4C. Attachments

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

For required attachments related to rejected projects, if the CoC did not reject any projects then attach a document that says "Does Not Apply".

Document Type	Required?	Document Description	Date Attached
01. 2015 CoC Consolidated Application: Evidence of the CoC's Communication to Rejected Projects	Yes		
02. 2015 CoC Consolidated Application: Public Posting Evidence	Yes		
03. CoC Rating and Review Procedure	Yes	CoC Rating and Re...	11/09/2015
04. CoC's Rating and Review Procedure: Public Posting Evidence	Yes	CoC Rating and Re...	11/12/2015
05. CoCs Process for Reallocating	Yes	Ohio BoSCoC Reall...	11/12/2015
06. CoC's Governance Charter	Yes	Ohio BoSCoC Gover...	11/10/2015
07. HMIS Policy and Procedures Manual	Yes	Ohio BoSCoC HMIS ...	11/10/2015
08. Applicable Sections of Con Plan to Serving Persons Defined as Homeless Under Other Fed Statutes	No		
09. PHA Administration Plan (Applicable Section(s) Only)	Yes	Lorain MHA Admin ...	11/09/2015
10. CoC-HMIS MOU (if referenced in the CoC's Goverance Charter)	No	HMIS Governance C...	11/09/2015
11. CoC Written Standards for Order of Priority	No	Ohio BoSCoC Homel...	11/11/2015
12. Project List to Serve Persons Defined as Homeless under Other Federal Statutes	No		
13. Other	No		
14. Other	No		
15. Other	No		

2015 CoC Competition Plan and Timeline

Ohio Balance of State Continuum of Care

Background and Introduction

Organization of the Ohio Balance of State Continuum of Care

The Ohio Balance of State Continuum of Care (BoSCoC) is comprised of the 80 rural counties in Ohio and represents diverse populations, needs, and capabilities. The 80 counties within the Ohio BoSCoC are further organized into 18 Homeless Planning Regions that engage in collaborative planning around homeless programming. A map of the Ohio BoSCoC Homeless Planning Regions can be found at http://www.cohhio.org/programs/boscoc.

The Ohio BoSCoC Board, which is comprised in part of one representative from each BoSCoC Homeless Planning Region, guides the policy and planning direction of the continuum. The CoC Board has designated the Ohio Development Services Agency, Office of Community Development (ODSA), as the Collaborative Applicant for the Ohio BoSCoC. In this role, ODSA is responsible for submitting the annual consolidated application for CoC Program funding on behalf of the Ohio BoSCoC. In turn, ODSA has contracted with the Coalition on Homelessness and Housing in Ohio (COHHIO) to provide primary staff support to the Ohio BoSCoC.

HUD's Continuum of Care Program and the Annual Continuum of Care Competition

Every year, the U.S. Department of Housing and Urban Development (HUD) makes available federal resources for homeless programming to communities around the country through its Continuum of Care (CoC) Program and its annual CoC Competition. Continuums access these funds by completing consolidated applications on behalf of the federally funded homeless programs in their CoC. For the Ohio BoSCoC, the Collaborative Applicant (ODSA) and COHHIO facilitate this process and submit the consolidated application. Any organization located within the 80 counties of the Ohio BoSCoC that wishes to access CoC Program funds must participate in local homeless planning efforts and the annual BoSCoC CoC Competition to do so.

The Ohio BoSCoC receives about $15 million annually for new and renewing homeless programs, representing over 100 transitional and permanent housing programs across 80 counties.

Target Audience

This 2015 CoC competition plan and timeline are only applicable to HUD CoC-funded projects renewing their CoC project funding in 2015, or those organizations interested in applying for funding for a new CoC-funded project.

Purpose of this Document

This document is intended to provide Ohio BoSCoC members with basic information about the Ohio BoSCoC 2015 CoC Competition, priorities for projects, and the process for completion of the 2015 Ohio BoSCoC consolidated application.

Goals and Priorities for 2015 Ohio BoSCoC CoC Competition

The Ohio BoSCoC Board has identified the following priorities for the 2015 Ohio BoSCoC Competition
  o Submit a consolidated application that meets threshold and maximizes available funding
  o Fund projects that meet community needs
      o Including project conversions and new PSH projects
  o Fund projects that are cost effective and maximize program and mainstream resources
  o Fund projects that successfully end homelessness
  o Promote the use of best practices

New CoC Projects

Project Conversion Opportunity

In 2015, current Transitional Housing (TH) projects have the opportunity to apply for CoC funding for project conversions. Project conversion would involve terminating a current grant and applying for funding for a new Rapid Re-housing (RRH) or Permanent Supportive Housing (PSH) project. Details about who

may be eligible to apply for a project conversion, Ohio BoSCoC priorities for project conversions, and the process to apply follow.

Eligible Project Conversion Projects and Applicants
Current CoC-funded TH projects eligible to renew CoC funding in 2015 are eligible to apply for project conversion funding. Only conversion to Rapid Re-housing for families or Permanent Supportive Housing dedicated to chronically homeless will be permitted.

Eligible Activities and Funding Requests
Applicants should only request funding for activities (leasing, rental assistance, etc) that are eligible for that particular component type. For example, if an applicant wants to convert to a Rapid Re-housing project component, they can only request funding for rental assistance and supportive services; they cannot request funding for leasing or operations. Applicants should review the CoC Program Interim Final Rule, which can be found at https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/, to make sure they understand all program regulations and eligible costs and activities.

Applicants should strive to ensure that their proposed project conversions will serve at least as many households annually as their current CoC project.

Applicants applying for funds for a project conversion *may request no more in funding than they currently receive for their CoC project.* For example, if an applicant's current TH project receives $100,000 in CoC Program funding annually, then they can request no more than $100,000 in funding for their project conversion. However, project conversions that are included in the Ohio BoSCoC Application may be awarded more funding than requested if any renewal projects fail to renew or if some renewal funds are reallocated.

Ohio BoSCoC Priorities for Project Conversion Proposals
The Ohio BoSCoC Board identified several priorities to guide the review and scoring of project conversion proposals and applications. The BoSCoC Board will prioritize for funding project conversions that meet the following priorities:
- Clearly meet a community need
- Propose an expanded service area, where appropriate
- Use Housing First practices*[*]

Not all CoC-funded TH projects will be able to convert to RRH or PSH. Grantees should carefully analyze their project to determine if a project conversion makes sense based on their current target population, the project's physical configuration, and community need.

New CoC Project Applications
In 2015, the Ohio BoSCoC will consider project proposals/applications for new Permanent Supportive Housing (PSH) projects dedicated to chronically homeless only.

Eligible New CoC Project Applicants
Non-profit organizations, either currently funded grantees or not, are eligible to apply for funding for new PSH projects in 2015.

Ohio BoSCoC Priorities for New CoC Projects
The Ohio BoSCoC Board identified several priorities to guide the review and scoring of new project proposals and applications. The BoSCoC Board will prioritize for funding new PSH projects that meet the following priorities:
- Clearly meet a community need
- Use Housing First practices
- Propose to serve an area of the Ohio BoSCoC that is currently unserved by CoC funded PSH
  - See the map in Appendix B for more details about unserved counties

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[*] Refer to Appendix A for more detailed information about Housing First.

The Ohio BoSCoC's #1 Low-Income Housing Tax Credit project from 2014 will be prioritized for some amount of funding for new PSH over all other new CoC projects (except project conversions), if funds are available.

Process for Submitting Project Proposals

Organizations interested in submitting applications for _project conversions_ or _new CoC projects_ must first submit a _Project Proposal (PP)_ that describes the basics of the proposed project. Applicants will then submit a _Project Application_. Project Conversion and New CoC Project Applications will be reviewed and scored by the Ohio BoSCoC Steering Committee, and the Ohio BoSCoC Board will make final recommendations for funding. Project Conversion and New CoC Project Applications approved for CoC funding will then submit Project Applications via e-snaps as part of the 2015 Ohio BoSCoC consolidated CoC application to HUD. Details regarding this process follow.

Project Proposal

Project conversion and new CoC project applicants first submit a Project Proposal (PP), using the Project Proposal form. In general, the PP must provide the following information about the proposed project conversion:
- Current project information, including funding amount (for project conversions only)
- Applicant and Sponsor information
- Basic proposed project information
- Type and scale of housing
- Preliminary project budgets
- Discussion of how the project will utilize Housing First practices
- Discussion of how the project meets community needs
- Demonstration of Homeless Planning Region support

The PP must be submitted via email to Erica Mulryan (CoC Director), ericamulryan@cohhio.org, and to Scott Gary (ODSA), scott.gary@development.ohio.gov, by **_April 8, 2015._**

Project Proposal Feedback

After reviewing all submitted PPs, CoC staff will provide applicants with written feedback by **_April 24, 2015._** Project Proposals will not be scored. Applicants will be permitted to request additional information or to have more detailed conversations about the feedback and proposed projects at that time. By providing feedback on project proposals, the Ohio BoSCoC Board hopes to ensure that applicants submit the strongest project applications possible.

After receiving feedback on project proposals, all applicants can decide if they want to continue to move forward with the Project Application.

Project Applications

Organizations wanting to continue to move forward with their proposed project should submit their full Project Applications to Erica Mulryan (CoC Director), ericamulryan@cohhio.org, and Scott Gary (ODSA), scott.gary@development.ohio.gov, by **_May 15, 2015._**

The Ohio BoSCoC Board and Steering Committee reserve the right to change the final due date of the Project Applications if HUD releases the NOFA before May 15, 2015.

Scoring and Ranking of Project Conversion and New CoC Project Applications

Submitted Project Applications will be reviewed and scored using a scoring tool that looks at how the proposed project meets Ohio BoSCoC priorities, the experience of the applicant and partners, and project design, among other things. The scoring tool will use the same point structure as the Ohio BoSCoC 2015 Renewal Project Evaluation. Once all Project Applications and renewal CoC projects are reviewed they will be ranked together according to their scores. Project conversions and new CoC projects will not necessarily be ranked higher than renewal projects, and will not necessarily be placed in Tier 1 project listing. Ranking among other Ohio BoSCoC projects is dependent on the Project Application score.

Additional Considerations, HUD Priorities, and Funding Availability for New Projects
In 2014, HUD only allowed CoCs to reallocate funds to new PSH for chronically homeless and for new RRH for families. At this time it is unknown if those limitations will remain in place for the 2015 CoC Competition. If those limitations, or others, are enforced in the 2015 CoC Competition, project conversions or new CoC PSH projects may be revisited as necessary to ensure they align with HUD requirements and/or to allow for the submission of renewal project applications for current projects.

At this point, we do not yet know if any new funds will be available for new CoC projects. However, CoC staff will be reviewing CoC project expenditures information as part of the project evaluation process and it is possible that projects continuing to not fully expend their CoC awards will have some of their funds reallocated in order to fund new CoC projects and/or provide additional funding to project conversions.

Funding availability for new projects will be shared once the HUD CoC Program NOFA is released and funding availability is announced.

Project conversions funded through the 2015 CoC Competition will be funded as new projects. This means that if the project conversion is awarded funding that the current CoC project's funding will be terminated at the end of the 2016 operating year. The project conversion's funding will become available once a grant agreement between the recipient and HUD has been executed. It is likely that there will be some gap between the end of the current CoC project and the beginning of the project conversion; this gap could be weeks or several months. Applicants should prepare in advance.

Renewal CoC Project Applications

Renewal Project Applications
Organizations needing to apply for renewal CoC project funding in 2015 must follow the Ohio BoSCoC process. This document will be updated to reflect the process for renewal projects once HUD opens the 2015 CoC Competition. Additional training and technical assistance documents will be provided at that time as well.

Renewal Project Evaluation
In 2015 the Ohio BoSCoC will use a project evaluation process to review, rank, and make funding recommendations, including possible recommendations for funding reallocation and/or termination, for all renewal CoC projects. Details about the 2015 project evaluation process can be found in the *Ohio BoSCoC: 2015 Renewal CoC Project Evaluation Guidance document.*

Upon sufficient availability of funds and the results of the project evaluation process, renewal CoC projects will submit their renewal project applications for inclusion in the Ohio BoSCoC consolidated CoC application per the BoSCoC process and timeline. This document will be updated to reflect the process for renewal projects once HUD opens the 2015 CoC Competition. Additional training and technical assistance documents will be provided at that time as well.

Final Submission of the Ohio BoSCoC Consolidated CoC Application

After all renewal project, project conversion, and new CoC project applications have been received, reviewed, and ranked, the Ohio BoSCoC Collaborative Applicant (ODSA with assistance from COHHIO) will prepare the CoC Project Listing on behalf of the Ohio BoSCoC. Once the Ohio BoSCoC Board has approved the listing, ODSA will electronically submit the project applications via e-snaps to HUD.

It is expected that HUD will open the 2015 CoC Competition sometime between May and June 2015.

Any questions about the Ohio BoSCoC 2015 CoC Competition Process Plan or Timeline can be directed to Erica Mulryan, Continuum of Care Director, at ericamulryan@cohhio.org or 614.280.1984 ext 18.

Ohio BoSCoC 2015 CoC Competition Timeline

Following is the timeline for the 2015 CoC Competition as of March 2015, including dates and deadlines associated with the project evaluation process. Please note, this timeline will be updated once HUD opens the 2015 CoC Competition.

DATE COMPLETE	ACTIVITY
3/11/15	• 2015 CoC Competition Plan & Timeline Webinar
2/2/15 – 3/16/15	• Ohio BoSCoC Grant Inventory Worksheet finalized (ODSA/COHHIO to complete)

3/20/15	• CoC Project Evaluation Process
	  o Preliminary HMIS Project Evaluation Report run
	    ▪ Reporting period = 1/1/14 – 12/31/14

3/25/15	• CoC Project Evaluation Process o Release preliminary HMIS Project Evaluation Reports directly to recipients
3/25/15 – 4/1/15	• CoC Project Evaluation Process o Recipients correct HMIS data as needed

4/1/15	• CoC Project Evaluation Process
	  o Project Budget Information submitted
	    ▪ Submit to ericamulryan@cohhio.org

4/1/15	• CoC Project Evaluation Process
	  o Recipients seeking bonus points for using Housing First practices and/or prioritizing PSH beds for chronically homeless must submit all required documentation
	    ▪ Submit to ericamulryan@cohhio.org

4/1/15	• HUD field office provides CoC projects' expenditures information to CoC staff

4/3/15	• CoC Project Evaluation Process
	  o Final HMIS Project Evaluation 2015 Reports run and *HMIS Data Quality* reports run
	    ▪ Reporting Period = 1/1/14 - 12/31/14 period

4/8/15	• Project Conversion and New CoC Project Proposals due to ODSA/COHHIO scott.gary@development.ohio.gov & ericamulryan@cohhio.org o Project Proposal form must be used
4/24/15	• Written Project Proposal Feedback Provided to Project Conversion and New CoC Project Applicants
5/1/15	• CoC Project Evaluation Process o Release project evaluation results and preliminary CoC project ranking (renewals only)

5/8/15	• CoC Project Evaluation Process
	  o Recipients submit any appeals of the final project evaluation results and ranking
	    ▪ Submit to ericamulryan@cohhio.org

5/15/15	• Ohio BoSCoC Steering Committee will communicate decisions re: all received appeals o Ohio BoSCoC Steering Committee decisions are FINAL

5/15/15	• Project Conversion and New CoC Project Applications due to ODSA/COHHIO 　　o Email applications to scott.gary@development.ohio.gov & ericamulryan@cohhio.org
6/1/15	• Final CoC project ranking released 　　o Includes renewal CoC projects, project conversions, and new CoC projects
TBD	• HUD's 2015 CoC Competition Opens
TBD	• Project Applications Available in e-snaps
TBD	• Ohio BoSCoC CoC Application Training
TBD	• Renewal & Approved Project Conversion and New Project Applications Due in e-snaps
TBD	• Ohio BoSCoC Steering Committee Review of all Applications & Notification of Needed Corrections
TBD	• Corrections by Applicants to Project Applications Due
TBD	• Final Ohio BoSCoC Project Applications Submitted to HUD via e-snaps (ODSA/COHHIO to complete)

APPENDIX A

Housing First is a model of housing assistance that centers on providing people experiencing homelessness with housing as quickly as possible, and then providing services as needed. Assistance is offered without preconditions or service participation requirements.

Housing First programs share critical elements:
- A focus on helping individuals and families access and sustain permanent housing as quickly as possible without time limits
- A variety of services delivered to promote housing stability and individual well-being on an as-needed basis
- A standard lease agreement – housing is not contingent on compliance with services

Additionally, Housing First programs should actively work to ensure there are minimum barriers to entering their programs, particularly for those most in need. For example, Housing First programs should not require sobriety as a condition of housing, they should not require drug testing, and they should not require a minimum level of income.

Additional information about Housing First practices can be found at the following links.
- http://www.endhomelessness.org/pages/housing_first
- http://usich.gov/usich_resources/solutions/explore/housing_first
- http://www.desc.org/housingfirst.html