Counties with PSH projects (number indicates quantity per county)
County:

**Allen**
Allen Metropolitan Housing Authority

**Ashtabula**
Ashtabula County Mental Health and Recovery Services Board

**Athens**
Athens Metropolitan Housing Authority- 3 projects

**Butler**
Butler County OH- 3 projects

**Champaign**
Residential Administrators, Inc.

**Clark**
Interfaith Hospitality Network of Springfield- 3 projects
Springfield District Council of the St. Vincent de Paul Society & City of Springfield, Ohio Shelter Plus Care
Springfield Metropolitan Housing Authority- 2 projects

**Clermont**
Clermont Counseling Center
Clermont Metropolitan Housing Authority

**Columbiana**
Columbiana County Mental Health Clinic dba The Counseling Center- 2 projects
Columbiana Metropolitan Housing Authority- 3 projects
Columbiana County Mental Health Clinic (Lisbon)

**Cuyahoga**
AIDS Taskforce of Greater Cleveland, Inc. (Cleveland)
Cleveland Housing Network, Inc. (Cleveland)
Cogswell Hall, Inc. (Cleveland)
Emerald Development and Economic Network, Inc. (Cleveland)
Famicos Foundation (Cleveland)
Mental Health Services for Homeless Persons, Inc. (Cleveland)
Transitional Housing, Inc. (Cleveland)
Volunteers of America of Greater Ohio (Cleveland)
YWCA of Greater Cleveland, Ohio (Cleveland)

**Delaware**
The Salvation Army
Fairfield
- Fairfield Metro Housing Authority - 2 projects
- Lutheran Social Services
- Community Action Program Commission of the Lancaster Fairfield County Area (Lancaster)

Fayette
- Community Action Commission of Fayette County - 2 projects
- Fayette County Metropolitan Housing Authority
- Community Action Commission of Fayette County (Washington C.H.)

Franklin
- Amethyst, Inc. (Columbus)
- Community Housing Network, Inc. (Columbus)
- National Church Residences (Columbus)
- YMCA of Central Ohio (Columbus)
- YWCA Columbus (Columbus)

Geauga
- Geauga County Board of Mental Health & Recovery Services (Chardon) - 2 projects
- Geauga County Board of Mental Health & Recovery Services (Chardon)

Greene
- Greene Metropolitan Housing Authority
- Housing Solutions of Greene County, Inc. (Xenia)
- Housing Solutions of Greene County, Inc. (Xenia)

Hamilton
- Caracole, Inc. (Cincinnati)
- Clermont Counseling Center (Cincinnati)
- Lighthouse Youth Services, Inc. (Cincinnati)
- Over-the-Rhine Community Housing (Cincinnati)
- Tender Mercies, Inc. (Cincinnati)

Hancock
- Hope House

Hocking
- Hocking Metropolitan Housing Authority

Jefferson
- Jefferson County Community Action Council
- Jefferson County Prevention and Recovery Board - 2 projects
- Jefferson Behavioral Health System (Steubenville)

Knox
- Knox Metropolitan Housing Authority

Lake
- Lake County Alcohol, Drug Addiction and Mental Health Services Board - 5 projects
- Extended Housing, Inc. (Painesville)

Lawrence
- Lawrence County Port Authority
Licking
  Behavioral Healthcare Partners of Central Ohio, Inc. (Newark)
  Knox Metropolitan Housing Authority- 2 projects
  Licking Metropolitan Housing Authority
  The Main Place (Newark)
  Behavioral Healthcare Partners of Central Ohio, Inc. (Newark)
  The Main Place (Newark)

Logan
  Residential Administrators, Inc.
  The Mental Health, Drug and Alcohol Services Board- 3 projects

Lorain
  HM Development Corporation
  Lorain Metropolitan Housing Authority
  New Sunrise Properties, Inc.
  YWCA of Elyria (Elyria)
  H.M. Housing Development Corp. (Lorain)
  YWCA of Elyria (Elyria)

Lucas
  Aurora Project, Inc. (Toledo)
  Family Outreach Community United Services, Inc. (Toledo)
  Neighborhood Properties, Inc. (Toledo)

Mahoning
  Beatitude House (Youngstown)
  Meridian Community Care (Youngstown)

Medina
  Medina County Alcohol, Drug Addiction and Mental Health Board
  Medina Metropolitan Housing Authority

Miami
  Tri-County Board of Recovery & Mental Health Services

Montgomery
  Dayton Area Chapter of the American Red Cross (Dayton)
  Homefull (Dayton)
  St. Vincent De Paul Social Services, Inc. (Dayton)

Muskingham
  Zanesville Metropolitan Housing Authority

Portage
  Coleman Professional Services, Inc. (Kent)- 2 projects
  Family & Community Services, Inc. (Ravenna)- 2 projects
  Portage Metropolitan Housing Authority- 2 projects
  Coleman Professional Services, Inc. (Kent)
  Family & Community Services, Inc. (Ravenna)

Preble
  Preble County Mental Health & Recovery Board- 2 projects
Sandusky
  WSOS Community Action Commission, Inc- 2 projects

Stark
  Alliance for Children and Families, Inc. (Alliance)
  ICAN, Inc. (Canton)
  YWCA of Canton, Inc. (Canton)

Summit
  Humility of Mary Housing, Inc. (Akron)

Trumball
  Coleman Professional Services
  Trumbull County Mental Health and Recovery Board- 2 projects
  Trumbull Lifelines, Inc.- 3 projects

Tuscarawas
  Tuscarawas Alcohol, Drug Addiction & Mental Health Services Board of Tuscarawas and Carroll Counties

Union
  Mental Health & Recovery Board of Union County- 2 programs

Warren
  New Housing Ohio
  Warren Metropolitan Housing Authority- 2 projects

Washington
  City of Marietta

Wayne
  Liberty Center Connections
  Wayne Metropolitan Housing Authority
OHIO BALANCE OF STATE CONTINUUM OF CARE

2015 Renewal CoC Project Evaluation Guidance
**Introduction and Background**

The Ohio Balance of State Continuum of Care (BoSCoC) Project Evaluation Workgroup is charged with developing the annual renewal CoC project evaluation process and tools. The evaluation process helps the Ohio BoSCoC fully maximize CoC Program funds and informs funding decisions.

**Target Audience**

This renewal CoC project evaluation process is only applicable to HUD CoC-funded projects renewing their CoC project funding in 2015. A list of all the renewing CoC projects can be found in Appendix A.

**Renewal CoC Project Evaluation Process**

**Project Evaluation: Overview**

The Ohio BoSCoC Project Evaluation Workgroup developed a renewal CoC project evaluation process and tool that will be used to review, score, and rank all renewal CoC projects as part of the 2015 CoC Competition. The evaluation areas are as follows:

Project Participant Impact
- Housing stability
- Access to income and benefits
- Length of time homeless

Meeting Community Need
- Bed utilization
- Targeting hard to serve persons/households
- Prioritizing PSH for chronically homeless

Project Capacity
- Unspent funds
- HMIS data quality
- Cost effectiveness

Best Practices
- Demonstrated use of Housing First practices
- Prioritizing chronically homeless

**Data Sources**

Almost all data used for project evaluation will be derived from HMIS via the HMIS Project Evaluation Report. Additional HMIS data quality information will be obtained from the Data Quality: Entry Exits and Assessments report and the Data Quality: Households and Services report and unspent funds information comes from HUD’s LOCCS. Details about the data source for each priority area are listed in the Project Evaluation Items and Goals document in Appendix B.

To be considered for bonus points, project recipients must submit additional information directly to COHHIO. More details about the type of information to submit and the timeframe in which it must be submitted can be found in Appendix C.

**Special Considerations**

When evaluation project performance data is based only on those who exited the project, projects with no leavers (i.e., no one exited the project during the reporting period) will be considered to have met the goal and will receive full points for the evaluation item. In cases where a participant dies during their program stay, that ‘deceased’ exit will be excluded from any evaluation item that is based on leavers.
Renewal Project Evaluation Exceptions
CoC funded projects renewing funding for the first time in 2015 will be evaluated as part of this process, except for the four new projects that were funded in FY2014 for 1-year periods. These four projects (noted in Appendix A) cannot be evaluated because they have not yet begun operations, even though they are renewing funding in 2015. Because of this, these four projects will automatically be ranked in the first four positions within the overall project ranking.

The Salvation Army’s Rapid Re-housing Ohio project will be evaluated using the Transitional Housing (TH) project evaluation items, even though it is a rapid re-housing project by design. The CoC’s performance goals in the 2014 Performance Management Plan for RRH and TH projects are identical for almost every item; therefore the project evaluation process is similar as well.

Non-HMIS participating projects will not be evaluated on the HMIS data quality item. These projects will automatically receive those 5 points.

Renewal Project Scoring, Ranking, and Funding Recommendations
The Ohio BoSCoC Steering Committee and CoC staff will complete a renewal project evaluation for each renewing CoC project. After completing all project evaluations CoC staff will rank all renewal projects according to their evaluation score – projects scoring highest are ranked best, those scoring lowest are ranked at the bottom.

The Ohio BoSCoC Steering Committee and CoC Board will not make final funding recommendations until HUD releases the 2015 CoC Competition Notice of Funding Availability (NOFA). The CoC NOFA will include details about the total CoC funds available for renewal and new projects as well as any information related to HUD’s ranking or reallocation requirements. Final project evaluation scores and ranking results will, in part, inform final funding decisions. CoC staff, in conjunction with the Ohio BoSCoC Steering Committee, will review HUD’s funding requirements and allocation, project evaluation scores, and project expenditure histories to make funding recommendations to the CoC Board.

HMIS Project Evaluation Report
As mentioned previously, HMIS will provide all performance data for all renewing CoC projects (except for non-HMIS participating providers, such as victim services agencies). This data will be pulled for the period 1/1/14 – 12/31/14 using the Project Evaluation 2015 Report in HMIS.

A preliminary HMIS Project Evaluation Report will be run on March 20, 2015 (for the 1/1/14 – 12/31/14 period). Within one week, the preliminary reports will be shared directly with CoC project recipients so they can review their HMIS data and ensure its accuracy and/or make corrections to HMIS data as needed.

The final HMIS Project Evaluation Report will be run on April 3, 2015 (for the 1/1/14 – 12/31/14 period). There is no opportunity to correct HMIS data after the final HMIS Project Evaluation Report has been run. Detailed project evaluation results will be publicly shared by May 1, 2015.

Bed Utilization Report
The Bed Utilization Report will be run for the last Wednesday of every month between 1/14 and 12/14. Average utilization will be calculated for each project, only counting the months the project had active beds. CoC Project recipients are advised to run the Bed Utilization by Provider for Project Evaluation 2015 report to ensure all client counts are accurate.

A detailed project evaluation timeline can be found on the last page of this document.

HMIS Data Quality
Since HMIS data supplies all CoC project performance data for the project evaluation process, it is critical that all projects maintain quality HMIS data. The Ohio BoSCoC HMIS Data Quality Standards state that HMIS-participating providers should have 0% missing data for most data elements. For purposes of this project evaluation process, renewing CoC projects must not have more than 2% missing data for
any evaluated item. Projects with more than 2% missing data rates on an evaluated item will be considered to have failed to meet the goal and will receive zero points on that particular scored item. For example, Permanent Supportive Housing (PSH) projects can receive 10 points if at least 85% of their project leavers (in the 1/1/14 – 12/31/14 reporting period) received 1 or more sources of non-cash benefits or health insurance. If the HMIS Project Evaluation Report shows a CoC PSH project with an 85% rate of leavers receiving non-cash benefits and health insurance, but their missing data rate for that item was 4%, then the PSH project will receive 0 points for the evaluated item because their data quality was too poor (i.e., their missing data rate was too high) to evaluate performance on the scored item.

The only exceptions to the missing data rate standard are the project evaluation items looking at destinations at exit. The only missing data in HMIS associated with this data element would be associated with end users recording ‘no exit interview/data not collected’ in HMIS for the leaver’s destination. Since missing data associated with this response is not an indicator of data quality, these missing data rates will not prohibit evaluation of performance on the scored item.

It is critical that CoC project recipients evaluate and correct their HMIS data well in advance of the pulling of the preliminary and final HMIS Project Evaluation Reports. Recipients can use the HMIS Project Evaluation Report 2015 Project-Level, the Bed Utilization by Provider for Project Evaluation 2015 report, and the Data Quality: Entry Exits and Assessments and the Data Quality: Households and Services reports to monitor their performance and data quality and determine where corrections are needed. Please email hmis@cohhio.org for any needed assistance.

Non-HMIS Participating Providers’ Project Evaluation Report

CoC staff will use Annual Performance Report (APR) data for the 1/1/14 – 12/31/14 period to evaluate project performance for non-HMIS participating CoC projects. If an APR for that period has not already been submitted, then the non-HMIS participating provider must submit an APR by 4/1/15 to CoC staff at ericamulryan@cohhio.org.

Renewing CoC projects must not have more than 2% missing data for any evaluated item. Projects with more than 2% missing data rates on an evaluated item will be considered to have failed to meet the goal and will receive zero points on that particular scored item.

A list of all the non-HMIS participating providers renewing CoC projects in 2015 can be found in Appendix A.

Evaluating Cost Effectiveness

New in 2015, renewal CoC projects will be evaluated on cost effectiveness - namely, the annual cost to retain or move someone into permanent housing. In order to evaluate cost effectiveness, all renewal CoC projects must submit annual project budget information (for their CoC-funded project only) for the 1/1/14 – 12/31/14 period to CoC staff. Budget information should include CoC funds and all other cash match associated with the CoC project. Cash match sources may include local foundation funds, city or county funds, or funds from ODSA’s HCRP or SHP program, for example. Rent paid by clients will not be considered cash match, since HUD doesn’t allow it to be reported as match either.

Refer to Appendix D to access the Project Budget Information Submission Form, which must be used to submit budget information for all renewing CoC projects.

Project budget information is due to COHHIO (ericamulryan@cohhio.org) by April 1, 2015.

Project Evaluation Bonus Points

Submission of Project Information

Renewal CoC project recipients seeking the Housing First practices and PSH chronically homeless prioritization bonus points must provide a narrative describing the use of those practices as well as evidence of the use of those practices. Detailed information about these bonus points opportunities, and details about the types of documentation that must be provided can be found in Appendix C. All