**OHIO BALANCE OF STATE CONTINUUM OF CARE**

**CoC Board Meeting**

**MEETING INFORMATION**

**Date:** Monday, November 28, 2016

**Time:** 10:00am

**Location:** Webinar and conference call

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Region 1** | Absent | **Region 7** | Absent | **Region 13** | Barb Holman |
| **Region 2** | Ragan Claypool | **Region 8** | Absent | **Region 14** | Absent |
| **Region 3** | Absent | **Region 9** | Deb Tegtmeyer | **Region 15** | Absent |
| **Region 4** | Debbie Kubena-Yatsko | **Region 10** | Beth Fetzer-Rice | **Region 16** | Bambi Baughn |
| **Region 5** | Tammy Weaver | **Region 11** | Absent | **Region 17** | Heather Thabet |
| **Region 6** | Absent | **Region 12** | Marva Cowen | **Region 18** | Absent |
| **At – Large VA** | Absent | **At-Large Youth Provider** | Absent | **At-Large CSH** | Absent |
| **At – Large DV** | Sarah Masek | **At-Large OHFA** | Absent | **At – Large OCCH** | Absent |
| **At-Large Mental Health** | Absent |  |  |  |  |
| **ODSA**  | Scott Gary | **ODMHAS** | Doug Bailey |
| **COHHIO** | Erica Mulryan, Barbara Miller, Cynthia Tindongan, Chloe Greene |

**MEETING NOTES**

1. **Ohio BoSCoC 2017 Point-in-Time Count Methodology**
	* + HUD requires that CoCs approve the methodology for each PIT Count
		+ The Ohio BoSCoC is using the same methodology as it has for the past few years.
			- The only minor change is use of HMIS for reporting de-identified PIT data for unsheltered homeless and sheltered homeless in non-HMIS participating providers on the CoC staff side. Specifically, CoC staff will enter data from the unsheltered/sheltered survey tools into the appropriate provider in HMIS. This then allows us to report back out on the compiled data at the provider, county, or CoC level with much less risk of error
		+ Erica presented the *Summary of Methodology for 2017 Point-in-Time Count* document:
			- Sheltered Count for HMIS participating providers: HMIS will be used to generate the data, COHHIO will pull the data
			- Sheltered Count for non-HMIS providers: providers must use the Sheltered Count Tool to collect the information on their clients, the tools will be sent to COHHIO who will enter data into HMIS
			- Unsheltered PIT Count:
				* All counties must participate in a Street Count and a Service-Based Count

Counties must identify known locations for unsheltered persons prior to Count and send enumerators to those locations on the night of the Count

The Observation tool can be used for unsheltered persons who refused to or cannot be engaged

The Street Count MUST be conducted between 8:00pm on January 24, 2017 and 6:00am the morning of January 25, 2017

Counties must identify service-based locations prior to the Count and must visit those locations on the days following the Count for purposes of attempting to identify people who were unsheltered on the night of the PIT count but not counted

All survey tools will be submitted to COHHIO for review and entry into HMIS

* + - Erica emphasized that each county/region must ensure that all providers, whether or not they participate in HMIS data entry, participate in the PIT Count. This is a HUD requirement and HUD scores CoCs on full PIT count participation as part of the CoC Competition
		- Since there were not enough Board members present at this meeting to vote on approval of the methodology, Erica will send out the PIT count Methodology Summary document and seek approval of the methodology via email.
1. **HMIS Lead Change**
	* + ODSA initiated a conversation about two years ago regarding changing the HMIS Lead from ODSA to COHHIO, but then put that proposed change on hold for a while. ODSA has since asked to have the CoC Board consider an HMIS Lead Change again.
		+ If the CoC Board approves the change to the HMIS Lead, COHHIO would retain the full HMIS grant amount- currently, ODSA retains a portion of the grant and gives the rest to COHHIO for management of HMIS. Everything else related to HMIS administration services, training, support, etc., would remain the same.
		+ ODSA is seeking to retain one HMIS license in order to run reports for grant monitoring
		+ Will seek Board approval of the HMIS Lead Change at the Annual Planning Meeting for the CoC Board on February 6th
			- At that time, CoC staff will provide the CoC Board with a draft MOU between ODSA and COHHIO that outlines how the relationship will be managed as well as outline the request for ODSA to retain one HMIS license
		+ If Board approves the change ODSA and COHHIO will then work with the HUD field office to finalize a grant amendment changing the HMIS grantee from ODSA to COHHIO
			- ODSA is seeking to have the change go into effect July 1, 2017 to align with current HUD HMIS grant term
2. **CoC Board, Committee, and Workgroup Membership Update**
	* The CoC received a small number of applications for at-large Board members and committee/workgroup membership
	* Steering Committee will review all applications at the next meeting, and will recommend a slate of candidates for CoC Board, workgroup, and committee membership that will need to be approved by the CoC Board. Erica will seek Board approval via email so that Board and committee membership can be enacted January 1, 2017; CoC Boards agreed with this approach.
3. **Ending Veteran Homelessness Update**
	* The BoSCoC continues to perform well on 3 of the 4 federal criteria benchmarks related to ending Veteran homelessness. The Homeless Veterans workgroup has agreed that the CoC needs to continue to work on improving coordination and collaboration between the VA, SSVF, CoC, and others in order to increase permanent housing exits. Once the CoC feels that has improved, the workgroup will again consider the possibility about submitting a claim to USICH related to achieving the goal of ending Veteran homelessness.
4. **Youth Homelessness Demonstration Program Application Update**
* The applications will be submitted by November 30th.

**Voting Results from Previous Meeting and Emailed Action Items**

Since the last CoC Board meeting on September 26, 2016, CoC Board members cast votes on 2 items via email. Following is a summary of the action item and results of voting. All action items were approved.

Action Item #1 – Approval of the Ohio BoSCoC Coordinated Entry System Standards

* Results of Voting
	+ Yes votes (15) –Amanda Wilson, (COHHIO); Tammy Weaver (Region 5); Mary Jo Westfall (Region 7); Marti Grimm (Region 6); Doug Bailey (OHMHAS, at large); Angie Franklin (Region 1); Ragan Claypool (Region 2); Heather Thabet (Region 17); Vicki Kane (Region 3); Sarah Masek (Beatitude House, at large); Chuck Bulick (Region 11); Bambi Baughn (Region 16); Maura Klein (on behalf of ODSA); Deb Tegtmeyer (Region 9); Jim Kennelly (VA)
	+ No Votes (0)
	+ No Vote Cast – Dawn Rauch (Region 8); Debbie Grove (Region 14); Kelan Craig (OHFA, at large); Beth Fetzer-Rice (Region 10); Debbie Kubena-Yatsko (Region 4); Marva Cowan (Region 12); Barb Holman (Region 13); Elaina Bradley (Region 15); Cindy Anderson (Region 18); Christine Lakomiak (Lake ADAMH, at large); Fallon Kingery (ODVN, at large); Beth Long (OCCH, at large); Katie Kitchin (CSH, at large);

Action Item #2 – Approval of the updated Ohio BoSCoC Strategic Plan

* Results of Voting
	+ Yes votes (13) – Beth Long (OCCH, at large); Katie Kitchin (CSH, at large); Amanda Wilson, (COHHIO); Tammy Weaver (Region 5); Mary Jo Westfall (Region 7); Marti Grimm (Region 6); Doug Bailey (OHMHAS, at large); Angie Franklin (Region 1); Ragan Claypool (Region 2); Heather Thabet (Region 17); Vicki Kane (Region 3); Sarah Masek (Beatitude House, at large); Chuck Bulick (Region 11);
	+ No Votes (0)
	+ No Vote Cast – Dawn Rauch (Region 8); Debbie Grove (Region 14); Kelan Craig (OHFA, at large); Beth Fetzer-Rice (Region 10); Debbie Kubena-Yatsko (Region 4); Marva Cowan (Region 12); Deb Tegtmeyer (Region 9); Barb Holman (Region 13); Elaina Bradley (Region 15); Bambi Baughn (Region 16); Cindy Anderson (Region 18); Christine Lakomiak (Lake ADAMH, at large); Fallon Kingery (ODVN, at large); Scott Gary (ODSA), Jim Kennelly (VA)

**NEXT MEETING**

**Date:** Annual Planning Meeting: February, 6, 2017

**Time:** Approximately 10:00am-3:30pm

**Location:** Blacklick Woods Metro Park