

# BoSCoC Diversion Screening Script

Fill out the HMIS Diversion Form prior to completing this process.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Staff:** Explain the purpose of the discussion and that you are there to assist people in finding an immediate place to stay. Encourage them to talk about the immediate crisis and the steps that led up to it. Before you discuss anything else, establish whether the person or household is in immediate danger. Explore this issue before you move on to any other discussion.

Use the following prompts to move the conversation along. Allow them to lead the conversation.

## Part One: Context

- What brings you here today?
- Are you looking for services for yourself or for others too?
- Are you or your household in danger? Is there ever a time where you don't feel safe where you are staying?
- Where are you, or were you staying? Can you go back there? For how long?  
***Only continue if the household is literally homeless or at risk of homelessness within seven days prior to the potential housing crisis.***
- Has there ever been a time when you have not had a place to stay at night? Examples may be camping, sleeping in cars, staying on a friend or family member's floor. Has your family ever been separated because you had nowhere you could all stay together?
- Have you ever been to a shelter or other homeless assistance program such as a rescue mission, or other temporary place to stay? If yes, check for an HMIS record (if possible), and use this data to inform this conversation.
- Are you working with anyone else? VA, children services, ODJFS, behavioral health, any other case manager? What do they do to assist you? Can we reach out to them?
- Who else are you talking to about securing housing?

**Notes:**

## Part Two: Action Plan

- Is there anyone you can stay with temporarily? (in or out of state).
- How is your relationship with that household? Can we help in any way by talking to them?
- Would you (and any family members) consider staying in a shelter or other temporary housing?
- What is your income? As needed, check to see if it is 30% of AMI.

**Staff:** Consider what options does this household have? What can you do to assist them? If diverting them to temporary solutions is possible or preferred, let the household know their options and review any follow up that would be needed. If the household is seeking to access the shelter system, let them know what this will mean, and give a summary of the pros and cons of this form of temporary accommodation.

**Notes:**