

YOUTH ACTION BOARD COORDINATOR

PURPOSE: Serves as a member of the Youth Homeless Demonstration Project (YHDP) advisory committee. This position is responsible for creating, developing, and facilitating a multi-county youth board. The intention of the Youth Action Board (YAB) is to cultivate youth voice and infuse that voice into policy and program planning in Region 17 to aid in ending youth homelessness.

JOB RESPONSIBILITIES:

Recruitment and Development

- Recruit youth ages 14-24 years old, in Athens, Jackson, Meigs, Gallia, and Vinton counties
- Develop a functional and engaged youth board
- Develop a consistent meeting schedule and coordinate meeting place(s)
- Coordinate transportation and connectivity between youth and YHDP committee

Techniques and Training

- Facilitate meetings both in-person and virtually with youth, stakeholders, & committee, etc.
- Partner and educate youth about statewide resources regarding homelessness
- Train YHPD committee and relevant stakeholders on importance of youth voice
- Implement practices that focus on creating youth leaders
- Create YAB outreach literature

Advocacy and Partnership

- Create strong partnerships with local community stakeholders
- Ensure YHDP process is youth-initiated and that youth share in decision making process
- Deliver information to community about YAB

MINIMUM QUALIFICATIONS: Bachelor's Degree preferred, 2 years of experience working directly with youth, including youth-adult partnerships, youth voice, and youth leadership development. Must be self-sufficient and have knowledge of the five county project area as previously outlined.

ADDITIONAL INFORMATION:

- Work will be divided between an office environment and on-going travel to Vinton, Athens, Jackson, Gallia, Meigs.
- Travel is required between multiple office locations, training venues, and community events with the possibility of home visits to families and individuals we commit to serve.
- This position is ideal for candidates willing to work outside of typical working hours including evenings and weekends.

****If you're interested in being considered for this opportunity email your resume and cover letter in pdf format to Lisa Brooks at brooks.lisa.jo@gmail.com with the subject as Youth Action Board Coordinator.**