



Ohio
Balance of State Continuum of Care



2017 Housing Inventory Count
and
Point-in-Time Count Training:
Overview and Data Collection
November 29, 2016


Webinar Information

- All participants' lines are muted
- Submit questions using the questions or chat feature in your GoToWebinar control panel
- This presentation will be posted to COHHIO's website later today
- We are attempting to record the presentation




Agenda
Training 1: Overview and Data Collection

- Ohio BoSCoC Organization, Roles, Responsibilities
- 2017 HIC/PIT Changes
- HIC/PIT Data Collection and Reporting Overview
- 2017 HIC Data Collection and Review
- 2017 PIT Data Collection
- Planning for local PIT Counts
- Additional Training and Resources



BoSCoC Staff Contacts for HIC/PIT

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- Barbara Miller, CoC Coordinator
- Genelle Denzin, HMIS Data Analyst
- Matt Dicks, HMIS Technical Assistance and Training Support Coordinator
- Amanda Wilson, HMIS Support Coordinator
- Evette Bethel, Youth Initiative Coordinator (Youth PIT Count methodology)




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HMIS correspondence should be directed to:
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Youth PIT Count methodology questions:
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Ohio BoSCoC HIC/PIT Requirements

*Ohio Balance of State Continuum of Care
2017 Housing Inventory Count and
Point-in-Time Guidance*

Provides requirements and procedures for conducting the 2017 HIC/PIT Counts. All BoSCoC providers are responsible for reading and complying with these requirements.




2017 HIC/PIT Count Changes




HIC/PIT Count Changes

- New HIC process for Ohio BoSCoC
- Stricter requirements for conducting PIT Count
- Full reliance on HMIS for Sheltered PIT Count for HMIS participating providers




HIC/PIT Data Collection and Reporting Overview



HIC/PIT Count Federal Requirements


HUD requires:

1. Counts of sheltered and unsheltered homeless persons for communities that receive federal funding
2. Annual completion of a Housing Inventory Count, which provides an overview of a community's homeless program inventory



How HUD Requirements are Implemented


- Ohio Balance of State Continuum of Care
 - Comprised of 80 counties and 18 Homeless Planning Regions
 - Counties/Regions organize local HIC/PIT Counts
 - Ohio BoSCoC communities report their HIC/PIT data to COHHIO
- COHHIO and ODSA submit HIC/PIT data to HUD on behalf of Ohio BoSCoC
 - Submission occurs in April or May



Role of Communities in HIC/PIT Count

HIC/PIT County Contact


- One identified for each county or region
- Serves as the primary county contact for all 2017 HIC/PIT correspondence
- Reviews and confirms HIC information for all non-HMIS participating providers, submits to COHHIO
- Collects PIT Count forms, submits to COHHIO, works with COHHIO to make corrections to data as needed



Role of Communities in HIC/PIT Count

Homeless providers

- All providers:
 - Conduct Unsheltered and Sheltered PIT Count
 - Submit PIT Count Forms to local HIC/PIT County Contact
- HMIS participating providers:
 - Review and update HIC information for their project(s), submit to COHHIO
- Non-HMIS participating providers:
 - Work with HIC/PIT County Contact to review and update HIC information




**2017 Ohio BoSCoC
Housing Inventory Count**



HIC Components

Includes inventory and capacity information on all programs dedicated to serving homeless persons in a community, regardless of source of funding.


- Emergency Shelters
- Transitional Housing
- Rapid Re-Housing
- Permanent Supportive Housing
- Safe Havens



HIC Data


The BoSCoC uses HMIS to collect and report HIC data

- HIC data is entered for all homeless dedicated projects in the BoSCoC:
 - HMIS participating projects
 - Non-HMIS participating projects




2017 HIC Data Collection and Review Process

Housing inventory information for the Ohio BoSCoC will be reviewed and updated using the HMIS-generated *Housing Inventory Count Verification Report*.



2017 HIC Data Collection and Review Process


- HMIS participating projects:
 1. Providers run *Housing Inventory Count Verification Report* for their project(s)
 2. Review all information and make updates to the report as necessary
 3. HMIS Agency Administrator submits updated/final report directly to COHHIO



2017 HIC Data Collection and Review Process

Reminders:


- Number and type of beds/units on the HIC represents the inventory available in the project on a typical day, not just those in use during the PIT Count (except for RRH)
- Bed/unit numbers should not fluctuate monthly/weekly, so be sure your HIC inventory is accurate
- There should be NO beds that are being double-counted in different providers. This is very important!



2017 HIC Data Collection and Review Process

Reminders:


- Projects serving families
 - Where projects can have family beds/unit #s fluctuate based on need, projects should report in the HIC the number of beds/units for families and singles that best represents whom the project served over the past year
 - If needed, look at PIT data from a day of each month to determine the breakdown by household type




2017 HIC Data Collection and Review Process

Reminders:

- VASH Reporting
 - VA Supportive Housing
 - # of units for households with children (families) + # of beds for households without children = total number of VASH vouchers *available*
 - Remember, in the HIC you report on total vouchers AVAILABLE (not the vouchers in use) and the total number of people in those vouchers



2017 Ohio BoSCoC Point-in-Time Count




PIT Count Components

Provides data on the number and characteristics of people who are homeless in a community.

PIT Count must be an unduplicated count using statistically reliable methods.

All BoSCoC communities must collect the basic HUD-required data but can collect additional data they deem as appropriate.*

*A complete list of the types of data collected can be found in the *Ohio Balance of State Continuum of Care 2017 Housing Inventory Count and Point-in-Time Guidance*




PIT Count Components

Sheltered Count:

- Emergency Shelters
- Transitional Housing
- Safe Havens
- Persons residing in hotels/motels
- Extreme weather shelters/cold shelters


Reminder: People in PSH and RRH are not included in the PIT Count but data for these projects must be recorded for the HIC



PIT Count Components

Unsheltered Count:


All persons who, on the night of the count, are living in a place not designed for or ordinarily used as a regular sleeping accommodation for human beings. Includes persons staying in cars, encampments, or abandoned buildings.



PIT Count Data


The BoSCoC uses HMIS to collect and report PIT Count data

- **Sheltered** PIT data:
 - HMIS participating projects- COHHIO will run reports on currently-entered data
 - Non-HMIS participating projects- COHHIO staff will enter data into HMIS and then report out
- **Unsheltered** PIT data:
 - COHHIO staff will enter into the Unsheltered Project in HMIS and then report out




PIT Count Planning- Communities

- Phase 1
 - Designate roles/responsibilities and assign tasks
 - Establish timeline for planning
 - Review and understand HUD and Ohio BoSCoC requirements
 - Review and understand tools/forms
 - Identify county HIC/PIT Contact




PIT Count Planning- Communities

- Phase 2
 - Finalize PIT Count Plan
 - Includes plan for providing assistance to unsheltered
 - Volunteer recruitment
 - Identify all locations for unsheltered count
 - Identify all locations for service-based count
- Phase 3
 - Develop maps/routes
 - Train volunteers




PIT Count Planning- Communities

- Phase 4
 - PIT Count:
- Phase 5
 - Review, correct, finalize data
 - Report to COHHIO



PIT Count Planning- Communities

PIT Count Planning for Youth



2017 PIT: Baseline Year for Homeless Youth

- Baseline year for PIT count data for tracking progress towards ending youth homelessness
- One of many data sets that provides a snapshot of youth homelessness
- Coordination in communities to implement strategies for youth



Voices of Youth Count: Delaware, Ohio

- Partnered with 22 communities across the US
- Delaware County, Ohio - Salvation Army of Central Ohio
- Youth Count Day – August 3rd, 2016



2017 PIT Count Planning

- Start early!!
- Involve youth as partners
- Partner with youth serving agencies/organizations
- Involve schools and McKinney-Vento Liaisons



Youth Involvement

- Youth count sub-committee
- Youth focus groups
- Volunteers on day of count
 - Team leads



Partnerships and Collaboration

- Child welfare agencies
- Schools
- Libraries
- Churches
- Coffee shops
- 24-hour diners/restaurants




Schools as PIT Count Partners

- School district liaisons as key partners
- Schools can provide insights into and help with:
 - Recruiting count volunteers
 - Selecting youth count sites
 - Suggesting other local youth service providers to assist with count




Schools Can Get the Word Out By...

- Posting youth-friendly information about the count throughout schools, including
 - Who the target population is (youth experiencing homelessness under the HUD definition)
 - How/where/when to participate in the count
- Informing youth identified as unaccompanied and homeless about the count and the possible benefits of participation



Additional Survey Questions

- Doubled up/couch surfing
- “Have you ever been or are you currently in foster care?”
- “Have ever been to juvenile detention or jail?”
- “Are you now attending or are you currently enrolled in school?”




Hot Spots

Hot Spotting Worksheet


The Hot Spotting Worksheet is a tool for conducting the focus groups. The worksheet should be passed out during the focus groups to allow participants to make note of any hot spots about which they have knowledge. The worksheet can be used either as an accompaniment to, or instead of, using mapping software.

Where	Who	When	How Many	How
Where (a building, organization, or street corner) are we likely to see youth?	What subgroups of youth might we find at this location?	What time of day are we most likely to see youth at this location?	How many youth will we see at this location?	Who is the best person, or type of person, to find youth at this location?
Examples: The corner of State and Main street Behind grocery store	Examples: 18-24 years old who live on the street Couch surfing youth	Examples: Early morning After school	Examples: 20+ Under 5	Examples: Anyone can approach City does outreach in the area




Come and Be Counted Sites

- Advertise to all youth
- Location & access
- Plenty of food and drink
- Giveaways – bus tokens, gift cards, clothing, hygiene packs
- Activities
- Information
- Entertainment



Things to Consider

- Youth might not access homeless services
- Congregate in various areas during different times
- Youth might be reluctant or do not identify as homeless
- Methods to count homeless adults might not apply to youth



Brand It!



YOUTH COUNT PHILADELPHIA 2015

COUNT US IN




Promote It!





#ohioyouthcount
#endyouthhomelessness
#homelessyouthcount


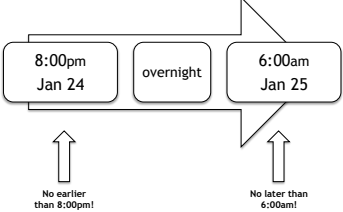


Youth Count Resources

- Voices of Youth Count Toolkit
<http://voicesofyouthcount.org/wp-content/uploads/2016/10/Voices-of-Youth-Count-Toolkit-FINAL.pdf>
- True Colors Fund Toolkit
<https://truecolorsfund.org/youthcount/>




Ohio BoSCoC 2017 Point-in-Time Count
Tuesday, January 24, 2017
8:00pm-6:00am



PIT Count Collection Tools

All Ohio BoSCoC communities MUST use the data collection tools supplied by COHHIO:


- Sheltered Count Form*
- Unsheltered Count Form*
- Unsheltered Observation Form*
- Service-Based Count Form*



2017 PIT Count Data Collection Process

Sheltered PIT Count for HMIS participating providers:


1. By January 15: run Data Quality Report and review for accuracy and completeness
2. By January 20: run Entry/Exit report to make sure entry/exits dates have been entered for all clients



2017 PIT Count Data Collection Process

Sheltered PIT Count for non-HMIS participating providers:


1. Record data on each client using the *Sheltered Count Form*
2. Submit all forms to the HIC/PIT Contact



2017 PIT Count Data Collection Process

Unsheltered PIT Count requirements for all communities:

- Street Count- must be conducted between 8:00pm January 24 through 6:00am the following morning (January 25)
- Service-Based Count- must be conducted in the days following the Street Count, no later than January 31




2017 PIT Count Data Collection Process

Unsheltered PIT Count/Street Count:

1. On January 24, 8:00pm-6:00am: Enumerators conduct Street Count by identifying and interviewing unsheltered homeless persons. Record data using the *Unsheltered Count Form* or *Unsheltered Observation Form*.*

*Only use the Unsheltered Observation Form if a person refuses to provide information or is otherwise unable to be engaged.




2017 PIT Count Data Collection Process

Unsheltered PIT Count/Service-Based Count:

2. January 25-31: Communities conduct Service-Based Count* to identify anyone who wasn't counted on the night of the PIT Count. Record information on the *Service-Based Form*.


*Enumerators should visit locations where homeless persons might congregate (food banks, meals sites, etc.)



2017 PIT Count Data Collection Process

Unsheltered PIT Count:


3. Conduct final review of all completed forms to make that all information has been recorded and is accurate.
4. Submit all forms to the HIC/PIT Contact



2017 PIT Count Data Collection Process

HUD changes to 2017 PIT Count:
Gender identity options now include "Don't identify as male, female, or transgender."


Ohio BoSCoC PIT Count Tools will include this additional option.



2017 PIT Count Data Collection Process

Reminders:


- Unsheltered Homeless:
 - When encountering unsheltered homeless on the night of the PIT Count, always offer them a shelter bed or stay in hotel/motel.
 - Collect detailed contact information so that you can follow up and offer housing assistance where person is eligible and desires assistance
 - Any time unsheltered families with children are encountered, you **MUST** offer shelter



2017 PIT Count Data Collection Process

Reminders:

- Counties with no homeless projects:
 - Hotel/motel vouchers: must identify and count anyone housed with public/private funds on the night of the PIT Count
 - Street Count and Service-Based Count: required for all counties




2017 HIC/PIT Count Timeline

January 1, 2017:
HIC/PIT Contact identified and communicated to COHHIO

January 12-24, 2017:
Run *Housing Inventory Count Verification Report*, review and make updates

January 24, 2017, 8:00pm-6:00am:
Ohio BoSCoC PIT Count


January 25-31, 2017:
Service-Based Count



2017 HIC/PIT Count Timeline

February 1-3, 2017:
All PIT Count forms are submitted to HIC/PIT Contact

February 5, 2017:
Final Housing Inventory Count Verification Reports and PIT Count Forms are submitted to COHHIO




2017 HIC/PIT Training

Ohio BoSCoC 2017 HIC/PIT Training 1
Overview and Data Collection
November 29, 2016, 10:00 am
GoToWebinar


Ohio BoSCoC 2017 HIC/PIT Training 2
Data Reporting and Submittal
December 14, 2016, 10:00 am
GoToWebinar

Ohio 2017 PIT Count Training
December 1, 2016, 10:00 am
GoToWebinar




Additional Information

- Questions regarding HMIS data should be directed to the COHHIO HMIS staff at:
hmis@cohhio.org
- Question regarding the HIC/PIT Process should be directed to COHHIO CoC staff at:
ohioboscoc@cohhio.org

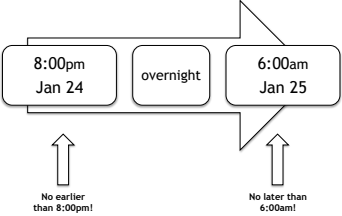


Additional Information

- HUD Guidance on conducting PIT Counts:
<https://www.hudexchange.info/programs/hdx/guides/pit-hic/#general-pit-guides-and-tools>
- Ohio BoSCoC 2017 HIC/PIT Count Guidance:
http://cohhio.org/information_resource/training_materials




Ohio BoSCoC 2017 Point-in-Time Count
Tuesday, January 24, 2017
8:00pm-6:00am



No earlier than 8:00pm!

No later than 6:00am!



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