

OHIO BALANCE OF STATE CONTINUUM OF CARE FY2017 CoC Application

Frequently Asked Questions

Q1. HUD Form 2880 (Applicant/Recipient Disclosure/Initial Report) is now incorporated both into the Project Applicant Profile and the Renewal Project Application. How should this form be completed?

A1. HUD has created an instructional guide to help applicants navigate this process. The guide can be found on the HUD Exchange website at <https://www.hudexchange.info/resource/5595/how-to-complete-the-hud-form-2880-in-e-snaps/>.

Note: For applicants with multiple projects, please pay particular attention to the instructions for the following questions:

Question 4. Amount of HUD Assistance Requested/Received: this should be left blank- project amounts should be entered within the individual applications.

Question 5. State the name and location of the project or activity: this should be left blank- project addresses should be entered within the individual applications.

Q2. Should documentation of sources of match (Section 6D. Sources of Match) be attached to the project application?

A2. HUD does not require that applicants attach match documentation to the project application, but we are encouraging applicants to do so because it assists the HUD CPD field office in their application review and subsequent processing of the grant agreement.

Keep in mind that grantees must keep documentation of match on file and be prepared to make these documents available to HUD at any time. Submittal of match documentation through e-snaps will occur prior to the grant execution process.

For details on CoC program match requirements, applicants should refer to the CoC program rules at 24 CFR 578.73 and to the HUD Field Office Ohio BoSCoC match and leverage training webinar at <http://cohhio.org/member-services-2/boscoc/boscoc-competition/>.

Q3. Does HUD require applicants to list sources of leverage in the project application?

A3. Although the Ohio BoSCoC expects projects to obtain match and leverage that is equal to 100% of their funding request (this includes the minimum 25% in match as required by HUD), HUD has not provided a place to list sources and amounts of leverage in the FY2017 project application (HUD does not review or monitor leverage). Therefore, we are recommending that providers do not attach documentation of leverage to the application. Please note that, as a result of this change to the application, the Ohio BoSCoC will not evaluate projects on meeting leverage requirements in the FY2018 project evaluation process.

Q4. Am I required to attach a copy of our organization's Code of Conduct to the CoC Applicant Profile?



- A4. Earlier this year, HUD removed most organizations' Codes of Conduct from their website because they no longer met the requirements of 2 CFR part 200. They also contacted organizations to notify them that a new Code of Conduct must be submitted to HUD. All applicants are advised to check that their Code of Conduct is on file with HUD, and if it is not, they should attach a new copy to the Applicant Profile and submit a copy to HUD.

For more information on Code of Conduct requirements and to see if your organization is listed, go to the *Code of Conduct for HUD Grant Programs* website at:

https://portal.hud.gov/hudportal/HUD?src=/program_offices/spm/gmomgmt/grantsinfo/conduct.

The following HUD Exchange links also provide information on the Code of Conduct requirements for the FY2017 CoC project application:

<https://www.hudexchange.info/news/the-fy-2017-coc-program-competition-is-now-open/>

<https://www.hudexchange.info/faqs/3260/our-coc-submitted-a-code-of-conduct-which-was-listed-on-huds-website/>