

# Ohio Balance of State Continuum of Care FY2017 CoC Competition: Grant Inventory Worksheet Review and Submission Process

## Purpose of this Listserv Message

This listserv message serves to inform providers funded by HUD's Continuum of Care (CoC) Program of the process for review and correcting the Grant Inventory Worksheet (GIW).

## Background

Prior to opening of the annual CoC Competition, the U.S. Department of Housing and Urban Development (HUD) requires all CoCs to review and complete the GIW. The GIW lists all CoC projects in a CoC eligible to renew funding in a particular year. HUD uses the GIW to determine which projects are eligible to receive renewal funding, the level of funding for each project, and the annual renewal demand for FY2017. *Grants not listed in the GIW will not be allowed to renew CoC funding.*

## Grant Inventory Worksheet Review and Submission Process

Ohio BoSCoC staff will submit the GIW on behalf of the Ohio BoSCoC by May 4, 2017

**All CoC Program grantees need to review their information in the GIW, indicate if it is accurate or not, and inform COHHIO of needed corrections if necessary.** Failure to review grant information in the GIW could result in your project being excluded from the GIW and funding not renewed. Details about this process and the timeline are below.

***The Ohio BoSCoC 2017 Grant Inventory Worksheet can be found at***

All Ohio BoSCoC CoC Program grantees expecting to seek renewal CoC funding in 2017 must take the following steps to complete their info in the GIW.

Date to Complete	Activity for Grantees	Applies To
5.3.17	Review grant info in GIW, including all budget line items and unit configurations	All renewal CoC projects
5.3.17	Inform COHHIO via email (email <a href="mailto:ericamulryan@cohhio.org">ericamulryan@cohhio.org</a> ) if your grant info is incorrect and corrections are needed <ul style="list-style-type: none"> <li>• If corrections are needed, indicate exactly what those are</li> <li>• This includes if you made any grant amendments that are not reflected in the GIW</li> </ul>	All CoC projects
5.3.17	First-time renewal S+C projects must complete the Rental Assistance Worksheet to determine their Rental Assistance amount they can request funding for <ul style="list-style-type: none"> <li>• These projects may renew funding for a larger number of units than the original award, if they are currently serving more households</li> <li>• The RA worksheet can be found here:</li> </ul>	First-time S+C renewals

***If you do not inform COHHIO of incorrect information in the GIW by May 3rd, we will assume that all GIW grant information is correct. This means you will only be eligible for funding based on what is listed on the GIW.***

Please note, grantees are generally not permitted to make changes to any budget amounts or unit configurations via the GIW process (other than corrections). Budget amendments and other significant project changes can only be made by requesting grant amendments from the HUD field office. ***If you have received approval for a grant amendment that is not reflected in the GIW, please be sure to inform COHHIO by 5/3/17.***

### **First Time Renewal CoC Projects**

Many Ohio BoSCoC CoC projects renewing funding for the first time in 2017 are not listed on the current GIW received from HUD. COHHIO will add those projects to the GIW over the next week and confirm with all grantees prior to submitting the GIW to HUD by May 4<sup>th</sup>. Any questions about this should be directed to Erica Mulryan at [ericamulryan@cohhio.org](mailto:ericamulryan@cohhio.org).

### **Questions**

Questions about this listserv message can be directed to Erica Mulryan, CoC Director, at [ericamulryan@cohhio.org](mailto:ericamulryan@cohhio.org).