**1. Please indicate why you are using the observation tool:**

□ You are unable to enter a site

□ You cannot conduct a PIT survey (person refused to answer questions, language or other problems)

□ You do not wish not to disturb people sleeping

*\*Remember – you should only use the observation tool if you absolutely CANNOT interview the person*

1. **Total persons staying together as household: (USE SEPARATE OBSERVATION FORMS FOR EACH HOUSEHOLD)**
2. **Adults \_\_\_\_\_\_\_\_\_\_ b. Children \_\_\_\_\_\_\_\_\_\_ c. Not sure if Adult/Child\_\_\_\_\_\_\_\_\_\_ TOTAL \_\_\_\_\_\_\_\_\_**
3. **Date and time person(s) observed and tool completed:**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: ­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ County: ­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Person 1** | **Person 2** | **Person 3** | **Person 4** | **Person 5** |
| **3. Location where observed**  *Example: northwest corner of 1st Avenue and Main Street* |  |  |  |  |  |
| **4. Is this person homeless?**  How certain are you that the person meets HUD’s criteria of staying in a place not meant for human habitation (e.g., tent, vehicle, park bench, etc.)? | * Definitely * Possibly * Not sure | * Definitely * Possibly * Not sure | * Definitely * Possibly * Not sure | * Definitely * Possibly * Not sure | * Definitely * Possibly * Not sure |
| **5. Describe the circumstances in which you observed the person –** ie, what about their observed situation made you think the person is homeless? (eg, Was person sleeping by a tent late at night?) |  |  |  |  |  |
|  | **Person 1** | **Person 2** | **Person 3** | **Person 4** | **Person 5** |
| **6. What is this person’s age?** | * Under 18 * 18-24 * 25 + * Not sure | * Under 18 * 18-24 * 25 + * Not sure | * Under 18 * 18-24 * 25 + * Not sure | * Under 18 * 18-24 * 25 + * Not sure | * Under 18 * 18-24 * 25 + * Not sure |
| **7. Is this person male or female?** | * Male * Female * Not sure | * Male * Female * Not sure | * Male * Female * Not sure | * Male * Female * Not sure | * Male * Female * Not sure |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **8. What is this person’s race? *[SELECT ALL THAT APPLY]*** | * American Indian or Alaska Native * Asian * Black or African American * Native Hawaiian or Other Pacific Islander * White * Other \_\_\_\_\_\_\_\_\_\_   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   * Not Sure | * American Indian or Alaska Native * Asian * Black or African American * Native Hawaiian or Other Pacific Islander * White * Other \_\_\_\_\_\_\_\_\_\_   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   * Not Sure | * American Indian or Alaska Native * Asian * Black or African American * Native Hawaiian or Other Pacific Islander * White * Other \_\_\_\_\_\_\_\_\_\_   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   * Not Sure | * American Indian or Alaska Native * Asian * Black or African American * Native Hawaiian or Other Pacific Islander * White * Other \_\_\_\_\_\_\_\_\_\_   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   * Not Sure | * American Indian or Alaska Native * Asian * Black or African American * Native Hawaiian or Other Pacific Islander * White * Other \_\_\_\_\_\_\_\_\_\_   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   * Not Sure |
| **9. What is this person’s ethnicity?** | * Hispanic/ Latino * non-Hispanic / non-Latino * Not sure | * Hispanic/ Latino * non-Hispanic / non-Latino * Not sure | * Hispanic/ Latino * non-Hispanic / non-Latino * Not sure | * Hispanic/ Latino * non-Hispanic / non-Latino * Not sure | * Hispanic/ Latino * non-Hispanic / non-Latino * Not sure |
| **10. Other information that may help staff determine if observed person(s) should be counted as homeless.** |  |  |  |  |  |