

## OSHA

# › Don't miss OSHA's submission deadline

*2018 OSHA 300A logs must be posted by February 1, 2019.*

*2018 OSHA 300A logs must be electronically submitted by March 2nd, 2019*

Between February 1st and April 30th 2019 all employers covered by the recordkeeping regulation must post a hard copy of their 2018 OSHA 300A Summary in a common area of their workplace that employees can readily access and observe it. For employers of certain sizes and industries, an additional requirement of electronic reporting has been added with a deadline of March 2nd, 2019. The employers' responsibilities in regards to OSHA Logs and electronic reporting are based on the number of employees and type of industry, as described below:

## OSHA Logs and Electronic Reporting NOT Required

Companies with 10 or fewer employees (all establishments combined) or those who are on the "[Partially Exempt Industries](#)" list do not need to complete 300/300A/301 forms or electronically submit them. The [Partially Exempt Industries](#) list applies even if the establishment has more than 10 employees.

## OSHA Logs Required, Electronic Reporting NOT Required

The following employers must track recordable workplace injuries on their 300/300A/301 forms and maintain those records as required, but are **not subject** to the new electronic submission requirements:

- Establishments with 10-20 employees in any industries covered by the recordkeeping regulation
- Establishments with 20-249 employees **not** on the high-risk industry list (see below)

## OSHA Logs AND Electronic Reporting Required

The following employers must track recordable workplace injuries on their 300/300A/301 forms and must submit information from their 2018 300A Summary by March 2nd, 2019.

- Establishments with 250 or more employees in any industry covered by the recordkeeping regulation
- Establishments with 20-249 employees in certain [high-risk industries](#)

## If you fall into an electronic reporting category

OSHA has provided a secure website and injury tracking application to submit data. The Injury Tracking Application (ITA) is accessible from the [ITA launch page](#). Required 2018 submissions are due on or before March 2nd, 2019.

## Additional Resources

Visit the OSHA Recordkeeping and Reporting page at <https://www.osha.gov/recordkeeping/>.

*Other Questions, or to request information on subscribing to York's OSHA log submission service contact:*

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