



**HOMELESS FAMILIES FOUNDATION**  
**Family Services**

**Progressive Assistance Tool**

*SSM continued*

	Intake to discharge					Follow-up month after exit from CSP			
<b>FOOD</b>	Intake	M1	M2	M3	Discharge	F3	F6	F9	F12
I have no food or means to prepare it	1.	1.	1.	1.	1.	1.	1.	1.	1.
I have minimal food stamps and no knowledge of food pantries in my area	2.	2.	2.	2.	2.	2.	2.	2.	2.
I have adequate food stamps, but no knowledge of food pantries in my area	3.	3.	3.	3.	3.	3.	3.	3.	3.
I have food stamps with occasional food pantry assistance, but I am in need of linkage to more in my community	4.	4.	4.	4.	4.	4.	4.	4.	4.
Can purchase adequate food necessary for family	5.	5.	5.	5.	5.	5.	5.	5.	5.

	Intake to discharge					Follow-up month after exit from CSP			
<b>CHILDCARE</b>	Intake	M1	M2	M3	Discharge	F3	F6	F9	F12
I have no childcare	1.	1.	1.	1.	1.	1.	1.	1.	1.
Childcare is unreliable or unaffordable, I do not have Title XX	2.	2.	2.	2.	2.	2.	2.	2.	2.
I do not have Title XX, but have family/friends for childcare that are somewhat reliable	3.	3.	3.	3.	3.	3.	3.	3.	3.
I have Title XX, but I need guidance in finding a good childcare location	4.	4.	4.	4.	4.	4.	4.	4.	4.
Affordable childcare is available, I am currently satisfied	5.	5.	5.	5.	5.	5.	5.	5.	5.

	Intake to discharge					Follow-up month after exit from CSP			
<b>CHILDREN'S EDUCATION</b>	Intake	M1	M2	M3	Discharge	F3	F6	F9	F12
One or more of my school aged children are not enrolled in school, currently in transition	1.	1.	1.	1.	1.	1.	1.	1.	1.
My school aged child/ren are enrolled but not attending, I need help in finding a school	2.	2.	2.	2.	2.	2.	2.	2.	2.
Enrolled in school, but only occasionally attending due to transportation	3.	3.	3.	3.	3.	3.	3.	3.	3.
Enrolled in school and attending most of the time	4.	4.	4.	4.	4.	4.	4.	4.	4.
All school aged children are enrolled and attending regularly	5.	5.	5.	5.	5.	5.	5.	5.	5.

*SSM continued*

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<b>ADULT EDUCATION</b>	Intake	M1	M2	M3	Discharge	F3	F6	F9	F12
I have no High School Diploma or GED	1.	1.	1.	1.	1.	1.	1.	1.	1.
I have not HSD or GED but I am currently enrolled in literacy courses	2.	2.	2.	2.	2.	2.	2.	2.	2.
Has HSD/GED	3.	3.	3.	3.	3.	3.	3.	3.	3.
Has HSD/GED and is interested in higher education	4.	4.	4.	4.	4.	4.	4.	4.	4.
Satisfied with current education	5.	5.	5.	5.	5.	5.	5.	5.	5.

	Intake to discharge					Follow-up month after exit from CPS			
<b>HEALTHCARE</b>	Intake	M1	M2	M3	Discharge	F3	F6	F9	F12
My family has no health insurance	1.	1.	1.	1.	1.	1.	1.	1.	1.
My family has health insurance, we use emergency rooms and healthcare for the homeless	2.	2.	2.	2.	2.	2.	2.	2.	2.
My children are on government assisted health insurance, but not adults	3.	3.	3.	3.	3.	3.	3.	3.	3.
All members of my family have health insurance, but I am in need of help to find doctors	4.	4.	4.	4.	4.	4.	4.	4.	4.
All medical needs are met at this time	5.	5.	5.	5.	5.	5.	5.	5.	5.

	Intake to discharge					Follow-up month after exit from CSP			
<b>MENTAL HEALTH</b>	Intake	M1	M2	M3	Discharge	F3	F6	F9	F12
I am experiencing severe difficulty day to day and I am in need immediate assessment	1.	1.	1.	1.	1.	1.	1.	1.	1.
I am experiencing severe difficulty most days, not an emergency	2.	2.	2.	2.	2.	2.	2.	2.	2.
I have mild symptoms present with a past history of mental health diagnosis	3.	3.	3.	3.	3.	3.	3.	3.	3.
I have mild symptoms present, no difficulty functioning	4.	4.	4.	4.	4.	4.	4.	4.	4.
No mental health concerns at this time	5.	5.	5.	5.	5.	5.	5.	5.	5.





HFF Client ID: \_\_\_\_\_ CSB # \_\_\_\_\_ HFF Employee ID: \_\_\_\_\_

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**INTERNAL HFF SERVICES RECEIVED**

Date Received	Service Code	Notes

*From your experience with this family, what services did they need that HFF could not provide or refer to?*

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**REFERRAL AND LINKAGE**

Date Referred	Has the family used the referral?			Services referred client to
	No The client did not use the service	No Client is still waiting to use the service	YES Successful linkage! Please write the date svcs was used	
				Columbus City Schools / Franklin County Schools
				Project Connect
				Head Start
				Franklin County Children's Services
				Help Me Grow
				Directions for Youth and Families
				CHOICES
				Action for Children
				SPARK
				<b>Mental Health and AOD Services</b>
				Southeast Mental Health
				Dublin Counseling / AIMS
				North Central Mental Health
				Guidestone
				Netcare
				Amethyst
				Maryhaven
				Compdrug
				<b>Employment &amp; Adult Educational Resources</b>
				COWIC
				COVA
				Goodwill
				North Adult Education Center
				Godman Guild
				Dress for Success
				Henkels & McCoy Community Success Center
				<b>Financial / Food / Clothing / Household Assistance</b>
				Furniture Bank of Central Ohio
				Franklin Co. Department of Jobs and Family Services
				Columbus IMPACT
				The Breathing Association
				JOIN
				Social Security Benefits
				Columbus Urban League
				The Salvation Army
				Local Food Pantries
				Hands On Central Ohio
				<b>Other</b>

*From your experience with this family and these referrals, how could these referrals have been more effective?*