECT EVALUATION.
Warren Metropolitan Housing Authority	Warren S+C	PH	6	YES	8	No	
Warren Metropolitan Housing Authority	Transitions	TH	12	No	n/a	n/a	
WSOS Community Action Commission, Inc	WSOS Homenet Permanent Supportive Housing	PH	15	No	8	No	
WSOS Community Action Commission, Inc	WSOS Homenet Permanent Supportive Housing Program - DV	PH	15	No	8	No	
WSOS Community Action Commission, Inc.	WSOS Permanent Supportive Housing Expansion	PH	n/a	YES*	n/a	YES*	*First-time renewal project in last year's competition- was not required to submit these documents. MUST SUBMIT DOCUMENTS FOR FY2019 PROJECT EVALUATION.
WSOS Community Action Commission, Inc.	WSOS Rapid ReHousing Conversion	PH	n/a	No*	n/a	No*	*First-time renewal project in last year's competition- was not required to submit these documents. MUST SUBMIT DOCUMENTS FOR FY2019 PROJECT EVALUATION.
YWCA of Elyria	Women In Secure Housing	PH	12	No	5	YES	
YWCA of Elyria	Women's Campus Project	TH	12	No	n/a	n/a	

## APPENDIX E: HMIS Data Quality Information for the 2019 CoC Project Evaluation Process

On the ~~April 5, 2019~~ **April 12, 2019** the COHHIO HMIS team will run an aggregate *Data Quality* report for dates from 1/1/2018 through 12/31/2018 for all HMIS participating Ohio BoSCoC renewing CoC projects. The report is built on the same logic as the regular Data Quality reports, but will only look at Clients in Error (see below) and Households in Error (see below). It will not count “Questionable” data or “Future Entry Exits” against the provider or project.

The Data Quality report used will not be made available to users because it is simply a variant of the *Data Quality: All Workflows* report that shows aggregate data about the quality of all provider data.

HMIS users should be sure they have their Data Quality reports clear of Missing Data (except for Destination) including Income, Non-Cash, Health Insurance, Disabilities, Duplicate Entry/Exits, Incorrect Entry/Exit Types, Children Only Households, and Missing Head of Households by April 11, 2019.

### Scoring HMIS Data Quality

A maximum of five (5) points are available for the HMIS Data Quality item in the project evaluation process. The breakdown of those five points is as follows:

- Add the number of Clients in Error to the number of Households in Error and divide that sum by the total number of clients served during 2018:
  - If the agency has 0%, they will get all 5 points.
  - If the agency has greater than 0% and up to 2%, the agency will get 4 of the 5 points.
  - If the agency has greater than 2% and up to 5%, the agency will get 3 of the 5 points.
  - If the agency has greater than 5% and up to 8%, the agency will get 2 of the 5 points.
  - If the agency has greater than 8% and up to 10%, the agency will get 1 of the 5 points.
  - If the agency has greater than 10%, the agency will get 0 of the 5 points.

### What does Clients in Error mean?

The chart below clarifies what would make a client be considered “in error”.

Data Element	Logic
<b>Name</b>	If the first or last name is null <u>and</u> the Name Data Quality is something other than Don't Know/ Refused OR the Name Data Quality is either null <u>or</u> Data not Collected.
<b>Social Security Number</b>	If the SSN Data Quality field is null <u>or</u> Data not collected OR if the SSN Data Quality field is null <u>and</u> the SSN Data Quality field is something other than Don't Know/Refused OR if the SSN is not a real SSN.
<b>Date of Birth</b>	If the DOB field is null and the DOB Type is not Don't Know/ Refused/ Approximate, OR the DOB field is either Data not collected or null, OR if the Entry Date precedes the DOB by more than $\frac{3}{4}$ of a year or the DOB makes the person more than a hundred years old.
<b>Gender</b>	If the Gender field is either null or Data Not Collected.
<b>Race</b>	If the primary and secondary race fields are null or the Race listed in either field isn't one of the HUD answers.
<b>Ethnicity</b>	If Ethnicity field is null or Data not collected or Ethnicity not one of the HUD answers.
<b>Residence Prior</b>	If the client is an adult and the field is either null <u>or</u> Data not collected OR the answer is not one of the HUD answers.
<b>Veteran</b>	The client is an adult or their Client Age is unknown AND the field is null or Data not collected.
<b>Relationship to Household</b>	If the field is either null or Data not collected.



<b>Client Location</b>	If either The Relationship to Head of Household is "Self" AND the field is null.
<b>County Served</b>	If the client did not exit prior to 4/15 AND the field is null.
<b>County of Residence Prior</b>	If the client did not exit prior to 10/1 AND the field is null.
<b>Domestic Violence</b>	If the client is an adult and this is not an SSVF project and the field is either null or Data not Collected OR the field is "Yes" but the "If yes, when experience occurred" or "Currently Fleeing" is null.
<b>Move-In Date</b>	If the project type is Rapid Rehousing or PSH and the Move-In Date precedes the Entry Date (will show as "Incorrect").
<b>Length of Stay Prior Residence</b>	If the client is an adult AND the field is null or it is Data Not Collected.
<b>On the night before, literally homeless?</b>	If the client is an adult AND the Residence Prior is either Permanent or Institutional AND either "Did you stay less than 90 days" or "Did you stay less than 7 nights" is "yes" AND the Project Type Code is not ES or SH AND this field is either null or Data Not Collected.
<b>Approximate Homelessness Start Date</b>	If the client is an adult AND [the user should have answered this question] and the field is null. The logic for whether the user should have answered this is very complex- for further details, please send an email to <a href="mailto:hmis@cohio.org">hmis@cohio.org</a> .
<b># Times Homeless in the past 3 years</b>	If the field is either null OR it is Data not collected.
<b># Months Homeless prior to Entry</b>	If the field is either null OR it is Data not collected.
<b>Income</b>	If the field is either null OR it is Data not collected OR the Yes/No doesn't match up with the HUD Verification grid OR the Total Monthly Income doesn't match up with the HUD Verification grid.
<b>Non Cash Benefits</b>	If the field is either null OR it is Data not collected OR the Yes/No doesn't match up with the HUD Verification grid.
<b>Health Insurance</b>	If the field is either null OR it is Data not collected OR the Yes/No doesn't match up with the HUD Verification grid.
<b>Disability</b>	If the field is either null OR it is Data not collected OR the Yes/No doesn't match up with the HUD Verification grid OR the Disability Type is a non-HUD answer OR an If Yes question is missing on a "Yes" subassessment record.
<b>Duplicate Entry Exits</b>	If the client has more than one Entry Exit that shares either an Entry Date, and Exit Date, or both dates with another Entry Exit into the same project.
<b>Incorrect Entry Exit Type</b>	If the client's Entry Exit has an Entry Exit Type inconsistent with the type they are meant to use for that project.

### What does Households in Error mean?

The chart below clarifies what would make a household be considered "in error".

Household Issue	Logic
<b>Children Only Household</b>	Any household where the maximum age in the household is less than 18.
<b>Wrong Number of Head(s) of Household</b>	Any household where the number of clients marked as "Self (head of household)" in the assessment is not equal to 1.

## APPENDIX F: Homeless History Index

The Project Evaluation Workgroup created the Homeless History Index as a means to evaluate projects on how well they are prioritizing client households with longer homeless histories and/or more episodes of homelessness. The Homeless History Index looks at the Number of Times Homeless, Number of Months Homeless, and Approximate Date Homelessness Started data elements to determine the median index score. The scores range from 1 for first time homeless, to 7, which would indicate a chronic or long-term homeless household. The total Homeless History Index score reflects the median homeless history index score for every Head of Household that entered a project during the reporting period.

In order for this index to be a meaningful measure of the homeless histories of the households you house, please be sure that your HMIS data is clear of any household issues and that their assessment data is being updated to account for changes to their situation since the last time they were assessed in HMIS. When the Length of Time Homeless questions are already filled in it is easy to assume they are correct, but the household may have experienced another episode of homelessness that is not being accounted for. It is important that all assessment questions are updated if anything changed since the household's last assessment in HMIS.

Please see the Project Evaluation Scorecard for detailed information about how the median Homeless History Index scores will be evaluated.

Score	Number Times Homeless	Number Months Homeless	Approximate Date > 1 year previous to now
5	Missing	12;More than 12 months (HUD)	If yes, then 7, otherwise "Score"
6	One time (HUD)	12;More than 12 months (HUD)	If yes, then 7, otherwise "Score"
6	Two times (HUD);Three times (HUD)	12;More than 12 months (HUD)	If yes, then 7, otherwise "Score"
7	Four or more times (HUD)	12;More than 12 months (HUD)	If yes, then 7, otherwise "Score"
2	Missing	2;3;4	If yes, then 7, otherwise "Score"
2	One time (HUD)	2;3;4	If yes, then 7, otherwise "Score"
2	Two times (HUD);Three times (HUD)	2;3;4	If yes, then 7, otherwise "Score"
3	Four or more times (HUD)	2;3;4	If yes, then 7, otherwise "Score"
3	Missing	5;6;7;8	If yes, then 7, otherwise "Score"
3	One time (HUD)	5;6;7;8	If yes, then 7, otherwise "Score"
4	Four or more times (HUD)	5;6;7;8	If yes, then 7, otherwise "Score"
4	Two times (HUD);Three times (HUD)	5;6;7;8	If yes, then 7, otherwise "Score"
4	Missing	9;10;11	If yes, then 7, otherwise "Score"
5	One time (HUD)	9;10;11	If yes, then 7, otherwise "Score"
5	Two times (HUD);Three times (HUD)	9;10;11	If yes, then 7, otherwise "Score"
6	Four or more times (HUD)	9;10;11	If yes, then 7, otherwise "Score"
0	Missing	Missing	If yes, then 7, otherwise "Score"
1	One time (HUD)	Missing	If yes, then 7, otherwise "Score"
1	Two times (HUD);Three times (HUD)	Missing	If yes, then 7, otherwise "Score"
2	Four or more times (HUD)	Missing	If yes, then 7, otherwise "Score"
1	Missing	One month (this time is the first month) (HUD)	If yes, then 7, otherwise "Score"
1	One time (HUD)	One month (this time is the first month) (HUD)	If yes, then 7, otherwise "Score"
2	Four or more times (HUD)	One month (this time is the first month) (HUD)	If yes, then 7, otherwise "Score"
2	Two times (HUD);Three times (HUD)	One month (this time is the first month) (HUD)	If yes, then 7, otherwise "Score"