

# OHIO BALANCE OF STATE CONTINUUM OF CARE CoC Board Meeting

## MEETING INFORMATION

---

**Date:** Monday, March 28, 2016  
**Time:** 10:00am  
**Location:** Webinar and conference call

<b>Region 1</b>	Absent	<b>Region 7</b>	Absent	<b>Region 13</b>	Barbara Holman
<b>Region 2</b>	Ragan Claypool	<b>Region 8</b>	Dawn Rauch	<b>Region 14</b>	Debbie Groves
<b>Region 3</b>	Vicki Kane	<b>Region 9</b>	Deb Tegtmeyer	<b>Region 15</b>	Absent
<b>Region 4</b>	Debbie Kubena-Yatsko	<b>Region 10</b>	Beth Fetzer-Rice	<b>Region 16</b>	Bambi Baughn, Steve Creed
<b>Region 5</b>	Absent	<b>Region 11</b>	Chuck Bulick	<b>Region 17</b>	Heather Thabet
<b>Region 6</b>	Absent	<b>Region 12</b>	Marva Cowan	<b>Region 18</b>	Cindy Anderson
<b>At – Large VA</b>	Jim Kennelly	<b>At-Large Youth Provider</b>	Fallon Kingery	<b>At-Large CSH</b>	Absent
<b>At – Large DV</b>	Sarah Masek	<b>At-Large OHFA</b>	Kelan Craig	<b>At – Large OCCH</b>	Absent
<b>At-Large Mental Health</b>	Absent				
<b>ODSA</b>	Scott Gary			<b>ODMHAS</b>	Doug Bailey
<b>COHHIO</b>	Erica Mulryan, Amanda Wilson, Cynthia Tindongan				

## MEETING NOTES

---

### 1. CoC Board Chair Election

As outlined in the BoSCoC Governance Charter, the CoC Board must elect a Chair. Erica described Chair responsibilities as attending both Board and Steering committee meetings. Sarah Masek, At-Large DV Board Representative put her name forth as a nominee. Bambi seconded the nomination. The motion passed unanimously with no abstentions except Sarah. Sarah Masek is now the BoSCoC Board Chair.

### 2. Review of Policies and Procedures for System Response to Veteran Homelessness

Erica opened discussion on the draft Ending Veteran Homelessness in the Ohio BoSCoC: Policies and Procedures for a Comprehensive System Response document as developed by the Federal Criteria and Benchmarks workgroup. This document will be discussed going forward. The workgroup will ultimately seek Board approval for the final version of the document. Debbie K-Y asked about providers not funded by the CoC and expectations of their compliance. Erica explained that all providers in the BoS are part of the CoC and are expected to comply.

After the System Response is finalized it will be rolled out and there will be webinars to provide training for compliance. Additionally, Erica will reach out to stakeholders and providers to encourage compliance. CoC staff does not expect to monitor compliance, rather to connect shelter providers for example, to SSVF providers for service coordination. This document is intended to guide the CoC in ending veteran homelessness. As a participant in the Z: 2016 Campaign the CoC will work toward meeting federal criteria and benchmarks as outlined by HUD, the VA, and the USICH with a view to declaring an end to veteran homelessness in the BoSCoC.

Debbie K-Y asked if entitlement communities, specifically those bordering CoC communities, would also follow these policies and procedures. Erica explained that we work closely with VA partners. Jim stated that the VA works to coordinate with non-VA providers VA by VA, community by community.

Barb asked about attempting to move vets out of shelter within 40 days and coordinating with the VA. Jim asked if a coordination/referral flow would be a helpful resource. Erica stated that the workgroup will continue to revise and hone the systems approach to identifying eligibility for services more quickly and easily.

Scott asked about terminology associated with TH namely GPD programs including Service-Intensive, Bridge, and TIP. Erica explained that these terms are from the Federal Criteria and Benchmark guidelines and refer to TH in the case of a vet who has declined RRRH or PSH. The VA sometimes uses Bridge beds as shelter wherein vets are still considered homeless, but not chronically homeless. The workgroup will clarify such uses of terms in the System Response document.

### 3. HMIS Changes

#### a. HMIS Participation Fee Options

See HMIS Participation Fee Options document.

Fees in each option were revised down for a lower cost overall and a lower cost per license.

Debbie K-Y asked if there are provisions for contracting with others and which entities are responsible for paying participation fees. Erica stated that the policy will need to reflect this potentiality.

Sarah suggested the unintended consequence of individuals sharing passwords to save on licensing and participation fees. Erica stated the need to monitor usage including unused licenses. Beth expressed concern over the cost of multiple licenses. SA has 12 and this cost would be prohibitive. Erica stated that the 70k+ that COHHIO currently receives for SSVF, PATH, and RHY would no longer be available once a participation fee is implemented.

Erica asked if the Board was leaning toward options two and three? She suggested that the Board move forward with one of the per-license options and a percentage of budget option. Non-HMIS using providers and DV providers would not be required to pay fees. She also clarified that the policy document requires that any proposed increases to fees must be communicated to the Board at least six months prior enactment, must be approved by the Board, and must not exceed 15%/year. The policy document will be revised to reflect the updated due date for fee payment.

In Option, which features

#### a. HMIS Lead Changes

See the draft MOU Between COHHIO and the ODSA.

Erica stated that there would be additional discussion about transfer of HMIS agency leadership from ODSA to COHHIO as per the January Board meeting. At that meeting the Board requested to review a draft MOU between COHHIO and the ODSA regarding ODSA access to HMIS following a change in leadership. According to the MOU ODSA would have on-going access to HMIS excluding client-level data.

Erica stated that ODSA recently expressed concerns over the proposed change in HMIS leadership. She asked the Board how it would proceed.

Scott stated that there were concerns at ODSA about a change in leadership. There is a degree of complication given ODSA's support of the CoC communities that has not been present for entitlement communities. This potential lack of involvement is complicated. Debbie K-Y asked if the Board has the authority to decide on the lead process going forward? Erica confirmed the Board's authority to make a decision and to determine a timeline. Beth suggested that decisions regarding lead change might be outside of Board control. Erica reiterated that these are indeed Board decisions. She suggested that she might be able to provide additional background information and agreed to formulate questions for discussion at the next Board meeting.

Debbie K-Y asked what specifically ODSA provides to the CoC that it does not provide to entitlement communities? BoSCoC does not have access to county, city, and foundation funding that entitlement areas have. ODSA sub grants to COHHIO to provide CoC support that entitlement communities do not receive. Deb T asked about issues around de-coupling of the current COHHIO/ODSA relationship regarding HMIS leadership. Scott responded that there is a need to make higher-ups aware of the current relationship and possible changes to it. Erica will create a document describing the historical background on ODSA, COHHIO, and HMIS for presentation at the next Board meeting.

### 4. CoC Board communications to and from Homeless Planning Regions (HPRs).

Scott expressed ODSA concerns about information flowing from the Board to HPRs, specifically from regional reps to participating providers and HCRP lead agencies and from HPRs to the Board. He stressed the importance of on-going communications in both directions. He suggested expanding membership to the Board to include additional stakeholders. As a funder, ODSA holds leads agencies accountable. He stated no prohibition on additional individuals attending Board meetings.

Erica stated that the Board may continue discussion on these concerns at subsequent meetings.

5. RRH and TH Project Improvement  
Discussion tabled until next meeting.

### **NEXT STEPS**

---

Erica agreed to formulate questions regarding the HMIS lead change for discussion at the next Board meeting.

Erica will create a document describing the historical background on ODSA, COHHIO, and HMIS also for discussion at the next Board meeting.

### **NEXT MEETING**

---

**Date:** May 23, 2016 10AM  
**Time:** 10AM  
**Location:** Webinar/conference call