

## Ohio Balance of State Continuum of Care 2018 CoC Competition Plan and Timeline

March 12, 2018



**OHIO**  
Balance of State  
Continuum of Care

Coalition on Homelessness and Housing in Ohio | 175 S. Third St. Suite 580 Columbus, OH 43215

### Webinar Info

- Webinar is muted
- Submit questions through the chat/questions feature in GoToWebinar control panel
  - Questions will be answered during the webinar or after
- Will attempt to record webinar
- Powerpoint and materials will be posted on the COHHIO website:  
<https://cohhio.org/member-services-2/boscoc/boscoc-competition/>

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### Overview of Webinar

- Overview of 2018 CoC Competition Plan for Ohio BoSCoC
  - Critical Changes for 2018
  - Renewal Project Evaluation Process
  - Preliminary Project Ranking Priorities
- New Project Application Process & Priorities
  - Project Conversion Opportunity
  - New Projects

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### Role of ODSA & COHHIO

- ODSA is Collaborative Applicant
  - Submits the consolidated CoC Application on behalf of Ohio BOSCO
- COHHIO manages all work related to the CoC process
  - Applicants/providers will primarily work with COHHIO throughout the 2018 process

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### Goals for 2018 CoC Competition

- Submit an application that meets threshold and maximizes available funding for the BoSCoC
- Fund projects that meet community needs
- Fund projects that are cost effective and maximize program and mainstream resources
- Fund projects that successfully end homelessness

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### Goals for 2018 CoC Competition

- Promote the use of best practices
- Fund projects that help achieve the federal strategic plan goals to end homelessness for veterans, chronically homeless, families, youth, and all others

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### Overview of 2018 CoC Competition Process

- FY2018 CoC Competition
  - May open in spring or summer of 2018
  - CoC Competition includes
    - Evaluation of renewal CoC projects
      - Possible reallocation of funds where warranted
      - Project ranking
    - Submission of new projects applications
      - Including project conversions
    - Submission of all project applications in e-snaps
    - Completion of consolidated CoC Application
      - ODSA/COHHIO complete

### Changes for FY2018 CoC Competition Process

- Project Evaluation
  - Match/leverage- not scored
  - Bed and unit utilization- review of both
  - Housing First Practices and Prioritization for Chronic Homelessness in PSH- not every project is required to submit
  - Cost Effectiveness- use of 2017 funding request plus 25% minimum match amounts
  - Targeting Hard to Serve- additional measure, not scored

### Changes for FY2018 CoC Competition Process

- New Project Priorities
  - No new RRH projects will be considered, except for project conversions
  - Only PSH projects that serve areas with highest needs (Ohio BoSCoC Homeless Systems Needs Analysis)

### Background and Purpose of Project Evaluation

- CoCs required to rank projects in annual CoC Competition
  - In two Tiers (Tier 1 is safe, Tier 2 is at risk)
- Project evaluation helps determine ranking and funding decisions

### Background and Purpose of Project Evaluation

- BoSCoC Project Evaluation workgroup developed project evaluation process and tools
- Project evaluation items align with objectives in the Ohio BoSCoC Performance Management Plan
  - Some additional items scored in project evaluation process

### 2018 Renewal Project Evaluation

Which Projects Will Be Evaluated?

- All projects renewing their *CoC Program* funding in 2018 will have their projects evaluated.
- A full list of all projects to be evaluated is included with the *2018 CoC Competition Plan and Timeline* document

### Project Evaluation Items

- Renewing CoC Projects will be evaluated and scored on the following areas:
  - Project participant impact
  - Meeting community need
  - Implementing best practices
  - Project capacity

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### Project Evaluation Time Period

- Looking at performance data from 1.1.17 – 12.31.17
- Looking at project funding information from the most recent CoC application
- Preliminary HMIS Project Evaluation report run on **March 16, 2018**
- Final HMIS Project Evaluation report run on **April 6, 2018**

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### Project Evaluation Items: Goals

#### Project Participant Impact

- Housing Stability
  - 90% PSH clients remain in or exit to PH (PSH only)
  - 83% moving from TH/RRH to PH (TH/RRH only)
  - 80% exits to participants' own housing unit (TH/RRH/Safe Haven)
    - Rented/owned by client or assisted unit
    - Moving in with family/friends does not count

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### Project Evaluation Items: Goals

#### Project Participant Impact

- Housing Stability
  - Returns to Homelessness
    - Returns to ES, TH, Safe Haven, or Outreach within 6 months of exit
      - PSH: =< 2%; TH/RRH: =< 7%; SH: =< 15%
    - Returns to ES, TH, Safe Haven, or Outreach within 2 years of exit
      - PSH: =< 5%; TH/RRH: =< 12%; SH: =< 20%

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### Project Evaluation Items: Goals

#### Project Participant Impact

- Accessing Mainstream Resources & Income
  - 85% with 1+ non-cash benefits or health insurance at exit
  - 30% maintain/increase total income (PSH only)
  - 28% maintain/increase total income (TH only)
  - 18% maintain/increase total income (RRH only)
  - 20% maintain/increase total income (SH only)

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### Project Evaluation Items: Goals

#### Length of Stay in Project (TH/RRH/SH only)

- Average length of stay in projects
  - TH - Lengths of stay less than 200 days receive maximum points
  - RRH - Lengths of stay less than 150 days receive maximum points
  - SH - Length of stay less than 260 days receive maximum points

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**Project Evaluation Items: Goals**

Meeting Community Need

- Project Demand
  - 90% average daily bed or unit utilization

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**Project Evaluation Items: Goals**

Meeting Community Need

- Targeting Hard to Serve
  - 85% entering from streets/shelter only (PSH/RRH)
  - 75% entering from streets/shelter only (TH)
  - 100% entering from streets only (SH)
  - 40% entering with no income (PSH/RRH/SH)
  - 30% entering with no income (TH only)

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**Project Evaluation Items: Goals**

Meeting Community Need

- Targeting Hard to Serve
  - Using a household's history of homelessness as one of several factors in prioritizing for assistance
  - *Homeless History Index*
    - Produces a median score factored on number of times homeless, number of months homeless, and approximate date homelessness started
    - In 2018, scores will be reviewed and reported but not scored, allowing projects time to understand measure and improve data quality

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**Project Evaluation Items: Goals**

Implementing Best Practices

- Housing First Practices
  - Must submit program documents to evidence implementation of practices\*
  - If program documents are not submitted – 10 points will be deducted from project evaluation score
  - Program documents due **March 30, 2018**

\*Some projects are exempt from submitting documents

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**Project Evaluation Items: Goals**

Housing First Program Document Submittal Exemptions:

- Most projects that received the full 15 points in 2017 do not need to submit and will receive full points in 2018
- If project received 13-14 points in 2017, can opt to keep that score in 2018 or submit updated documents
- New and/or conversion projects in 2017 (not included in project evaluation)

Refer to *Appendix D: Housing First and PSH Prioritization List* to see if your project is required to submit Housing First documentation

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**Project Evaluation Items: Goals**

Implementing Best Practices

- Prioritizing Chronically Homeless (PSH only)
  - Must submit program documents to evidence implementation of prioritization
  - If program documents are not submitted – 5 points will be deducted from project evaluation score
  - Program documents due **March 30, 2018**

\*Some projects are exempt from submitting documents

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**Project Evaluation Items: Goals**

Prioritizing CH Program Document Submittal

Exemptions:

- Most projects that received 8-10 points in 2017 do not need to submit and will receive full points in 2018
- New and/or conversion projects in 2017 (not included in project evaluation)

Refer to *Appendix D: Housing First and PSH Prioritization List* to see if your project is required to submit CH Prioritization documentation

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**Project Evaluation Items**

Submitting Documentation

- Housing First practices
  - Policies/procedures documents
  - Project intake/assessment forms
  - Client responsibilities/rules/participant handbook
  - Service planning documents
  - Lease/occupancy agreements

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**Project Evaluation Items**

Submitting Documentation

- Prioritizing PSH beds for chronically homeless
  - Policies/procedures documents
  - Project intake/assessment forms
  - Homeless verification form
  - Disability verification form

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**Project Evaluation Items: Goals**

Project Capacity

- Cost Effectiveness
  - Cost per exit to (or retention of) permanent housing
    - Total annual funding request + 25% match as shown in most recent CoC application

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**Project Evaluation Items: Goals**

Project Capacity

- Unspent Funds
  - No more than 5% unspent in previous operating year
  - On track to spend current grant award

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**Project Evaluation Items: Goals**

Project Capacity

- HMIS Data Quality
  - No clients with Duplicate Entry Exits, Incorrect Entry Exit Type, Missing Head of Household, or Children Only Households
  - Fewer errors in HMIS data means more points

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### Project Evaluation Data Sources

- HMIS
  - Bed Utilization Report
  - Data Quality Reports
  - HMIS Project Evaluation Report (APRs for DV orgs)
  - Recurrence Report
- HUD LOCCs info (from HUD field office)
- Project provided documents (housing first and chronic prioritization evidence)
- Most recent HUD CoC Applications (for funding request amount only)

### HMIS Project Evaluation Report

- HMIS will provide all performance data for project evaluation via the HMIS Project Evaluation Report
  - Only non-HMIS participating providers (3) will submit APRs
- Recipients will have an opportunity to review a preliminary report and make corrections, if needed

### HMIS Project Evaluation Report – Data Quality

- No More than 2% missing data will be permitted for any evaluated item
- Projects with more than 2% missing data will receive a score of '0' for that evaluated item
  - data quality is too poor to accurately evaluate performance
  - Only exceptions are for evaluated items that rely on destination at exit data (more than 2% allowed) and when there is only one leaver or the destination is 'deceased'

### HMIS Project Evaluation Report – Data Quality

- To ensure good data quality, recipients should monitor their own data quality and make corrections to HMIS data in advance of the release of the Project Evaluation 2018 Report
  - Run the *HMIS Project Evaluation Report 2018 Project-Level, Bed Utilization by Provider 2017* report, and the *Data Quality: All Workflows* report to evaluate current data quality and project performance

### Project Evaluation of Non-HMIS Participating Providers

- Non-HMIS participating providers must complete an APR and submit to COHHIO (1/1/17 – 12/31/17 period)
  - 3 non-HMIS participating projects only
- APR provides performance data for every evaluated item relying on HMIS

### Project Evaluation and Project Conversion Applications

- Recipients planning to submit project conversion applications will still have their renewal CoC projects evaluated
- Once project applications are submitted, those renewal projects will be removed from the evaluation process

### Appealing Project Evaluation Results

- Appeal of project evaluation results must include:
  - Clear explanation of what is being appealed
  - Clear explanation of the reason for the appeal
  - Appeals due 5/18/18

### Project Evaluation and Preliminary Ranking

- Project evaluation results inform preliminary project ranking
- Lower ranking projects (including those in Tier 2) may be re-ranked after the CoC Competition opens, based on the CoC's project ranking goal and priorities

### Project Ranking Goal

- To rank Ohio BoSCoC new and renewal projects in a way that helps us continue to meet local homeless needs, while also helping the CoC maximize CoC Program funds and ensure ongoing national competitiveness

### Project Ranking Priorities

- To that end, the following priorities, in no particular order, will help guide development of a final ranking approach:
  - The CoC may seek to preserve low-ranking projects at risk of losing funding where those projects represent the only CoC Program funding in their communities
  - The CoC may seek to preserve low-ranking Permanent Housing (PH) projects at risk of losing funding where those projects represent the only CoC Program funded PH in their communities
  - The CoC may prioritize projects that have demonstrated the use of Housing First practices

### Project Ranking Priorities

- The CoC may consider reducing funding requests for the lowest ranked projects as a means to preserve funding for higher ranked projects, if needed, and keeping in line with other priorities
- The CoC may consider ranking new projects higher than some renewal projects, where the CoC believes doing so will better help the CoC meet the ranking goal outlined above

### 2018 Renewal CoC Project Evaluation Materials

#### *Ohio BoSCoC FY2018 CoC Competition Plan and Timeline*

- Includes:
  - Renewal CoC project list
  - Details about program documents to submit
  - Renewal Project Evaluation Scorecard
- Available on COHHIO website- BoSCoC Competition page: <http://cohhio.org/member-services-2/boscoc/boscoc-competition/>

### 2018 New CoC Project Process

- Eligible New Projects
  - TH project conversions (to RRH or PSH)
  - New PSH for chronically homeless

\*\*\* CoC Steering Committee and Board are exploring options for a new CoC-wide RRH project. Therefore, new RRH projects from applicants in the CoC will not be considered this year (except for conversions)

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### New Project Priorities

- 2018 Funding Priorities
  - TH Project Conversions must:
    - use Housing First practices
    - meet community need
    - serve at least the same number of households annually
    - propose an expanded service area, where appropriate

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### New Project Priorities

- 2018 Funding Priorities
  - New Projects
    - Must be PSH dedicated to chronically homeless
    - Must be located in regions with the most need:
      - Homeless Planning Region 14
      - Homeless Planning Region 5
      - Homeless Planning Region 9
      - Homeless Planning Region 4
      - Homeless Planning Region 2
      - Homeless Planning Region 15
      - Homeless Planning Region 11
      - Homeless Planning Region 3

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### New Project Priorities

- 2018 Funding Priorities
  - New Projects must:
    - use Housing First practices
    - meet community need
    - serve entire region or areas with highest need for PSH
    - provide supportive services, with special focus on Medicaid billable services
    - be integrated into local Coordinated Entry processes
    - provide outreach and housing to those living in places not meant for human habitation

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### New Projects

- Eligible CoC Program Costs & Activities
  - Applicants should ensure they understand eligible costs and activities under the CoC Program Rule
    - <https://www.hudexchange.info/resource/2033/health-coc-program-interim-rule/>
    - e.g., cannot request rental assistance funds and operating funds in same project

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### Project Conversions

- Eligible applicants
  - Current CoC recipients only
    - Transitional Housing
- Eligible conversions
  - Can only convert to
    - Rapid Re-Housing for families or individuals
    - Permanent Supportive Housing for chronically homeless

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## Project Conversions

- Funding Request Limitations
  - Can request no more in funding than currently receiving for CoC project
    - e.g. – if your current CoC-funded TH project receives \$100,000 annually in CoC funds, you can request no more than \$100,000 for your project conversion
    - May be awarded a larger amount
  - Only request 1 year of funding

## New Projects (non-conversion)

- Eligible applicants
  - Non-profit organizations (existing grantees or not)
- Eligible projects
  - Permanent Supportive Housing dedicated to chronically homeless individuals or families

## New Projects (non-conversion)

- Funding Request Limitations
  - May request 1 – 3 years of funding
  - May request the project size needed

## New Projects (non-conversion)

- Funding Availability
  - Do not yet know funding availability for new projects
  - Even if no new funds made available, some funds may be available through reallocation

## New Project Application Process: Conversions and New Projects

- Application Process
  - Submit Project Proposal
  - Receive written feedback on proposal
  - Submit full Project Application
  - Project Applications scored and ranked along with renewal projects
  - Approved Project Applications submitted to HUD via esnaps

## New Project Application Process: Conversions and New Projects

- Project Proposal
  - Purpose
    - To help applicants submit stronger applications and address project weaknesses prior to submitting full Project Application
  - Scaled back version of project application with additional narrative questions
  - **Due April 6, 2018**

### New Project Application Process: Conversions and New Projects

- Project Proposal (cont.)
  - PP Form must be used
  - No leverage commitment required with PP, but will be required with full Project Application

### New Project Application Process: Conversions and New Projects

- Project Proposal (cont.)
  - Not scored, but BoSCoC Steering Committee will review and provide feedback by April 20, 2018
  - Applicants can then decide if they want to submit full Project Application or apply to renew current CoC project or not apply for new project

### New Project Application Process: Conversions and New Projects

- Project Application
  - Only applicants who submitted a Project Proposal can submit a full Project Application
  - Due **June 1, 2018**

### New Project Application Process: Conversions and New Projects

- Project Application Scoring
  - Scoring Tool will reflect priorities (Housing First, community need, unserved area)
  - Final scores and preliminary ranking of all renewal and conversion/new projects will be released June 8, 2018

### New Project Application Process: Conversions and New Projects

- Project Application Scoring (cont.)
  - Applicants may be asked to make adjustments to their projects/applications
  - Approved project conversions and new projects must submit project application via e-snaps in the timeframe outlined once CoC Competition opens

### New Project Applications – Considerations

- Housing First Practices
  - Model of assistance that centers on providing housing as quickly as possible, then providing services as needed
  - No pre-conditions for housing, such as drug-testing, sobriety, or minimum income
  - Services are voluntary
  - Proposed projects should plan to use Housing First practices and craft policies/procedures to support that

### New Project Applications – Considerations

- Dedicating PSH Beds for Chronically Homeless
  - Dedicating beds means you only serve chronically homeless, BUT you can serve other eligible persons if no chronic identified

### Project Conversions – Considerations

- HUD will view project conversions as new projects; there is potential for a gap between end of current CoC project funding and beginning of new project grant period
  - You cannot serve current clients with a converted project

### Renewal Project Applications

- Key Points
  - Will be due sometime after CoC Competition opens (Spring or Summer 2018)
  - Depending on results of renewal project evaluation, some projects may be required to request less in renewal funding in order to reallocate unused funds

### CoC Competition Resources

- HUD
  - <https://www.hudexchange.info/e-snaps/fy-2016-coc-program-nofa-coc-program-competition/>
- COHHIO
  - <http://cohhio.org/member-services-2/boscoc/boscoc-competition/>

### 2018 CoC Competition Resources

- COHHIO
  - *Ohio BoSCoC: 2018 CoC Competition Plan and Timeline*
    - <http://cohhio.org/member-services-2/boscoc/boscoc-competition/>

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