**OHIO BALANCE OF STATE CONTINUUM OF CARE**

**CoC Board Meeting**

**MEETING INFORMATION**

**Date:** Monday, July 24, 2017

**Time:** 10:00am

**Location:** Webinar and conference call

**Attendees:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Region 1** | Absent | **Region 7** | Mary Jo Westfall | **Region 13** | Barb Holman |
| **Region 2** | Ragan Claypool | **Region 8** | Dawn Rauch | **Region 14** | Absent |
| **Region 3** | Cindy Anderson | **Region 9** | Deb Tegtmeyer | **Region 15** | Elaina Bradley |
| **Region 4** | Debbie Kubena-Yatsko | **Region 10** | (seat is vacant) | **Region 16** | Bambi Baughn |
| **Region 5** | Tammy Weaver | **Region 11** | Chuck Bulick | **Region 17** | Absent |
| **Region 6** | Absent | **Region 12** | Marva Cowan |  |  |
| **At – Large VA** | Jim Kennelly | **At-Large Youth Provider** | Fallon Kingery | **At-Large CSH** | Katie Kitchin |
| **At – Large DV** | Sarah Masek | **At-Large OHFA** | Absent | **At – Large OCCH** | Absent |
| **At-Large Mental Health** | Doug Bailey | **At-Large Housing Authority/PSH** | Absent | **At-Large PSH** | Fred Berry |
| **ODSA** | Scott Gary | | |  |  |
| **COHHIO** | Amanda Wilson | | | | |
| **Others in attendance (non-voting)** | Erica Mulryan/COHHIO, Barbara Miller/COHHIO, Chloe Greene/COHHIO, Cynthia Tindongan/COHHIO, Maura Klein/ODSA, Sandy Sechang/COHHIO | | | | |

**MEETING NOTES**

**Ohio BoSCoC Governance Charter**

* + Erica presented the revised governance charter, which was sent to the Board for review prior to this meeting- major revisions include:
* Maximum number of votes allotted to each Homeless Planning Region during BoSCoC membership meeting votes
* COHHIO as the designated HMIS Lead
* Clarification on the maximum number of votes allotted to COHHIO and the HMIS representative during CoC Board votes
* Revisions to the requirement for an annual vote for Collaborative Applicant and HMIS Lead to one where the designees hold that position until the Board elects to make a change
* The addition of three standing committees (these were previously designated as ad hoc workgroups)
* Jim Kennelly asked for clarification on the YAB’s designation as a committee or workgroup. Erica suggested that, in the future, CoC staff consider revising committee and workgroup titles to better communicate whether they are a standing committee or ad hoc workgroup.
* Erica requested that the Board approve the *Ohio BoSCoC Governance Charter****,*** *Updated July 1, 2017*:
* Amanda Wilson made a motion to approve the *Ohio BoSCoC Governance Charter*, *Updated July 1, 2017*; Ragan Claypool seconded the motion.
* Vote: 20 for, 0 opposed, 0 abstained

**Ohio BoSCoC HMIS Policies and Procedures**

* + Erica presented the revised policies and procedures document, which was sent to the Board for review prior to this meeting- she noted that there were no significant changes.
  + Erica requested that the Board approve the *Ohio BoSCoC HMIS Policies and Procedures Manual, Revised June 7th, 2017*:
    - Fred Berry made a motion to approve the *Ohio BoSCoC HMIS Policies and Procedures Manual, Revised June 7th, 2017;* Marva Cowan seconded the motion.
      * Vote: 19 for, 0 opposed, 1 abstained (Amanda Wilson/COHHIO)

**Ohio BoSCoC HMIS Data Quality Standards**

* + Erica presented the revised DQS, which was sent to the Board for review prior to this meeting- she noted that there were no significant changes.
  + Erica requested that the Board approve the *Ohio BoSCoC HMIS Data Quality Standards, Updated June 2017*:
    - Doug Bailey made a motion to approve the *Ohio BoSCoC HMIS Data Quality Standards, Updated June 2017;* Sarah Masek seconded the motion.
      * Vote: 19 for, 0 opposed, 1 abstained (Amanda Wilson/COHHIO)

**Ohio BoSCoC HMIS Governance Charter**

* + Erica presented the revised governance charter, which was sent to the Board for review prior to this meeting- she noted that there were no significant changes.
  + Erica requested that the Board approve the *Ohio BoSCoC HMIS Governance Charter, Updated June 2017*:
    - Barb Holman made a motion to approve the *Ohio BoSCoC HMIS Governance Charter, Updated June 2017*; Fred Berry seconded the motion.
      * Vote: 19 for, 0 opposed, 1 abstained (Amanda Wilson/COHHIO)

**FY2017 CoC Competition**

* + Erica noted that there are no significant changes to the NOFA this year.
  + The application is due September 28, 2017.
  + This year the BoSCoC funding amount in Tier 1 is equal to approximately $14.8 million
  + HUD is allowing a *DedicatedPLUS* classification for PSH projects- Erica is researching this in an attempt to better understand it’s purpose.
  + There is a new component type- Joint TH and PH-RRH- intended to help communities that have no emergency shelters.
  + HUD will allow renewal projects to import and submit some parts of the application without changes- CoC staff is still researching this issue in order to better understand it and communicate instructions to applicants.
  + Erica requested that the Board approve the updated competition timeline, which adds dates/deadlines for critical activities in the competition process:
    - Debbie Kubena-Yatsko made a motion to approve the updated competition timeline; Deb Tegtmeyer seconded the motion.
      * Vote: 20 for, 0 opposed, 0 abstained
  + Project Conversions:
    - The Steering Committee reviewed the following project conversions and is recommending that they move forward in the competition:
      * CAC of Fayette County: full conversion of existing TH project to PSH
      * WSOS: full conversion of existing TH project to PSH
  + New Projects:
    - CoC staff evaluated four new project applications (all were PSH) and presented the results to the Steering Committee.
    - The Steering Committee reviewed and discussed the project evaluations and is recommending that none of these projects move forward in the competition because they do not propose to serve communities that are underserved with PSH. The committee is recommending that the CoC move forward with a new CoC-wide RRH project, since the CoC is currently in need of RRH resources.
    - Erica stated that, if approved to move forward, ODSA and CoC staff will meet this week to discuss the details of the new RRH project and application, which ODSA will administer. Included in this discussion will be the amount of Permanent Housing Bonus funding that will be requested.
  + Erica requested that the Board approve the Steering Committee’s recommendations for moving forward with the two conversion projects and the new CoC-wide RRH project as noted above:
    - Amanda Wilson made a motion to approve the Steering Committee’s recommendations; Marva Cowan seconded the motion.
      * Vote: 16 for, 0 opposed, 4 abstained (Scott Gary/ODSA, Reagan Claypool/WSOS, Bambi Baughn/CAC of Fayette County, Fred Berry/HM Housing)
  + Erica reminded the Board of the upcoming CoC Board meetings that will be required in order to give final approval of the project ranking and the consolidated application. These meeting dates and times are noted at the end of this document.

**NEXT MEETINGS**

**Date:** August 21, 2017 and September 18, 2017

**Time:** 10:00am

**Location:** Webinar/conference call