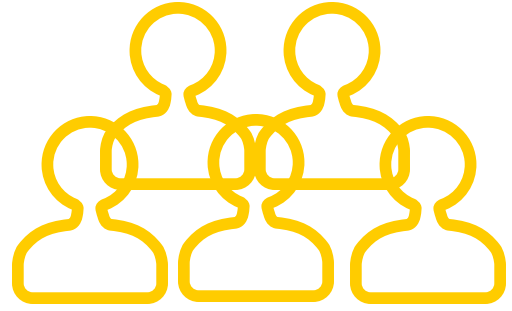


Access Point Diversion Process

Client presents or calls the access point with a housing crisis meeting the Diversion definition.

STEP
1



During business hours, proceed to **Step 2**.

STEP
2

Discuss HMIS Data Privacy Notice & Consent and HMIS Release of Information.

During off hours, provide the client with shelter if the need is emergent and a bed is available. If shelter is utilized follow the HMIS workflow and proceed to **Step 3** the following day.

If completed over phone, verbal agreement must be provided.

STEP
3

If in person, applicant's signature is required.



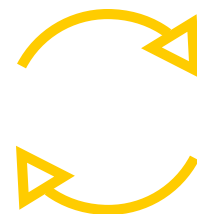
Staff works with Head of Households to complete HMIS Diversion Form.

STEP
4

Begin the diversion conversation using and completing the Diversion Screening Tool.

STEP
5

If the client is diverted, follow the HMIS Diversion Workflow.



STEP
6

If the client is not diverted, follow the CE Workflow.

