**OHIO BALANCE OF STATE CONTINUUM OF CARE**

**CoC Board Meeting**

**MEETING INFORMATION**

**Date:** Monday, September 18, 2017

**Time:** 10:00am

**Location:** Webinar and conference call

**Attendees:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Region 1** | Angie Franklin | **Region 7** | Mary Jo Westfall | **Region 13** | absent |
| **Region 2** | Ragan Claypool | **Region 8** | absent | **Region 14** | absent |
| **Region 3** | Cindy Anderson | **Region 9** | Deb Tegtmeyer | **Region 15** | absent |
| **Region 4** | Debbie Kubena-Yatsko | **Region 10** | (seat is vacant) | **Region 16** | Bambi Baughn |
| **Region 5** | Tammy Weaver | **Region 11** | Chuck Bulick | **Region 17** | Heather Thabet |
| **Region 6** | Marti Grimm | **Region 12** | Marva Cowan |  |  |
| **At – Large VA** | Jim Kennelly | **At-Large Youth Provider** | absent | **At-Large CSH** | Katie Kitchin |
| **At – Large DV** | Sarah Masek | **At-Large OHFA** | absent | **At – Large OCCH** | Beth Long |
| **At-Large Mental Health** | Doug Bailey | **At-Large Housing Authority/PSH** | Nathan Blatchley | **At-Large PSH** | Fred Berry |
| **ODSA** | Scott Gary | | |  |  |
| **COHHIO** | absent | | | | |
| **Others in attendance (non-voting)** | Erica Mulryan/COHHIO, Barbara Miller/COHHIO, Chloe Greene/COHHIO, Maura Klein/ODSA, Sandy Sechang/COHHIO | | | | |

**MEETING NOTES**

**Ohio BoSCoC FY2017 CoC Application**

* + Prior to this meeting, Erica sent the following materials to the Board for review: draft FY2017 CoC consolidated application, FY2016 and FY2017 self-scoring tools, FY2016 application debrief document from HUD, and the final project ranking.
  + Erica provided an overview of the self-scoring tool, highlighting areas where she anticipates that the CoC will score highly, along with a few areas of concern. Board members made the following suggestions:
    - The narrative on outreach coverage should include SSVF projects, whose coverage is for 100% of the BoSCoC.
    - Since there is no place in the application to explain that the number of RRH beds as reported on the 2017 HIC does not accurately reflect the year-round use of those beds, this could be explained in a separate document that is attached to the application.
    - The narrative for question 2A-5a could be revised to explain that, if not for the required inclusion of VASH projects (which enter data into the HOMES database), then the HMIS coverage for PSH projects would exceed the 85% target.
  + Erica asked the Board to approve the FY2017 CoC Application with revisions as discussed in this meeting:
    - Bambi Baughn made a motion to approve the FY2017 CoC Application; Doug Bailey seconded the motion.
    - Vote: 20 for, 0 opposed, 0 abstained
  + Erica presented the final project ranking, which adheres to the project ranking recommendation previously approved by the Board Aug. 21, 2017:
    - The Zanesville MHA/Shelter Plus Care project declined to renew- their $43,304 funding request was reallocated to the new Ohio BoSCoC RRH project.
    - The two conversion projects (WSOS and CAC of Fayette) were placed near the bottom of Tier 1.
    - The HMIS grant was placed at the bottom of Tier 1.
    - The five new projects that were awarded first-time funding in FY2016 were placed at the top of Tier 1- these projects are not yet operational and therefore could not be evaluated and ranked with the other renewal projects.
  + Erica asked the Board to approve the final project ranking for the FY2017 CoC Application:
    - Deb Tegtmeyer made a motion to approve the final project ranking, Katie Kitchin seconded the motion.
    - Vote: 10 Yes, 0 no, 10 abstained
  + Timeline for finalizing application process:
    - Over the next few days, Erica and Barbara will finalize the consolidated application: update narratives, obtain outstanding Certifications of Consistency With the Con Plan, and attach documents in e-snaps.
    - CoC staff will post the application for public viewing, probably on September 19, 2017.
    - ODSA, the Collaborative Applicant, will submit all applications- Consolidated, HMIS, and Planning- by Monday, September 25, 2017.

**Ohio BoSCoC Rapid Re-Housing Program Standards- Draft**

* + Prior to this meeting, Erica sent the draft RRH Program Standards document to the Board members for review.
  + CoC staff, the Program Standards Workgroup, and HUD Technical Assistance providers have been working on the development of these standards for the past several months.
  + With the ramping up of RRH funding/allocation of resources in the CoC and the release of NAEH RRH standards, the CoC needed to add to and refine the basic RRH program standards that are part of the Ohio BoSCoC Program Standards.
  + The attempt of this effort was to include in one document everything that is required to implement a high-quality RRH project, including the core components, processes and procedures, best practices, minimum thresholds, and gold standards. This document will also eventually include standard forms to be used by providers in implementing their RRH projects.
  + The Board decided that this draft version can be shared in a limited fashion but not distributed widely since it’s not yet final- Erica will distribute a version that has a clear “Draft” watermark to the Board so that anyone reviewing it will understand that it’s not a final version. Erica requested that any feedback be sent to her by October 6, 2017- this will allow time to incorporate the feedback into the final document.
  + Erica requested that the Board meet in late October to approve the final version of the standards.
  + The CoC is currently planning one CoC-wide webinar training and approximately four regional trainings before the end of the calendar year.

**NEXT MEETINGS**

**Date:** Late October- date TBD, November 27, 2017

**Time:** 10:00am

**Location:** Webinar/conference call